



Finance Committee Meeting MINUTES

Tuesday 31st March 2015

Rogate Village Hall

Meeting commenced 7.30pm

Councillors in attendance

Elizabeth Brown (EB) Sarah O'Brien Twohig (SOBT), Pauline Berrisford-Hill (PBH), Max Harwood (MH) and Steve Williamson (SW) (Chairman)

RFO: Debbie Harknett (DH)

1. Representations from the public None

2. Apologies for Absence from Fiona Dix (FD) was received and accepted.

3. Declarations of Interest None

4. Minutes of last meeting

The Committee received the minutes of the last meeting held on the 18th December 2014 which were accepted and signed by (SW)

5. Chairman's Report (SW)

The Chairman reported that the Council had received confirmation that the precept request had been processed by CDC and that payment would be made in two installments, the first being in April 2015.

The Chairman also stated that transfers between RPC bank accounts would be necessary to bring the bank accounts into line with the RPC accounts at the year end.

6. Review of Expenditure Against Budget 14/15

(SW) explained the Budget Monitoring report and the estimate of the expenditure at the end of this financial year together with the assumptions used, which were broadly the same as reported in the minutes of the last meeting.

As a result of savings made during the year, approximately £8000 would be added to the reserves.

7. Review of Financial Regulations

(SW) explained the proposed changes to the Financial Regulations and following discussions and some further changes a draft of the Financial Regulations 2015 was agreed.

Resolution: To recommend to full Council the acceptance of the RPC Financial regulations 2015.

Resolution proposed by (SW), seconded by (EB) and unanimously agreed.

NOTE: a copy of the RPC Financial regulations 2015 can be obtained from the Clerk

8. Date of next meeting

The next **Finance Committee Meeting** will be held on **Tuesday 26th May 2015** at **7.30pm** at **Rogate Village Hall Pavilion**.

Meeting closed 9pm

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CHAIRMAN

To contact the Chairman, Steve Williamson
steve@thestepsrake.co.uk
01730 890225

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DATE

To contact the Clerk, Kevin Jones or
RFO, Debbie Harknett
clerk@rogateparishcouncil.gov.uk