



# Full Council Meeting Agenda Monday 9<sup>th</sup> October 2017

I hereby give notice that a Meeting of the Full Council will be held on **Monday 9<sup>th</sup> October 2017** in **Rogate Village Hall Pavilion** commencing at **7.30pm sharp**.

Members of the public are welcome to attend – any requests to make a public representation must be received by the Clerk by email no less than 24 hours prior to the meeting.

<b>Chairman:</b> Steve Williamson <a href="mailto:steve@thestepsrake.co.uk">steve@thestepsrake.co.uk</a>	<b>Vice-Chairman:</b> Elizabeth Brown <a href="mailto:rakehanger3@gmail.com">rakehanger3@gmail.com</a>	<b>Clerk:</b> Debbie Harknett <a href="mailto:clerk@rogateparishcouncil.gov.uk">clerk@rogateparishcouncil.gov.uk</a>
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- 1) **Recording of the meeting** – to be noted
- 2) **Representations from the Public** (15 mins)  
Members of the public may ask the Chairman for permission to address the Council.
- 3) **Apologies for absence**
- 4) **Declarations of interest**
- 5) **Minutes of last meeting** – To approve and sign the minutes of the last meeting held on the 11<sup>th</sup> September 2017 as a true record.
- 6) **Reports from County Councillor** Kate O’Kelly & **District Councillor** Gillian Keegan
- 7) **Chairman’s Report**
- 8) **Finance report**
  - a) Monthly Finance Report to the Council (PW)
  - b) Non cheque signatory to check reconciliation

<b>Receipts to be noted:</b>		
Chichester District Council	Precept-second tranche	£15,490.00
<b>Payments to be approved:</b>		
Rogate & Terwick Village Hall	Hall hire	£63.00
Clerk/RFO	Salary/PAYE	Undisclosed
Elizabeth Brown	Website cost	£53.78
RJ Playground Services	Playground repairs	£456.00
Mick Butcher	Bus shelter cleaning-6 months	£90.00
Julie Reed	Bus shelter cleaning-6 months	£90.00
Fred Fosberry	Bin cleaning-6 months	£90.00
Alan Goodwin	Hugo Platt maintenance-6 months	£90.00
Geoff Cornwell	Rake Recreation maintenance-6 months	£90.00
R&T News	Subscription	£125.00
Adam Gibson	Tree works	£300.00
Trish Walker	September Council meeting locum	£57.60
Farrow Creative	Neighbourhood Plan website hosting	£210.00
Steve Williamson	RATA planters repayment	£119.96

- 9) **Committee and Working Group Reports**
  - a. **Planning -**  
To receive minutes of the Planning Committee meeting of the 11<sup>th</sup> September 2017.

**Open Spaces -**

- b. To receive minutes of Open Spaces Committee meeting on 31<sup>st</sup> July 2017.
- c. To note Open Space Committee meeting on 27<sup>th</sup> November 2017.
- d. Additional member for Open Spaces Committee.

**e. Finance Committee -**

To note Finance Committee meeting on 23<sup>rd</sup> October 2017.

f. **RATA (SW)**

g. **Drainage Issues/Operation Watershed (SW)**

**10) Rogate School (RHR)**

**11) Neighbourhood Plan (SW)**

**12) Community Land Trust (MR)**

**13) South Downs National Park consultation – respond by 21 Nov.**

**14) Correspondence**

- Emails as previously circulated.
- Bank Statements received – filed in finance file.

**15) Information for Council (for noting or inclusion on a future Agenda)**

- An opportunity for Councillors to note or include matters on future Agendas.

**16) Date of next meeting**

To confirm the date of the next **Full Council Meeting**, scheduled to be at 7.30pm on **Monday 13<sup>th</sup> November 2017** at Rogate Village Hall Pavilion.