



Councillors in attendance: Chairman: Paddy Walker (PW), Elizabeth Brown (EB), Fiona Dix (FD), Max Harwood (MH) and Sue May (SM). Clerk: Debbie Harknett.
There were no members of the public in attendance. Meeting started at 7.30pm.

Chairman: Paddy Walker paddy@jleon.co.uk	CONTACT	Clerk: Debbie Harknett clerk@rogateparishcouncil.gov.uk
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- 1) **Recording of the meeting** – it was noted that the meeting would not be recorded.
- 2) **Election of chairman and vice-chairman**
 - The Clerk called for nominations for Chair. EB's proposal for PW to continue was seconded by FD and unanimously approved.
 - PW took the chair and called for nominations for the vice-chair. FD's proposal that SW continue was seconded by EB and unanimously approved.
- 3) **Representations from the public** - None.
- 4) **Apologies for absence** - Steve Williamson (SW)).
- 5) **Declarations of interest** - MH expressed an interest in Rogate School.
- 6) **Minutes of last meeting** - The minutes of the last meeting held on Wednesday 9th May were approved and signed as a true record.
- 7) **Chairman's report** -
 - PW went through the minutes of the last meeting updating any actions:
 - a) FD explained RATA are drawing up a shopping list of items required for the council. As well as installing planters and signs already purchased they wish to purchase more planters, a bench and look at improving the railings by the school.
 - b) MH noted the planters would need regular care and it was suggested we try to find somebody to maintain them on the basis of other items in the village - £90 every 6 months. It was suggested we approach the person who cuts the playground grass.
 - c) MH reported the recent Open Spaces meeting had agreed to fund a bus shelter for the village at a cost of about £3,000 from RATA funds as the current shelter is not repairable and there are concerns it may have an asbestos roof. After discussion, FD's proposal of **resolution** to confirm this **'to finance the replacement of the bus shelter in the village centre from RATA funds'** was seconded by PW and unanimously approved.
 - d) MH reported Rogate School would like a bigger sign at the bottom of the lane and have written to the council for support. It was agreed RATA may be able to help with some of this cost.
 - e) It was noted that SW is still in discussion about St. Peters Road part of Operation Watershed for which funds are still held.
 - f) EB reported at the sites of previous Operation Watershed works there are still flooding problems caused by the silting up of the drains. Clerk to liaise with Steve to get a list of the projects completed and seek a review with WSCC/Landbuild (the contractor) to see if there is additional funding to get the gully's cleared on a regular basis.
 - g) MH reported he is still struggling to find a contractor for the coppicing, despite meeting at least 5 people on site. Clerk & MH to write item for the R&T news asking for help.
 - h) It was noted work on the Hillbrow finger post has started.
 - i) MH reported the Youth Club have informed us they no longer wish us to pay for the youth leader and have requested WSCC send us an invoice for the period to 30.09.18. The Clerk and SW have made it very clear the PC fully support the youth club and funding was not the issue and we would welcome any grant request.

8) Review of Finance Committee terms of reference

Having been circulated and with no comments FD's proposal of resolution 'to accept Finance Committee terms of reference without change' was seconded by PW and unanimously approved.

9) Discretionary funding

- a) PW informed the meeting a grant request has been received from Rogate PCC for £3,000 towards their burial grounds. The Clerk reminded the meeting these would be a PC responsibility if there were no active church. PW noted £2,000 was awarded last year and this was the provisional figure in the budget for this year.
- b) Terwick PCC have made a request for an increase in their previous £300 grant which they felt was about 10% of last years of £2,574 cost. Also, they have had to undertake an archaeological survey at a cost of £480 to be able to apply to re-use the old south grave yard.
- c) After much discussion, about the responsibility of the graveyards but limitations of our budget it was agreed to award Rogate PCC £2,000 and Terwick PCC £800. PW to talk to both treasurers to get a better understanding of their costs while explaining the PC do not have unlimited funds and to see if there were some cost savings we could help with. If they were awarded £3,000 each it would be 20% of our precept which is not viable. They would be invited to attend the next finance meeting and ask for a suggested figure (with costings) to help with setting next year's budget.
- d) It was agreed to keep Petersfield CAB grant at £250.
- e) On the basis of the three grants above and the £90 already given to Petersfield museum the remaining grant budget was £2,110.
- f) Rake Playground are planning a complete installation at a cost in excess of £35,000 as there are currently no facilities in the village. While it will effectively be in Liss (behind the village hall) it was agreed the PC wanted to support it as it will be used by Rake residents. After discussion and consideration of the cost of the new swing at Hugo Platt FD's proposal of **resolution 'to offer a grant to Rake Playground project to purchase a piece of equipment to a maximum cost of £5,000+vat. This to include the £710 New Homes Bonus that will be paid to us, £2,000 from the current financial year and £2,000+ from the next financial year, with a caveat that the equipment will be given with no ongoing responsibility or contingent liability'. was seconded by EB and unanimously approved.**

10) Youth club funding – this has been discussed under 7i) above.

11) Review of expenditure against budget for 2018/19

PW noted that at 7 months through the year we seem fairly on target. Playground maintenance has overspent and any youth club spend and bus shelter purchases will come from reserves.

12) Draft budget 2019/20

- a) A very draft budget based on the current year was distributed.
- b) MH noted additional funds are required year-on-year for playground maintenance and ongoing replacements. This year's cost of £7,000 is probably not exceptional.
- c) FD reminded the meeting that we need to keep in mind we may need to support the bus service which would require an increase in the precept.
- d) It was agreed to try to keep the precept as the current year. Members to look at the budget and make suggestions to the Clerk in advance of the next meeting.

13) **Date of next meeting** – The next Finance Committee Meeting was scheduled to be held at 7.30pm on Monday 19th November 2018 in Rogate Village Hall Pavilion.

There being no further business the meeting closed at 9.02pm.

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Chairman

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Date