



Full Council Meeting Agenda Monday 10th September 2018

I hereby give notice that a Meeting of the Full Council will be held on **Monday 10th September 2018** in **Rogate Village Hall Pavilion** commencing at **7.30pm sharp**.

Members of the public are welcome to attend – any requests to make a public representation must be received by the Clerk by email no less than 24 hours prior to the meeting.

Chairman: Steve Williamson	Vice-Chairman: Elizabeth Brown	Clerk: Debbie Harknett
steve@thestepsrake.co.uk	rakehanger3@gmail.com	clerk@rogateparishcouncil.gov.uk

- 1) **Recording of the meeting** – to be noted
- 2) **Representations from the Public** (15 mins)
Members of the public may ask the Chairman for permission to address the Council.
- 3) **Apologies for absence**
- 4) **Declarations of interest**
- 5) **Minutes of last meeting** – To approve and sign the minutes of the last meeting held on the 13th August 2018 as a true record.
- 6) **Reports from County & District Councillor** Kate O’Kelly
- 7) **Chairman’s Report**
- 8) **Finance report**
 - a) Monthly finance report to the Council
 - b) Non-cheque signatory to check reconciliation
 - c) Conclusion of external Annual Audit for accounts year ended 31.03.18
 - d) Bank account for Community Land Trust (PW)
 - e) To consider quotes for removal of old swing frame at Bull Hill
 - f) To consider quotes for replacement swing frame/matting at Hugo Platt

Receipts to be noted:		
HSBC	Bank interest	£0.73
Payments to be approved:		
Rogate & Terwick Village Hall	Hall hire	£42.00
Elizabeth Brown	Website cost re-imbursement	£26.76
Clerk/RFO	Salary/PAYE	Undisclosed
Southern Water	Fyning Recreation ground supply	£24.11
E.C. Simpson Plant Hire	Terwick Wood holly clearance	£330.00
Debbie Harknett	Clerks expenses	£72.78
Rake Village Hall	Hire for Rake traffic meeting	£35.00
Moore Stephens	External audit	£282.00
Elizabeth Brown	Expenses	£18.88
Crucial Environmental	Removal of Rake Bus shelter	£816.00
Lewis Landscaping	Bull Hill hedge cutting	£455.00

- 9) **Committee and Working Group Reports**
 - a. **Planning -**
To receive minutes of the Planning Committee meeting of 13th August 2018.

Open Spaces –

- b. To note Open Spaces Committee meeting on 24th September 2018.

Finance Committee -

- c. To note Finance Committee meeting on Wednesday 15th October 2018.
- d. **RATA (SW)**
- e. **Drainage Issues/Operation Watershed (SW)**
- f. **Buses (MH)**

10) Rogate School (RHR) & Rake School (KOK)

11) Neighbourhood Plan (SW)

12) Community Land Trust (MR)

13) Youth Club – update (SW/MH)

14) Petersfield Museum – Rogate ‘icon’ (MR)

15) Police ‘scam’ presentation – public meeting request

16) Traveller problem – request to write to WSCC

17) New initiatives (FD)

18) Correspondence

- Emails as previously circulated.
- Bank Statements received – filed in finance file.

19) Information for Council (for noting or inclusion on a future Agenda)

An opportunity for Councillors to note or include matters on future Agendas.

20) Date of next meeting

To confirm the date of the next **Full Council Meeting**, scheduled to be at 7.30pm on **Monday 8th October 2018** at Rogate Village Hall Pavilion.