



**Full Council Meeting
Agenda
Monday 12th June 2017**

I hereby give notice that a Meeting of the Full Council will be held on **Monday 12th June 2017** in **Rogate Village Hall Pavilion** commencing at **7.30pm sharp**.

Members of the public are welcome to attend – any requests to make a public representation must be received by the Clerk by email no less than 24 hours prior to the meeting.

Chairman: Steve Williamson steve@thestepsrake.co.uk	Vice-Chairman: Elizabeth Brown rakehanger3@gmail.com	Clerk: Debbie Harknett clerk@rogateparishcouncil.gov.uk
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- 1) **Recording of the meeting** – to be noted
- 2) **Representations from the Public** (15 mins)
Members of the public may ask the Chairman for permission to address the Council.
- 3) **Apologies for absence**
- 4) **Declarations of interest**
- 5) **Minutes of last meeting** – To approve and sign the minutes of the last meeting held on the 8th May 2017 as a true record.
- 6) **Reports from County Councillor Kate O’Kelly & District Councillor Gillian Keegan**
- 7) **Chairman’s Report**
- 8) **Adoption of phone box by Parsonage Estate entrance** – agreement to be approved
- 9) **Finance report**
 - a) Monthly Finance Report to the Council
 - b) Non cheque signatory to check reconciliation

Receipts to be noted:		
HMRC	VAT refund	£879.80
HSBC	Interest received	£0.82
Payments to be approved:		
Rogate & Terwick Village Hall	Hall hire	£84.00
Clerk/RFO	Salary/PAYE	Undisclosed
Elizabeth Brown	Website cost	£27.11
Zurich	Parish Council insurance (reduced amount)	£854.24
BT	Phone box adoption	£1.00
Simon Wright	Clearance at Fyning Rec	£300.00
Debbie Harknett	Clerks expenses	£126.57

10) Committee and Working Group Reports

a. Planning –

To receive minutes of the Planning Committee meeting of the 8th May 2017.

Open Spaces

b. To receive minutes of the Open Spaces Committee meeting of 27th March 2017.

- c. Children's Playgrounds (DP)
- d. Footpath wardens (MR)

Finance Committee -

- e. To receive minutes of the Finance Committee meeting of 6th February 2017.
- f. To approve Finance Committee Terms of reference revised May 2017.

- g. **RATA (FD)**

- h. **Drainage Issues/Operation Watershed**

11) **Rogate School (FD/RHR)**

12) **Neighbourhood Plan (SW)**

13) **Community Land Trust (MR)**

14) **Asset list** – photograph/condition of all items.

15) **Infrastructure Project List**

16) **Correspondence**

- Emails as previously circulated.
- Bank Statements received – filed in finance file.

17) **Information for Council (for noting or inclusion on a future Agenda)**

- An opportunity for Councillors to note or include matters on future Agendas.

18) **Date of next meeting**

To confirm the date of the next **Full Council Meeting**, scheduled to be at 7.30pm on **Monday 10th July 2017** at Rogate Village Hall Pavilion.