

ROGATE PARISH COUNCIL

FULL COUNCIL MEETING

7th January 2014

Dear Councillor

I HEREBY GIVE NOTICE that a meeting of the **FULL COUNCIL** will be held on **Monday 13th January 2014** in **ROGATE VILLAGE HALL PAVILION** commencing at **7.30pm** sharp.

Cathryn Woolley
Cathryn Woolley CILEX T.E.P
CLERK

To contact the Clerk:
CLERK to ROGATE PARISH COUNCIL: CATHRYN WOOLLEY
clerkrogateparishcouncil@hotmail.co.uk
0844 357 5798

Members of the Public welcome – any requests to make a public representation must be received by the Clerk in writing no less than 24 hours prior to the meeting.

Full Council Members

Cllr Elizabeth Brown (Chairman)	
Cllr Pauline Berrisford-Hill	Cllr Peter Howland
Cllr Pete Button	Cllr Sarah O'Brien-Twohig (Vice-Chairman)
Cllr Fiona Dix	Cllr Murray Spalding
Cllr Val Farren	Cllr Shon Sprackling
Cllr Max Harwood	Cllr Steve Williamson
Cllr Ann Arnold	Cllr Greg Carter

AGENDA

- 1) **Representations from the public** (15 mins)
Members of the public may ask the Chairman of the Council for permission to address the Council.
- 2) **Apologies for Absence**
- 3) **Declarations of Interest**
- 4) **Reports from County and District Councillors**
- 5) **Minutes of last meeting**
To approve and sign the minutes of the last planning meeting held on the **9 December 2013** as a true record. (**Appendix A**). (EB)
- 6) **Matters arising from previous minutes**
To deal with any matters arising from the minutes not already included on the agenda. (EB)
- 7) **Chairman's Report (EB)**
 - Operation Watershed
 - Final report of the Joint Scrutiny task and Finish Group on Flooding
- 8) **Finance RFO/Clerk's report (CAW)**
 - RFO's Monthly Finance Report to Council (**Appendix B**)
 - Clerk's Monthly Report to Council (**Appendix C**)
- 9) **Grants/Funding**
 - Report back re: Big Society Fund – can this be used towards Garbetts' Wood Steps Project (FD)
- 11) **Committees and Working Parties' reports**
 - 11.1 **Finance (SW)**
 - To approve the Finance Committee's recommendation for the 2014/15 Budget
 - To approve the Finance Committee's recommendation for the 2014/15 Parish Precept (*copy expenditure report attached*).
 - Approval to communicate the agreed Parish Precept to CDC

- To approve the Terms of Reference for the Finance Committee (*copy attached*)
 - To receive minutes of Finance Committee meeting dated **18th December 2013** (*copy of minutes attached*)
- 11.2 Planning**
- To receive minutes of planning meeting dated **9th December 2013 (RPC)**.
- 11.3 Open Spaces**
- To confirm next meeting is **27th January 2014 (EB)**.
- 11.4 RATA**
- Confirm that letter to BHB sent setting out HBA Study Objectives (**FD**)
 - RATA Report (*copy to follow*) (**FD**)
- 11.5 Website**
- Update (**EB**)
- 11.6 Winter management**
- Emergency Contact List Card update (**GC**)
- 11.7 Neighbourhood watch**
- Update (**MS**)
- 11.8 Historical RPC documents**
- Update (**EB/AA**)
- 11.9 Projector**
- Update (**GC**)
 - Quotes to Clerk (**GC**)
- 12) Maintenance of assets of RPC Owned Lands**
- 12.1 Bus Shelters**
- Condition of bus shelters at Terwick Common and Fyning Lane/A272, inc quotes for Clerk (**SO'BT**)
- 12.2 Noticeboards**
- Report back following trial set of minutes in bus shelter (**AA & SO'BT**)
 - Quotes to Clerk (**AA**)
- 13) Neighbourhood Plan: update**
- Update (**EB**)
- 14) SDNPA: report & update**
- Update re SDNPA emails (**MH**)
- 15) SALC/NALC/SLCC: news & training**
- SALC Newsletter (details previously circulated) (**CAW**)
 - 2014 Three Counties Training Events (*details previously circulated*) (**CAW**)
 - NALC 2014 Training Calendar (*details previously circulated*) (**CAW**)
 - Councillor Training (**AA**)
- 16) Fracking/energy**
- Report following outcome of public meeting (**SO'BT**)
- 17) Rogate Star Party Collaboration with SDNP Dark Skies Project and Clanfield Observatory (SO'BT)**
- Short presentation by SDNP Project Lead, Dan Oakley
- 18) Correspondence**
- Emails as previously circulated.
 - Bank Statements received – filed in finance file (**SW** to review).
 - Letter from Mackarness & Lunt Solicitors dated 2 January 2014 re: title documents re: Land at Oliver's Piece (*scanned copy previously circulated*).
- 19) Information for Council (for noting or inclusion on a future Agenda)**
- An opportunity for Councillors to note or include matters on future Agendas.
- 20) Date of next meeting**
- To confirm the date of the next full Council meeting is scheduled **Monday 10th February 2014 at 7.30pm** at **Rogate Village Hall Pavilion** (with the **Planning Committee Meeting** scheduled on the same date but at the earlier time of **7pm**).