



Monday 13 October 2014

Councillors in attendance: Ann Arnold (AA), Pauline Berrisford-Hill (PBH), Elizabeth Brown (EB) (Chairman), Fiona Dix (FD), Max Harwood (MH), Peter Howland (PH), Sarah O'Brien Twohig (SOBT) (from 8.40pm) and Steve Williamson (SW) Clerk: Kevin Jones (KJ)

Meeting started 7.30pm

1) **New Clerk:** A welcome to the new parish clerk on behalf of the council was extended by the Chairman.

2) **Representations from the public:** (EB) has been contacted by a resident concerned about 2 caravans, a wood shed and forestry activities on a site off Dangstein Road. EB will contact the landowner for clarification. **Action:** (EB)

3) **Apologies for Absence :** received and accepted from Peter Button, Greg Carter, Val Ferren and Shon Sprackling

4) **Declarations of Interest :** None

5) **Reports from County and District Councillors:** None received.

6) **Minutes of last meeting**

The minutes of the last meeting held on the **8 September 2014** were received by the council. The Minutes were then accepted and signed by (EB)

6) **Chairman's Report (EB)**

a) **Operation Watershed** – all scheduled works have been completed. (EB) has visited the sites and been given information on each one by the supervisor. More work may be needed on these sites as well as specifying new sites in the parish needing attention. Another grant application will need to be made.

b) **Highways** have been asked to resurface Bull Hill

c) A 2nd letter has been sent to Rogate Village Hall and Recreation Ground Trustees asking them to reconsider the **request to build an observatory** on the Rec. The Village Hall committee has been asked for comments.

d) **BOAT 1180** EB has written to WSCC stating work carried out to date is not satisfactory. (EB) has a meeting with WSCC officials on 17/10 on site.

e) RPC has been asked for its views on the proposal to move the **Rogate Fete and Flower Show** from August to June. Various different opinions were expressed some in favour some against. Concern expressed about parking (what crops will be in the fields), Rogate School fete in June, what classes will be possible in the Flower Show, especially vegetables. EB will report back that the Council has mixed views.

f) (EB) had attended "**Powering our Communities**" conference. How some communities are producing power in more eco friendly ways, e.g. Solar. It was emphasised that projects that were working well needed support from local residents.

g) WSCC's "**Quick Fix Fund**" This will be looked into by RATA. **Action:** RATA Committee

7) **Finance report (SW)**

Income: RPC received a total of £11,497 from CDC as the final RPC precept (£11,285) and Council Tax Support Grant (£212). Bank interest of £3.69 received for a total income from 4 September to 13 October of £11,500.69.

Expenditure Expenditure is according to budget. There will be some savings for example £521 on insurance premium. Grants are being paid this month £2,475. R Hodgson September salary, holiday pay and expenses not yet claimed or paid. Total spend to 13 October = £6,026 (27%) of £22,494 budget.

Projects

Neighbourhood Plan - A further £3,000 will need to be spent including an additional £500 from RPC.

RATA – Once VAT is reclaimed about £700 will remain in the account.

RAP – about £4,500 remaining

Garbit's Steps - £4,700 remaining – (FD) to progress. **Action:** (FD)

Operation Watershed – Work completed, awaiting invoices

8) Payments to be approved

Payee	Expenditure Type	Amount	
Petersfield CAB	Grant	£200.00	Grants Heading
Rogate PCC	Burial Grounds Grant	£950.00	Grants Heading
Terwick PCC	Burial Grounds Grant	£225.00	Grants Heading
Rogate PCC (Little Angels)	Grant	£200.00	Grants Heading
Rake Village Hall	Grant	£400.00	Grants Heading
Rogate Village Hall	Grant	£400.00	Grants Heading
R&T News	Grant	£100.00	Grants Heading
PFK Littlejohn	External Audit	£360.00	Administration Heading
Elizabeth Brown	Sign	£19.00	Administration Heading
Rogate & Terwick Village Hall	Room Hire	£78.00	Administration Heading
Farrow Creative	Neighbourhood Plan	£186.00	NP Account

Payments approved.

9) Grants/Funding

RPC Grant payments as above.

There was no item 10 on the agenda.

11) Committee and Working Party Reports

11.1 Finance Committee

The next meeting of the Finance Committee is scheduled for 7.30pm Monday 27 October 2014.

11.2 Planning Committee

The minutes of the Planning Committee meeting held on the 8 September 2014 were received and accepted.

11.3 RATA

(FD) reported that WSCC, at its Chichester Liaison Committee decided to take the project to the next stage by creating detailed designs and costings. It is anticipated that the project will receive favourable coverage in the local press.

