



# Full Council Meeting Agenda

## Monday 12<sup>th</sup> November 2018

I hereby give notice that a Meeting of the Full Council will be held on **Monday 12<sup>th</sup> November 2018** in **Rogate Village Hall Pavilion** commencing at **7.30pm sharp**.

Members of the public are welcome to attend – any requests to make a public representation must be received by the Clerk by email no less than 24 hours prior to the meeting.

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| <b>Chairman:</b><br>Steve Williamson                                   | <b>Vice-Chairman:</b><br>Elizabeth Brown                         | <b>Clerk:</b><br>Debbie Harknett   |
| <a href="mailto:steve@thestepsrake.co.uk">steve@thestepsrake.co.uk</a> | <a href="mailto:rakehanger3@gmail.com">rakehanger3@gmail.com</a> | <a href="mailto:clerk@rogateparishcouncil.gov.uk">clerk@rogateparishcouncil.gov.uk</a> |

- 1) **Recording of the meeting** – to be noted
- 2) **Representations from the Public** (15 mins)  
Members of the public may ask the Chairman for permission to address the Council.
- 3) **Apologies for absence**
- 4) **Declarations of interest**
- 5) **Minutes of last meeting** – To approve and sign the minutes of the last meeting held on the 10<sup>th</sup> September 2018 as a true record.
- 6) **Reports from County & District Councillor** Kate O’Kelly
- 7) **Chairman’s Report**
- 8) **Finance report**
  - a) Monthly finance report to the Council
  - b) Non-cheque signatory to check reconciliation
  - c) To consider grant for Rake Playground – as recommended by Finance Committee

|  |                                      |             |
|--|--------------------------------------|-------------|
| <b>Transfer</b> from current to Community Land Trust account |                                      | £1,567.00   |
| <b>Receipts to be noted:</b>                                 |                                      |             |
| National Community Fund                                      | Community Land Trust grant           | £1,600.00   |
| <b>Payments to be approved:</b>                              |                                      |             |
| Rogate & Terwick Village Hall                                | Hall hire                            | £63.00      |
| Elizabeth Brown  | Website cost re-imburement           | £26.90      |
| Clerk/RFO  | Salary/PAYE                          | Undisclosed |
| Rogate PCC   | Burial grounds grant                 | £2,000.00   |
| Terwick PCC  | Burial grounds grant                 | £800.00     |
| Petersfield CAB  | Grant                                | £250.00     |
| West Sussex County Council                                   | Youth worker payroll April-Sept      | £738.25     |
| TJ Tree Care   | Removal old swing at Rake Rec Ground | £300.00     |
| Ralph Restorations   | Hillbrow finger post                 | £1,480.00   |

- 9) **Committee and Working Group Reports**
  - a. **Planning -**  
To receive minutes of the Planning Committee meeting of 8<sup>th</sup> October 2018.

**Open Spaces –**

- b. To note Open Spaces Committee meeting on 26<sup>th</sup> November 2018.

- c. Coppicing
- d. Bus shelter in village centre
- e. Recommendations from last meeting

**Finance Committee -**

- f. To receive the minutes of the Finance Committee meeting of 9<sup>th</sup> May 2018.
- g. To note Finance Committee meeting on Monday 19<sup>th</sup> November 2018.

**RATA (SW)**

- h. Planters and additional works - to consider quote
- i. To consider purchase of hi-vis jackets for Rake/Hillbrow speedwatch group
- j. Residents letter concerning excessive noise of motorcycles in village
- k. **Drainage Issues/Operation Watershed (SW)**

**Buses (MH)**

- l. Update
- m. Bus funding from precept

**10) Rogate School (RHR) & Rake School (KOK)**

Request for permission for new sign bottom of School Lane

**11) Community Land Trust (MR)**

**12) Youth Club**

**13) Request to use Fyning recreation ground for Forest summer school**

**14) Police scam presentation – 6 December 2018**

**15) South Downs National Park – community infrastructure levy (FD)**

**16) Correspondence**

- Emails as previously circulated.
- Bank Statements received – filed in finance file.

**17) Information for Council (for noting or inclusion on a future Agenda)**

An opportunity for Councillors to note or include matters on future Agendas.

**18) Date of next meeting**

To confirm the date of the next **Full Council Meeting**, scheduled to be at 7.30pm on **Monday 10<sup>th</sup> December 2018** at Rogate Village Hall Pavilion.