

# ROGATE PARISH COUNCIL

## FINANCE COMMITTEE MEETING

21<sup>st</sup> November 2013

Dear Councillor

**I HEREBY GIVE NOTICE** that a meeting of the **FINANCE COMMITTEE** will be held on **Monday 25<sup>th</sup> November 2013** in **ROGATE VILLAGE HALL PAVILLION** commencing at **7.30pm** sharp.

*Cathryn Woolley*  
Cathryn Woolley CILEX T.E.P  
CLERK

Please direct any correspondence to -  
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### **Finance Committee Members**

Cllr Steve Williamson (Chairman)	
Cllr Elizabeth Brown	Cllr Murray Spalding
Cllr Pauline Berrisford-Hill	Cllr Sarah O'Brien-Twohig
Cllr Shon Sprackling	Cllr Fiona Dix
Cllr Max Harwood	

- 1) **REPRESENTATIONS BY THE PUBLIC** (15 mins)  
Members of the public may ask the Chairman of the Committee for permission to address the Committee. The rules governing this procedure are available upon request. The rules relating to public representations must be **adhered to**.  
**Please contact the Clerk if you wish to make a representation.**
- 2) **APOLOGIES FOR ABSENCE**  
To record any apologies for absence and confirm whether or not such absences are approved.
- 3) **DECLARATIONS OF INTEREST**  
To receive from Members declarations of Pecuniary and non-Pecuniary interests in relation to any items included on the agenda for this meeting in accordance with **THE LOCALISM ACT 2011 s29** and the **Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012**.
- 4) **ELECTION OF VICE-CHAIR**  
To deal with the election of Vice-Chair of the Finance Committee, noting Finance Committee nominated Cllr Harwood.
- 5) **MINUTES OF LAST MEETING**  
To approve and sign the minutes of the last meeting held on the 22nd October 2013 as a true record. (**Appendix A**).
- 6) **MATTERS ARISING FROM PREVIOUS MINUTES**  
To deal with any matters arising from the minutes not already included on the agenda.
- 7) **TIMETABLING FOR SETTING BUDGET 2014/15**  
To agree a timetable for setting the proposed budget and precept for 2014/15.
- 8) **REPORTING TO FINANCE COMMITTEE**
  - 8.1 SW to report back re: meeting with ex-Cllr Peter Moss;
  - 8.2 CAW to report back following quarterly audit (20.11.2013) with David Webb of DCK Beavers Accounting Solutions Ltd.
- 9) **DATE OF NEXT MEETING**  
The date of the next meeting is **Tuesday, 18<sup>th</sup> December 2013**.

END OF AGENDA

DATED: 21st November 2013