



Full Council Meeting Agenda

Monday 10th December 2018

I hereby give notice that a Meeting of the Full Council will be held on **Monday 10th December 2018** in **Rogate Village Hall Pavilion** commencing at **7.30pm sharp**.

Members of the public are welcome to attend – any requests to make a public representation must be received by the Clerk by email no less than 24 hours prior to the meeting.

Chairman: Steve Williamson	Vice-Chairman: Elizabeth Brown	Clerk: Debbie Harknett
steve@thestepsrake.co.uk	rakehanger3@gmail.com	clerk@rogateparishcouncil.gov.uk

- 1) **Recording of the meeting** – to be noted
- 2) **Representations from the Public** (15 mins)
Members of the public may ask the Chairman for permission to address the Council.
- 3) **Apologies for absence**
- 4) **Declarations of interest**
- 5) **Minutes of last meeting** – To approve and sign the minutes of the last meeting held on the 12 November 2018 as a true record.
- 6) **Reports from County & District Councillor** Kate O’Kelly
- 7) **Chairman’s Report**
- 8) **Finance report**
 - a) Monthly finance report to the Council.
 - b) Non-cheque signatory to check reconciliation.
 - c) To approve budget for 2019/2020 as circulated.
 - d) To consider a Section 137 grant for Midhurst food bank.

Receipts to be noted:		
Chichester District Council	Community Land Trust membership grant	£48.00
Payments to be approved:		
Rogate & Terwick Village Hall	Hall hire	£84.00
Elizabeth Brown	Website cost re-imburement	£27.34
Clerk/RFO	Salary/PAYE	Undisclosed
Debbie Harknett	Cost of hi-vis jackets for Rake Speedwatch	£175.02
Playsafe Playgrounds	New swing at Hugo Platt	£6,172.80
Mairi Rennie	CLT Membership	£48.00
Little Angels	Grant	£250.00
Debbie Harknett	Clerks expenses	£181.46
Rogate & Terwick Village Hall	Playground lease & mowing costs for year	£200.00
Society of Local Council Clerks	Membership	£136.00
Information Commissioner	Data protection registration annual fee	£40.00

- 9) **Committee and Working Group Reports**
 - Planning –**
 - a. To receive minutes of the Planning Committee meeting of 12th November 2018.
 - b. To report on potential developments in Rake.

Open Spaces –

- c. To receive minutes of the Open Spaces Committee meeting on 24th September 2018.
- d. To note Open Spaces Committee meeting on 28th January 2019.
- e. Recommendations from last meeting.

Finance Committee -

- f. To receive the minutes of the Finance Committee meeting of 15th October 2018.
- g. To note Finance Committee meeting on Monday 25th February 2019.
- h. **RATA (SW)**
- i. **Drainage Issues/Operation Watershed (SW)**
- j. **Buses (MH)**

10) Rogate School (RHR) & Rake School (KOK)

11) Community Land Trust (MR)

12) Youth Club

13) Dark Skies (MR)

14) South Downs National Park – community infrastructure levy (FD)

15) Correspondence

- Emails as previously circulated.
- Bank Statements received – filed in finance file.

16) Information for Council (for noting or inclusion on a future Agenda)

An opportunity for Councillors to note or include matters on future Agendas.

17) Date of next meeting

To confirm the date of the next **Full Council Meeting**, scheduled to be at 7.30pm on **Monday 8th January 2019** at Rogate Village Hall Pavilion.