



*Draft minutes, subject to approval*

**COUNCILLORS IN ATTENDANCE**

Elizabeth Brown (EB), Max Harwood (MH), Sue May (SM) and Sarah O'Brien Twohig (SOBT).  
Responsible Financial Officer: Debbie Harknett (DH)

**1) REPRESENTATIONS FROM THE PUBLIC – None**

**2) ELECTION OF CHAIRMAN of finance committee** - EB proposed Steve Williamson which was seconded by MH and agreed by all with no other nominations.

**ELECTION OF VICE-CHAIRMAN of finance committee** - EB proposed Max Harwood which was seconded by SOBT and agreed by all with no other nominations.

**3) APOLOGIES FOR ABSENCE** - Apologies were received and accepted for Cllrs Ann Arnold, and Steve Williamson.

**4) DECLARATIONS OF INTEREST – None**

**5) MINUTES OF LAST MEETING** - The Committee agreed and signed the minutes of the meeting held on 31<sup>st</sup> March 2015 subject to the addition at end '*It was agreed the Clerk's salary would be increased in accordance with NALC guidelines from January 2015. Clerk/RFO mileage allowance will be left as per HMRC guidelines*'.

**6) CHAIRMANS REPORT**

It was noted that the updated financial regulations would be approved during the full Council meeting.

**7) REVIEW OF EXPENDITURE AGAINST BUDGET 15/16 – (DH on behalf of SW)**

- Discussed, no issues raised.
- DH asked that where possible we should use the funds allocated to specific years in the financial year to which it is allocated.

**8) REVIEW BANK ARRANGEMENTS** – it was agreed that the new signatories would be:  
Steve Williamson, Max Harwood, Elizabeth Brown, Fiona Dix and Ann Arnold.

**9) RPC GRANTS/FUNDING 15/16**

- Applications for modest grants from local groups for a project/equipment should be completed and submitted by 14<sup>th</sup> September to allow for consideration in the budget. The Clerk will be asked to write to village groups in August.
- Projects discussed included activities for the youth and elderly with SM offering to discuss ideas with Miranda Montague and to discuss with Jenny Peters.

**10) DATE OF NEXT MEETING** – 28<sup>th</sup> September 2016

There being no further business the meeting closed at 8.10pm

To contact:

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Signed.....

Date.....

Max Harwood, Vice-Chairman of the Finance Committee