



# Open Spaces Committee Meeting Minutes

Friday 16 October 2015

Councillors in attendance: Chairman: Greg Carter (GC), Elizabeth Brown (EB), Fiona Dix (FD), Val Farren (VF), Peter Howland (PH), Sarah O'Brien Twohig (SOBT), Debbie Pattinson (DP), Mairi Rennie (MR).

**1. Representations from the public –** None

**2. Apologies for Absence:** Emma Yellop.

**3. Declarations of Interest:** None.

**4. Minutes of last meeting:** The minutes of the last meeting, held on the **25 June 2015** were approved as a true record. (**Appendix A**).

**5. Notice Boards:** A new quotation had been received at £594, £300 less than an earlier one. It was agreed that the boards must be made from Forest Stewardship Council (FSC) certified wood. **Action: (GC)**

**6. Fyning Hill Recreation Ground – Concrete Removal & Grass Cutting**

This work has been completed.

**7. Fyning Common:** Nothing to report.

**8. Fyning Hill – Bench Seats:** (MR) was requested to investigate the installation of “log-style” bench seats at Fyning Recreation Ground. **Action: (MR)**

**9. Garbett Steps :** (PH) reported there have been personnel changes at South Downs National Park Authority??? and that Petra Billings will now assist in a management plan for council owned woodland. (GC) will progress the matter with Petra Billings and invite her to the next committee meeting. **Action: (GC) (KJ)**

Nat Beldesen will assist in respect of the work at Garbett Steps with Liz Bennett acting as the liaison to Rogate School.

Angela Ward has taken over from Nina Williams.

*Sarah O'Brien-Twohig now left the meeting.*

**10. Footpath Audit:** It was agreed to invite Nick Yellop to the next meeting to inform the committee of his role in respect of public rights of way. **Action: (KJ)**

**11. Play Area Repairs:** Debbie Pattinson advised the committee of her working background and that she had carried out paid work on a freelance basis for Playsafe, the contractor who had installed the current recreation play equipment. The committee concluded there was no conflict of interest going forward.

Costed estimates are still awaited for essential play area repairs, the main problem being rotten softwood.

Debbie Pattinson was requested to advise on enhancing the Hugo Platt play area and report back. **Action: (DP)**

## **12. The Dell – A272**

The footpath has been renovated but the general area requires more tidying and clearance. Mairi Rennie would place an item in the Rogate & Terwick News and invite assistance with the project. **Action: (MR)**

## **13. Parsonage Estate – Hugo Platt Play Area (See 11 above)**

## **14. Any Other Business**

Steve Hod (West Sussex County Council) had advised that a tree at Bull Hill was interfering with electrical wires, (GC) will investigate. **Action: (GC)**

## **15. Date of Next Meeting**

The date of the next **Open Spaces Committee Meeting** is scheduled to be held at **7.00pm** on **Monday 7 December 2015** at **Rogate Village Hall Pavilion.**

Meeting closed at 20.45