



# Full Council Meeting Agenda

## Monday 10<sup>th</sup> September 2018

I hereby give notice that a Meeting of the Full Council will be held on **Monday 10<sup>th</sup> September 2018** in **Rogate Village Hall Pavilion** commencing at **7.30pm sharp**.

Members of the public are welcome to attend – any requests to make a public representation must be received by the Clerk by email no less than 24 hours prior to the meeting.

<b>Chairman:</b> Steve Williamson <a href="mailto:steve@thestepsrake.co.uk">steve@thestepsrake.co.uk</a>	<b>Vice-Chairman:</b> Elizabeth Brown <a href="mailto:rakehanger3@gmail.com">rakehanger3@gmail.com</a>	<b>Clerk:</b> Debbie Harknett <a href="mailto:clerk@rogateparishcouncil.gov.uk">clerk@rogateparishcouncil.gov.uk</a>
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- 1) **Recording of the meeting** – to be noted
- 2) **Representations from the Public** (15 mins)  
Members of the public may ask the Chairman for permission to address the Council.
- 3) **Apologies for absence**
- 4) **Declarations of interest**
- 5) **Minutes of last meeting** – To approve and sign the minutes of the last meeting held on the 13<sup>th</sup> August 2018 as a true record.
- 6) **Reports from County & District Councillor** Kate O’Kelly
- 7) **Chairman’s Report**
- 8) **Finance report**
  - a) Monthly finance report to the Council
  - b) Non-cheque signatory to check reconciliation
  - c) Conclusion of external Annual Audit for accounts year ended 31.03.18
  - d) Bank account for Community Land Trust (PW)
  - e) To consider quotes for removal of old swing frame at Bull Hill
  - f) To consider quotes for replacement swing frame/matting at Hugo Platt

<b>Receipts to be noted:</b>		
HSBC	Bank interest	£0.73
<b>Payments to be approved:</b>		
Rogate & Terwick Village Hall	Hall hire	£42.00
Elizabeth Brown	Website cost re-imburement	£26.76
Clerk/RFO	Salary/PAYE	Undisclosed
Southern Water	Fyning Recreation ground supply	£24.11
E.C. Simpson Plant Hire	Terwick Wood holly clearance	£330.00
Debbie Harknett	Clerks expenses	£72.78
Rake Village Hall	Hire for Rake traffic meeting	£35.00
Moore Stephens	External audit	£282.00
Elizabeth Brown	Expenses	£18.88
Crucial Environmental	Removal of Rake Bus shelter	£816.00
Lewis Landscaping	Bull Hill hedge cutting	£455.00

- 9) **Committee and Working Group Reports**
  - a. **Planning -**  
To receive minutes of the Planning Committee meeting of 13<sup>th</sup> August 2018.

**Open Spaces –**

- b. To note Open Spaces Committee meeting on 24<sup>th</sup> September 2018.

**Finance Committee -**

- c. To note Finance Committee meeting on Wednesday 15<sup>th</sup> October 2018.
- d. **RATA (SW)**
- e. **Drainage Issues/Operation Watershed (SW)**
- f. **Buses (MH)**

**10) Rogate School (RHR) & Rake School (KOK)**

**11) Neighbourhood Plan (SW)**

**12) Community Land Trust (MR)**

**13) Youth Club – update (SW/MH)**

**14) Petersfield Museum – Rogate ‘icon’ (MR)**

**15) Police ‘scam’ presentation – public meeting request**

**16) Traveller problem – request to write to WSCC**

**17) New initiatives (FD)**

**18) Correspondence**

- Emails as previously circulated.
- Bank Statements received – filed in finance file.

**19) Information for Council (for noting or inclusion on a future Agenda)**

An opportunity for Councillors to note or include matters on future Agendas.

**20) Date of next meeting**

To confirm the date of the next **Full Council Meeting**, scheduled to be at 7.30pm on **Monday 8<sup>th</sup> October 2018** at Rogate Village Hall Pavilion.