

# ROGATE PARISH COUNCIL

## FULL COUNCIL MEETING

7th January 2014

Dear Councillor

**I HEREBY GIVE NOTICE** that a meeting of the **FULL COUNCIL** will be held on **Monday 13<sup>th</sup> January 2014** in **ROGATE VILLAGE HALL PAVILION** commencing at **7.30pm** sharp.

Cathryn Woolley  
Cathryn Woolley CILEX T.E.P  
CLERK

To contact the Clerk:  
CLERK to ROGATE PARISH COUNCIL: CATHRYN WOOLLEY  
[clerkrogateparishcouncil@hotmail.co.uk](mailto:clerkrogateparishcouncil@hotmail.co.uk)  
0844 357 5798

**Members of the Public welcome – any requests to make a public representation must be received by the Clerk in writing no less than 24 hours prior to the meeting.**

### Full Council Members

Cllr Elizabeth Brown (Chairman)	
Cllr Pauline Berrisford-Hill	Cllr Peter Howland
Cllr Pete Button	Cllr Sarah O'Brien-Twohig (Vice-Chairman)
Cllr Fiona Dix	Cllr Murray Spalding
Cllr Val Farren	Cllr Shon Sprackling
Cllr Max Harwood	Cllr Steve Williamson
Cllr Ann Arnold	Cllr Greg Carter

## AGENDA

- 1) **Representations from the public** (15 mins)  
Members of the public may ask the Chairman of the Council for permission to address the Council.
- 2) **Apologies for Absence**
- 3) **Declarations of Interest**
- 4) **Reports from County and District Councillors**
- 5) **Minutes of last meeting**  
To approve and sign the minutes of the last planning meeting held on the **9 December 2013** as a true record. (**Appendix A**). (EB)
- 6) **Matters arising from previous minutes**  
To deal with any matters arising from the minutes not already included on the agenda. (EB)
- 7) **Chairman's Report (EB)**
  - Operation Watershed
  - Final report of the Joint Scrutiny task and Finish Group on Flooding
- 8) **Finance RFO/Clerk's report (CAW)**
  - RFO's Monthly Finance Report to Council (**Appendix B**)
  - Clerk's Monthly Report to Council (**Appendix C**)
- 9) **Grants/Funding**
  - Report back re: Big Society Fund – can this be used towards Garbetts' Wood Steps Project (FD)
- 11) **Committees and Working Parties' reports**
  - 11.1 **Finance (SW)**
    - To approve the Finance Committee's recommendation for the 2014/15 Budget
    - To approve the Finance Committee's recommendation for the 2014/15 Parish Precept (*copy expenditure report attached*).
    - Approval to communicate the agreed Parish Precept to CDC

- To approve the Terms of Reference for the Finance Committee (*copy attached*)
  - To receive minutes of Finance Committee meeting dated **18<sup>th</sup> December 2013** (*copy of minutes attached*)
- 11.2 Planning**
- To receive minutes of planning meeting dated **9<sup>th</sup> December 2013 (RPC)**.
- 11.3 Open Spaces**
- To confirm next meeting is **27<sup>th</sup> January 2014 (EB)**.
- 11.4 RATA**
- Confirm that letter to BHB sent setting out HBA Study Objectives (**FD**)
  - RATA Report (*copy to follow*) (**FD**)
- 11.5 Website**
- Update (**EB**)
- 11.6 Winter management**
- Emergency Contact List Card update (**GC**)
- 11.7 Neighbourhood watch**
- Update (**MS**)
- 11.8 Historical RPC documents**
- Update (**EB/AA**)
- 11.9 Projector**
- Update (**GC**)
  - Quotes to Clerk (**GC**)
- 12) Maintenance of assets of RPC Owned Lands**
- 12.1 Bus Shelters**
- Condition of bus shelters at Terwick Common and Fyning Lane/A272, inc quotes for Clerk (**SO'BT**)
- 12.2 Noticeboards**
- Report back following trial set of minutes in bus shelter (**AA & SO'BT**)
  - Quotes to Clerk (**AA**)
- 13) Neighbourhood Plan: update**
- Update (**EB**)
- 14) SDNPA: report & update**
- Update re SDNPA emails (**MH**)
- 15) SALC/NALC/SLCC: news & training**
- SALC Newsletter (details previously circulated) (**CAW**)
  - 2014 Three Counties Training Events (*details previously circulated*) (**CAW**)
  - NALC 2014 Training Calendar (*details previously circulated*) (**CAW**)
  - Councillor Training (**AA**)
- 16) Fracking/energy**
- Report following outcome of public meeting (**SO'BT**)
- 17) Rogate Star Party Collaboration with SDNP Dark Skies Project and Clanfield Observatory (SO'BT)**
- Short presentation by SDNP Project Lead, Dan Oakley
- 18) Correspondence**
- Emails as previously circulated.
  - Bank Statements received – filed in finance file (**SW** to review).
  - Letter from Mackarness & Lunt Solicitors dated 2 January 2014 re: title documents re: Land at Oliver's Piece (*scanned copy previously circulated*).
- 19) Information for Council (for noting or inclusion on a future Agenda)**
- An opportunity for Councillors to note or include matters on future Agendas.
- 20) Date of next meeting**
- To confirm the date of the next full Council meeting is scheduled **Monday 10<sup>th</sup> February 2014 at 7.30pm** at **Rogate Village Hall Pavilion** (with the **Planning Committee Meeting** scheduled on the same date but at the earlier time of **7pm**).