



Parish Councillors in attendance: Chairman Steve Williamson (SW), Ann Arnold (AA), Elizabeth Brown (EB), Fiona Dix (FD), Val Farren (VF), Rita Harrison-Roach (RHR), Max Harwood (MH), Sue May (SM) and Mairi Rennie (MR).

There were three members of the public in attendance.  
Meeting started 7.30pm

County Councillor: Dr Kate O'Kelly (KOK)  
Clerk: Debbie Harknett

1. **Recording of the meeting** – it was noted that the meeting would not be recorded.
2. **Representations from the Public** – none.
3. **Apologies for absence:** were received and accepted from Nic Lobbenberg, Sarah O'Brien Twohig and Paddy Walker
4. **Declarations of interest** – none.
5. **Minutes of last meeting:** The minutes of the meeting held on 13<sup>th</sup> November 2017 were accepted by the council as a true record and signed by the Chairman.
6. **Councillor vacancy** – the Chairman noted no applications have been received so the Clerk will extend the deadline to the end of January so applications could be considered at the February meeting. AA noted she has been contacted by a resident and will pass on the Clerks details.

Fiona Dix arrived.

#### 7. County & District Councillors Reports –

On behalf of WSCC Councillor Kate O'Kelly the Chairman reported:

- a) There is a full County Council meeting on Friday. She has volunteered to join the 'task and finish group' to try and find £½m savings and they will be looking at reducing the subsidised bus service. 85% of bus services are commercial with 15% subsidised in addition to subsidised bus passes at a cost of £11.5m per year. She will be making the point about isolation, development, community and independence in later life which are some of WSCC strategic objectives.
- b) Education – the expansion of Easebourne school is awaiting a decision. The Full Council are going to consider amending the funding for small schools (under 150 pupils) as they are disadvantaged by current regulations.
- c) EB noted she has heard rumours small schools could face closure to which the Councillors vowed to fight as they have previously. KOK added that it is not being discussed at this stage but the financial situation could become difficult in 2/3 years.
- d) UKOG are due to submit a further planning application at Markwell's Wood for horizontal exploration.
- e) Liz Leggo (SALC) is sending out a health/well-being survey to Parish Councils as she has been involved in a project and can provide information on becoming 'dementia friendly' if wanted.
- f) The RATA works are scheduled for 12-24 March and road closure notices have been issued. The Clerk noted she hadn't received them so KOK will forward.
- g) Her next drop-in session at the village shop is scheduled for 8 January.

KOK left with thanks.

#### 8. Chairman's report

- a) SDNPA Planning Committee are due to consider the Dangstein Conservancy Planning Application on Thursday 14 December. Their recommendation is to grant temporary planning permission for 3 years subject to 21 conditions.
- b) EB informed the Council that she will attend the SDNP meeting and give a 3-minute representation along with two other people involved in objecting to the application.
- c) There was much discussion of current conditions not being adhered to and concern that it would be unlikely to return to its original condition in 3 years

- d) The Chairman proposed **Resolution ‘Rogate Parish Council wishes to reiterate the Parishes objections stated in the report by the Director of Planning. In addition, in response to the Planning Director’s report, the Council concludes that if the application needs approval to be temporary for three years and have 21 conditions attached, it is demonstrably unsound in planning terms and should be refused. Should it be approved with these conditions the Council has no confidence in the present enforcement process’** was seconded by AA and unanimously approved.
- e) Clerk to send a copy of resolution to Tim Slaney & Richard Ferguson at SDNPA, Stephen Pattie at CDC as well as our MP, Gillian Keegan as with previous correspondence for this application.

**9. Finance report:**

- a) On behalf of PW the Chairman reported we are in the ninth month of the current financial year and there remains a general underspend with key areas being unused grants, youth club and parish equipment replacement. This will be looked at by the Finance Committee in January.
- b) It was noted that RHR would check the bank reconciliation.
- c) Home Start Chichester’s request for grant funding was considered as they are currently helping three families in the village. After discussion, SW proposed **resolution ‘to award a grant of £450 to Home Start Chichester’** was seconded by MR and unanimously approved.
- d) SW noted we have also received a grant request from Sussex Legal Services. After discussion, noting the letter had probably been sent to every Parish in Sussex and consideration that we support the local CAB in Petersfield that is used by local residents’ SW proposal that we write saying we are unable to support them was seconded by AA and unanimously supported.

