



# Full Council Meeting Agenda

## Monday 11 December 2017

I hereby give notice that a Meeting of the Full Council will be held on **Monday 11<sup>th</sup> December 2017** in **Rogate Village Hall Pavilion** commencing at **7.30pm sharp**.

Members of the public are welcome to attend – any requests to make a public representation must be received by the Clerk by email no less than 24 hours prior to the meeting.

<b>Chairman:</b> Steve Williamson <a href="mailto:steve@thestepsrake.co.uk">steve@thestepsrake.co.uk</a>	<b>Vice-Chairman:</b> Elizabeth Brown <a href="mailto:rakehanger3@gmail.com">rakehanger3@gmail.com</a>	<b>Clerk:</b> Debbie Harknett <a href="mailto:clerk@rogateparishcouncil.gov.uk">clerk@rogateparishcouncil.gov.uk</a>
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- 1) **Recording of the meeting** – to be noted
- 2) **Representations from the Public** (15 mins)  
Members of the public may ask the Chairman for permission to address the Council.
- 3) **Apologies for absence**
- 4) **Declarations of interest**
- 5) **Minutes of last meeting** – To approve and sign the minutes of the last meeting held on the 13<sup>th</sup> November 2017 as a true record.
- 6) **Councillor vacancy**
- 7) **Reports from County Councillor Kate O’Kelly & District Councillor Gillian Keegan**
- 8) **Chairman’s Report**
- 9) **Finance report**
  - a) Monthly Finance Report to the Council
  - b) Non cheque signatory to check reconciliation
  - c) Home Start Chichester – to consider grant request

<b>Receipts to be noted:</b>		
HSBC	Interest	£1.31
HMRC	VAT refund	£1,247.65
<b>Payments to be approved:</b>		
Rogate & Terwick Village Hall	Hall hire	£84.00
Elizabeth Brown	Website cost	£53.33
Clerk/RFO	Salary/PAYE	Undisclosed
Debbie Harknett	Clerks expenses	£93.07
James Stock	Defibrillator expenses	£9.98

- 10) **Definitive map order** response to WSCC
- 11) **Budget for 2018-19** – to agree Finance Committee’s recommendation on next year’s budget
- 12) **George Street Trust** – Council nominated Trustee
- 13) **Committee and Working Group Reports**
  - a. **Planning** -  
To receive minutes of the Planning Committee meeting of the 13<sup>th</sup> November 2017.

**b. Open Spaces -**

To note Open Spaces Committee meeting on 22<sup>nd</sup> January 2018.

**c. Finance Committee -**

To note Finance Committee meeting on 29<sup>th</sup> January 2018.

**d. RATA (SW)**

**e. Drainage Issues/Operation Watershed (SW)**

**14) Rogate School (RHR)**

**15) Neighbourhood Plan (SW)**

**16) Community Land Trust (MR)**

**17) Correspondence**

- Emails as previously circulated.
- Bank Statements received – filed in finance file.

**18) Information for Council (for noting or inclusion on a future Agenda)**

- An opportunity for Councillors to note or include matters on future Agendas.

**19) Date of next meeting**

To confirm the date of the next **Full Council Meeting**, scheduled to be at 7.30pm on **Monday 8<sup>th</sup> January 2018** at Rogate Village Hall Pavilion.