



# Open Spaces Committee Meeting Minutes

Thursday 25 June 2015

Councillors in attendance: Elizabeth Brown (EB), Fiona Dix (FD), Val Farren (VF), Peter Howland (PH), Mairi Rennie (MR).

In the absence of Greg Carter, Elizabeth Brown acted as Chairman.

**1. Representations from the public** – None.

**2. Apologies for Absence:** Greg Carter, Debbie Pattinson, Emma Yellop, Sarah O'Brien Twohig.

**3. Declarations of Interest:** None.

**4. Election of Chairman:** Greg Carter elected, nominated by (EB), seconded by (PH).

**5. Election of Vice-Chairman:** Peter Howland elected, nominated by (MR), seconded by (VF).

**6. Minutes of last meeting:** amendments

The Dell—Fyning, by Pond House ( not White House)

The minutes of the last meeting, as amended, held on the **19 January 2015** were approved as a true record. (**Appendix A**).

**7. Noticeboards :** wording checked. (MR) requested that the Terwick Woodland notice included the name of the donor etc, and undertook to pay for any extra wording.

(FD) suggested the committee should see a sample before placing the order.

**Action: (GC)** [www.sign-writer.net](http://www.sign-writer.net)

**8/9. Fyning Recreation Ground:** the concrete fire-pits have been removed.

**Scouts Camping:** Conditions of Use to be submitted to solicitor for approval. **Action: (PH)**

(MR) asked that the solicitor be aware the land was registered as a village green in 1970 -- *Recreation Ground ( Rogate), Inclosure Award, Village Green Registration 305412 and Charity Commission no. 07414727*-- for use of local people 24/7. ( See Defra.gov.uk Management and Protection of Registered Town and Village Greens.)

**Survey** The site has been ecologically surveyed and various recommendations made which will fit in well with Nina Williams' woodland management plan.

( MR) and (PH) will work with Nina on the management of the Parish's woodlands, perhaps including the Woodland Trust's Garbett Wood. **Action: (MR), (PH)**

**10. Oliver's Piece:** Pauline Berrisford-Hill's seat. Chapel Common refused, so Oliver's Piece to be the site—upper level for view, but road noise? Wording on plaque to be discussed. **Action (EB)**

(EB) reported that Bob Darren is paying for the upkeep of top level.

**11. Steps** Garbett/Garbitt Lane (traditionally no S). New steps. **Action: (PH), (GC)**

**12. Footpath Audit:** (EB) reported: 5 volunteers signed up at the Fete. (MH): reported Harvey Morgan was keen to help.

**Maps:** (MR's) map shows the long distance paths which cross the parish—The Serpent Trail and the Sussex Border Path. Helpful if map shows the highway system and the parish's open spaces—Fyning Rec etc.

**Slow responses :** (FD) report of problem with Gypsy Lane ( 1164/2) in March but no action until letter in June. (PH) –slow response on replacement of Black Bridge( 1148).

**Register:** (FD) suggested a register of paths and volunteers to monitor condition. **Action (FD)**

**New paths:** (MH) reminded the committee that there was a time limit for designating new footpaths. Discussion of possible new paths, and agreement to set up a working party. **Action: (All)**

**13. Children's play area:** previously repaired , now concerns about safety-- ROSPA survey. (MH) noticed an examination in progress.

**14.The Dell:** could be improved, community project perhaps funded by an ARC grant?

#### **Any Other Business:**

**Church Lane, Terwick:** no action. (MR) in touch with Steve Hodd, Highways. (MR) to forward contact to (FD) and (EB).

**Bull Hill:** (MH) suggested the 'A' frame was dangerous and should be removed. Discussion about use of Bull Hill—could it be sold to local residents?

**16. Next Meeting:** Agreed there should be more frequent meetings; year's calendar arranged : Mondays :24 August/ 26 October/ 28 December/ 22 February 2016/ 25 April/ June 27.

Meeting closed at 20.55

#### **Addendum for information: Open Spaces under Parish Council management:**

Fyning Recreation Ground (6 acres)	Terwick Woodland (c. 12 acres)
Bull Hill	Parsonage Playground
Oliver's Piece	Children's play area
Rights of Way throughout the parish	

(Combe Hill/ Knowles Meadow/ Durford Heath, leased from National Trust— now lapsed)

+ The Dell –owned by WSCC Highways

+ Garbett Wood—owned by The Woodland Trust