



# Full Council Meeting Agenda Monday 12<sup>th</sup> June 2017

I hereby give notice that a Meeting of the Full Council will be held on **Monday 12<sup>th</sup> June 2017** in **Rogate Village Hall Pavilion** commencing at **7.30pm sharp**.

Members of the public are welcome to attend – any requests to make a public representation must be received by the Clerk by email no less than 24 hours prior to the meeting.

<b>Chairman:</b> Steve Williamson <a href="mailto:steve@thestepsrake.co.uk">steve@thestepsrake.co.uk</a>	<b>Vice-Chairman:</b> Elizabeth Brown <a href="mailto:rakehanger3@gmail.com">rakehanger3@gmail.com</a>	<b>Clerk:</b> Debbie Harknett <a href="mailto:clerk@rogateparishcouncil.gov.uk">clerk@rogateparishcouncil.gov.uk</a>
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- 1) **Recording of the meeting** – to be noted
- 2) **Representations from the Public** (15 mins)  
Members of the public may ask the Chairman for permission to address the Council.
- 3) **Apologies for absence**
- 4) **Declarations of interest**
- 5) **Minutes of last meeting** – To approve and sign the minutes of the last meeting held on the 8<sup>th</sup> May 2017 as a true record.
- 6) **Reports from County Councillor Kate O'Kelly & District Councillor Gillian Keegan**
- 7) **Chairman's Report**
- 8) **Adoption of phone box by Parsonage Estate entrance** – agreement to be approved
- 9) **Finance report**
  - a) Monthly Finance Report to the Council
  - b) Non cheque signatory to check reconciliation

<b>Receipts to be noted:</b>		
HMRC	VAT refund	£879.80
HSBC	Interest received	£0.82
<b>Payments to be approved:</b>		
Rogate & Terwick Village Hall	Hall hire	£84.00
Clerk/RFO	Salary/PAYE	Undisclosed
Elizabeth Brown	Website cost	£27.11
Zurich	Parish Council insurance (reduced amount)	£854.24
BT	Phone box adoption	£1.00
Simon Wright	Clearance at Fyning Rec	£300.00
Debbie Harknett	Clerks expenses	£126.57

## 10) **Committee and Working Group Reports**

### a. **Planning –**

To receive minutes of the Planning Committee meeting of the 8<sup>th</sup> May 2017.

### **Open Spaces**

b. To receive minutes of the Open Spaces Committee meeting of 27<sup>th</sup> March 2017.

- c. Children's Playgrounds (DP)
- d. Footpath wardens (MR)

**Finance Committee -**

- e. To receive minutes of the Finance Committee meeting of 6<sup>th</sup> February 2017.
- f. To approve Finance Committee Terms of reference revised May 2017.

- g. **RATA (FD)**

- h. **Drainage Issues/Operation Watershed**

**11) Rogate School (FD/RHR)**

**12) Neighbourhood Plan (SW)**

**13) Community Land Trust (MR)**

**14) Asset list** – photograph/condition of all items.

**15) Infrastructure Project List**

**16) Correspondence**

- Emails as previously circulated.
- Bank Statements received – filed in finance file.

**17) Information for Council (for noting or inclusion on a future Agenda)**

- An opportunity for Councillors to note or include matters on future Agendas.

**18) Date of next meeting**

To confirm the date of the next **Full Council Meeting**, scheduled to be at 7.30pm on **Monday 10<sup>th</sup> July 2017** at Rogate Village Hall Pavilion.