Receipts and payments approved:

<b>Receipts:</b>		
HSBC	Interest	£1.31
HMRC	VAT refund	£1,247.65
<b>Payments:</b>		
Rogate & Terwick Village Hall	Hall hire	£84.00
Elizabeth Brown	Website cost	£53.33
Clerk/RFO	Salary/PAYE	Undisclosed
Debbie Harknett	Clerks expenses	£93.07
James Stock	Defibrillator expenses	£9.98
Information Commissioner	Data Protection registration	£35.00

**10. Definitive map order – DMMO Application Fyning Lane, Rogate (CC803.13634)**

- a) The Chairman asked if anybody needed to declare an interest in this item. AA informed the meeting that she had sought advice from Mr Bennett at CDC who gave the opinion that she did not need to declare an interest even though she submitted the application.
- b) The Clerk had previously circulated the information from WSCC to the Parish Council inviting us to comment statutory consultees. They ask if there is local archival or user evidence to either support or negate the claims. General comments would be welcome but in deciding the applications the County Council is obliged to only consider relevant evidence.
- c) MH, as Chairman of the Open Spaces Committee, reminded the meeting that the Council submitted the first application which was returned. The PC decided not to re-submit the application but had seen archival evidence dating back 150 years. The application was not resubmitted by the Council as an alternative route was offered by Fyning Hill Estate.
- d) MH noted an application has also now been made to link this proposed footpath to Foresters Cottage to complete a circular route.
- e) MR showed the Council a map of the area from 1873 that included the two paths that are the subject of the DMMO.
- f) AA reminded the meeting of the reason for the application – to protect an ancient path dating back to 1810.
- g) After much discussion, MH proposed **resolution to respond ‘Rogate Parish Council are aware of a body of evidence that confirms this is an ancient path that dates back to 1810 and, as a consequence, the Parish Council supports the DMMO application’** was seconded by MR with 5 Councillors in favour and 4 abstaining, therefore the resolution carried.

A member of the public left.

### **11. Budget for 2018-19**

SW went through the previous circulated budget which totals £55 less than the current year giving a 1 pence increase per band D property. He answered questions before proposing **Resolution 'to accept budget totaling £30,925 with a resulting band D equivalent cost of £39.53'** was seconded by EB and unanimously approved.

### **12. George Street Trust**

SW noted that Sue Lawrie has been appointed as the Parish Council Trustee for another 5-year term until November 2021. Clerk to invite the charity to report to the Annual Parish Meeting.

### **13. Committee and Working Party Reports:**

#### **Planning**

- a) The minutes of the Planning Committee meeting on the 13<sup>th</sup> November 2017 were received.
- b) EB noted there has been a lot of applications in the last few months.

#### **Open Spaces**

- c) The Open Spaces Committee meeting of 22<sup>nd</sup> January 2018 was noted.
- d) VF informed the meeting she is in contact with Milland Parish Council to find out information about repairing the finger posts (we understand they used R.C. Engineering).

#### **Finance Committee**

- e) The finance committee meeting on 29<sup>th</sup> January 2018 was noted.

#### **RATA**

- f) SW noted that RPC have been given the go-ahead by the Church to cut back the cemetery hedge now it is dormant and before birds start nesting. He will meet with EB and AA to decided the specification before we obtain quotes.
- g) As we learned from KOK earlier, work appears to be scheduled for 12-24 March 2018 although the Parish Council have not yet been informed.

#### **Drainage issues/Operation Watershed**

- h) VF noted Parsonage seems to be quiet at the moment with lorries last being used at the end of October half term.
- i) EB reported there are still problems with surface water at the top road by the Jolly Drivers-Tullecombe where repairs have previously been carried out.
- j) In response to SM's question SW reported the council do not have any underground survey reports.
- k) EB reported there has been some progress on the Terwick Church road where contractors have checked the levels and the original plan is back on the table.

### **14. Rogate School**

MH reported they are concerned about the financial situation for small schools in the area but informed the meeting our local schools (Rogate, Rake and Stedham) are designated country schools with special significance so would require permission from the Secretary of State to close.

### **15. Neighbourhood Plan**

SW reported the working party met last week and they are processing the SDNPA and Historic England comments as well as incorporating the results of the 2017 Housing needs survey.

### **16. Community Land Trust**

MR reported they are going to progress with looking for land and Trustees in the New Year.

### **17. Correspondence**

- a) Emails as previously circulated.
- b) Bank statements received – filed in finance file.

**18. Information for the Council** (for noting or inclusion on a future Agenda) – there was some discussion about the White Horse and SM updated the meeting.

**19. Date of next meeting** – The next Full Council Meeting of the Parish Council will be on **Monday 8<sup>th</sup> January 2018** at 7.30pm at Rogate Village Hall Pavilion.

There being no further business the meeting closed at 9.00pm with best wishes for Christmas.

Chairman: Steve Williamson  
steve@thestepsrake.co.uk  
01730 890225

Clerk: Debbie Harknett  
clerk@rogateparishcouncil.gov.uk  
01730 300576