



I hereby give notice that a meeting of the Full Council will be held on **Monday 10 November 2014** in **Rogate Village Hall Pavilion** commencing at **7.30pm sharp**.

Members of the public are welcome to attend – any requests to make a public representation must be received by the Clerk by email no less than 24 hours prior to the meeting.

To contact the Chairman: Elizabeth Brown

rakehanger2@aol.com

Vice-Chairman: Steve Williamson

steve@thestepsrake.co.uk

To contact the Clerk: Kevin Jones

clerk@rogateparishcouncil.gov.uk

AGENDA

- 1) **Welcome to Gillian Keegan our new District Councillor**
1.1 Reports from County & District Councillors
- 2) **Representations from the Public** (15 mins)
Members of the public may ask the Chairman for permission to address the Council.
- 3) **Apologies for Absence**
- 4) **Declarations of Interest**
- 5) **Minutes of last meeting**
To approve and sign the minutes of the last meeting held on the **13 October 2014** as a true record. (**Appendix A**). (SW)
- 6) **Chairman's Report (SW)**
- 7) **Finance report (SW)**
 - Monthly Finance Report to Council
 - Non cheque signatory to check reconciliation
- 8) **Payments to be approved (SW)**

Payee	Detail	Amount (£)	Heading
Clerk's/RFO salary & PAYE		Not Disclosed	Administration
Elizabeth Brown	Website Cost	27.77	Administration
Rosie Hodgson	Expenses	100.00	Administration
Jan Williamson	Administrative Duties	96.00	Administration
SALC	Educational Courses	72.00	Administration
Michael Butcher	Bus Shelter Cleaning – 12 months	160.00	Administration
Julie Reed	Bus Shelter Cleaning – 6 months	75.00	Administration
West Sussex County Council	Youth Worker Costs	606.38	Administration

Receipt: HSBC Bank: Interest £0.89.

- 9) **Grants/Funding**
- 10) **Committees and Working Parties' reports**
10.1 Finance (SW)

- To receive minutes of the Finance Committee meeting of the **26 August 2014**

10.2 Planning

- To receive minutes of the Planning Committee meeting of the **13 October 2014**

10.3 RATA

10.4 Open Spaces

11) Neighbourhood Watch

12) Maintenance of Assets of RPC Owned Lands

12.1 Upkeep/Repair of Rogate War Memorial (AA)

13) Neighbourhood Plan

14) Rogate Community Sky Centre

15) SDNPA

16) Electronic Recording of Council Meetings

17) Listening Post for Parishioners

19) Correspondence

- Emails as previously circulated.
- Bank Statements received – filed in finance file (**SW** to review).

20) Information for Council (for noting or inclusion on a future Agenda)

- An opportunity for Councillors to note or include matters on future Agendas.

21) Date of next meeting

To confirm the date of the next **Full Council Meeting** which is scheduled to be **Monday 8 December 2014** at **7.30pm** at **Rogate Village Hall Pavilion**.