11.4 Open Spaces

(PH) referred to the minutes of the Open Spaces Committee meeting held on the 29 September 2014.

Marie Rennie to be requested to present a more detailed proposal to the Open Spaces Committee re: Fyning Recreation Ground. **Action: Open Spaces Committee**

The Rogate Recreation Ground playground installed by "Playsafe" contractors requires attention. The contracts with the contractors require locating. **Action: (KJ)**

Sarah O'Brien-Twohig arrived at 8.40pm

Footpath 1149 – The bridge will not be repaired until the fallen tree is removed. KJ to write to the landowner, Piers Fox-Andrews who is apparently liable. **Action: (KJ)**

The Open Spaces Committee was requested to give a budget sum for any signs, benches and gates required at RPC land holdings. **Action: Open Spaces Committee.**

11.5 Neighbourhood Watch

(MH) to contact Nick Jacobs (NJ) to check if he is still the Neighbourhood Watch co-ordinator: if so can RPC be of any assistance and also to invite Sandy Moore and (NJ) to a meeting. **Action: MH**

12) Maintenance of Assets of RPC Owned Lands

Upkeep/Repair of Rogate War Memorial – (AA) has not heard back from Guy Goodens.

(EB) advised that money was available on application for the maintenance of bus shelters. (MH) and (AA) were requested to obtain two quotes for any necessary work to include the bus shelter in Hill Brow which may be used as an “information post”. **Action: (MH) & (AA)**

13) Neighbourhood Plan: update

A public meeting was held on the 12 October attended by approx. 40 people where Paddy Walker gave a presentation. Progress is being made on the Plan but editing is needed to reduce it from 120 to 40 pages. The Plan document has to be readable and understandable by all residents. The aim is to hold the referendum by the end of 2014.

14) Rogate Community Sky Centre

The Village Hall Committee is being consulted.

A meeting has been scheduled at Rogate School on the 21 October for the purpose of establishing a constitution.

A “Moon Watch” meeting has been arranged for the 2 November.

The grant of £1,300 from CDC requires RPC to act as banker and custodian.

The following resolution was put to the meeting:

Proposer : Steve Williamson Seconder: Elizabeth Brown

“We, Rogate Parish Council, have read and accepted the conditions set by Chichester District Council with respect to grant of £1,300 awarded to Rogate Community Sky Centre.”

Adopted: Unanimously.

14) “Power to Change” Seminar

(SOBT) reported that nationally there is £150M available to fund this initiative and that they want to help.

The criteria to obtain funding include:

- Projects must “inspire the community”.
- Must have measurable “Social Impact”.
- Willing to invest at the “establishment” rather than the “inception” stage.

The Rogate Community Sky Centre project was regarded as ideal in meeting the criteria.

15) Brighton ARC Ecosystems Conference

(SOBT) reported that grants of £300 were available to improve wildlife habitat. The idea of “Nature Gain” – whereby the local economy was linked to nature was promoted. (SOBT) to pass the information to the Rogate Society. **Action: SOBT**

16) South Downs National Park Association

The “Strategic Housing Land Availability Assessment Plan” allotments were discussed. Objections were proposed to the Parsonage Estates sites (CH106 & CH107) and also Coldharbour (CH111 & CH112). Separate votes were called on both the latter sites and following votes of 3 for and 3 against, the Chairman’s casting vote was used in both instances not to object. **Action: (EB) to report to the SDNPA.**

17) RPC Activities in 2015

(EB) reported no reaction to the plan for the “Big Lunch”. It was decided to ask specific people to help at the beginning of 2015. There was a discussion as to the pros and cons of holding the lunch and the fete on consecutive week-ends.

18) Fracking/energy

Following the SDNPA rejection of the fracking application at Fernhurst it was decided to leave the Fracking Working Group in place in case of future need but this item will be removed from RPC Agendas for now.

19) Correspondence

E-mails as previously circulated
Bank Statements received – filed in finance file
WSCC Winter Management – need for Public Liability Insurance Certificates
25 November – Advised of car rally
21 October – Working Session on Electronic Planning Applications at CDC
Advised SALC of partial payment of their invoice.
(PH) to meet with WSCC Ranger and Public Rights of Way Team to try and get more information about the maintenance work they advised had been carried out locally. **Action (PH)**

20) Information for Council (for noting or inclusion on a future Agenda)

The video and audio recording of all council meetings is now possible and would be considered. The creation of a “Listening Post” – where councillors can listen to parishioners.

20) Date of next meeting

The next **Full Council Meeting** will be on **Monday 10 November 2014 at 7.30pm at Rogate Village Hall Pavilion.**

Meeting closed at 10.40pm

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