



Full Council Meeting Agenda Monday 14 December 2015

I hereby give notice that a meeting of the Full Council will be held on **Monday 14 December 2015** in **Rogate Village Hall Pavilion** commencing at **7.30pm sharp**.

Members of the public are welcome to attend – any requests to make a public representation must be received by the Clerk by email no less than 24 hours prior to the meeting.

To contact the Chairman: Steve Williamson

steve@thestepsrake.co.uk

Vice-Chairman: Elizabeth Brown

rakehanger3@gmail.com

To contact the Clerk: Kevin Jones

clerk@rogateparishcouncil.gov.uk

1) Representations from the Public (15 mins)

Members of the public may ask the Chairman for permission to address the Council.

2) Apologies for Absence

3) Declarations of Interest

4) Minutes of last meeting

To approve and sign the minutes of the last meeting held on the **9 November 2015** as a true record. (**Appendix A**).

5) Reports from County Councillor Gordon McAra & District Councillor Gillian Keegan

6) Chairman's Report (SW)

7) Finance report (SW)

- Monthly Finance Report to the Council
- Non cheque signatory to check reconciliation

Payments Received	Detail	Amount (£)	Heading
HSBC Bank	Bank Interest	0.68	
HMRC	VAT Recovered	2,401.83	

Payments to be Approved

Payee	Detail	Amount (£)	Heading
Clerk/RFO	Salary/PAYE	Not Disclosed	
Elizabeth Brown	Website	22.63	
Rogate Village Hall Committee	Hall Hire	60.00	
Farrow Creative	Neighbourhood Plan Website	186.00	
Farrow Creative	NP Website amendments	48.00	
Elizabeth Brown	Cost of commemorative plaque	23.41	
Ann Arnold	Cost of Notice-Board	332.40	
Glasdon UK Ltd	2 Grit Bins	451.60	
Debbie Harknett	RFO Expenses	26.02	

8) Grants/Funding

9) Committee and Working Parties' reports

9.1 Finance

- To receive minutes of the Finance Committee meeting of the **2 November 2015**.
- **Proposed resolution:** "The Council adopt the budget and precept demand for 2016/17 recommended by the Finance committee at its meeting on 9 December 2015".

9.2 Planning

- To receive minutes of the Planning Committee meeting of the **9 November 2015**.

9.3 Open Spaces

- Seat at Oliver's Piece (**EB**)
- Nameplates
- Notice-Boards
- Grit Bins
- Garbett Steps
- Woodland Management Plan

9.4 RATA (FD)

9.5 Parsonage Estate Drainage Issues (EY/SM)

9.6 Neighbourhood Plan

10) Maintenance of Assets of RPC Owned Lands

11) Rogate School Crossing Patrol (FD)

12) Rogate Village Hall Defibrillator (SW)

13) Adoption of Parsonage Telephone Kiosk (EB)

14) Correspondence

- Emails as previously circulated.
- Bank Statements received – filed in finance file.

15) Information for Council (for noting or inclusion on a future Agenda)

- An opportunity for Councillors to note or include matters on future Agendas.

16) Date of next meeting

To confirm the date of the next **Full Council Meeting**, scheduled to be at **7.30pm** on **Monday 11 January 2016** at **Rogate Village Hall Pavilion**.