



# Full Council Meeting Agenda Monday 11<sup>th</sup> September 2017

I hereby give notice that a Meeting of the Full Council will be held on **Monday 11<sup>th</sup> September 2017** in **Rogate Village Hall Pavilion** commencing at **7.30pm sharp**.

Members of the public are welcome to attend – any requests to make a public representation must be received by the Clerk by email no less than 24 hours prior to the meeting.

<b>Chairman:</b> Steve Williamson <a href="mailto:steve@thestepsrake.co.uk">steve@thestepsrake.co.uk</a>	<b>Vice-Chairman:</b> Elizabeth Brown <a href="mailto:rakehanger3@gmail.com">rakehanger3@gmail.com</a>	<b>Clerk:</b> Debbie Harknett <a href="mailto:clerk@rogateparishcouncil.gov.uk">clerk@rogateparishcouncil.gov.uk</a>
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- 1) **Recording of the meeting** – to be noted
- 2) **Representations from the Public** (15 mins)  
Members of the public may ask the Chairman for permission to address the Council.
- 3) **Apologies for absence**
- 4) **Declarations of interest**
- 5) **Minutes of last meeting** – To approve and sign the minutes of the last meeting held on the 14<sup>th</sup> August 2017 as a true record.
- 6) **Reports from County Councillor Kate O'Kelly & District Councillor Gillian Keegan**
- 7) **Chairman's Report**
- 8) **Finance report**
  - a) Monthly Finance Report to the Council (PW)
  - b) Non cheque signatory to check reconciliation
  - c) To note completion of external audit

<b>Receipts to be noted:</b>		
HSBC	Bank interest	£1.25
<b>Transfers to be approved:</b>		
From Neighbourhood Plan	To current account	£348.68
From current account	To RATA account	£1,500.00
<b>Payments to be approved:</b>		
Rogate & Terwick Village Hall	Hall hire	£21.00
Clerk/RFO	Salary/PAYE	Undisclosed
Landbuild	Operation Watershed	£6,346.80
PFK Littlejohn	External audit	£240.00
Debbie Harknett	Clerks expenses – June-August	£106.23
SLCC	Clerk training day	£53.40

- 9) **Committee and Working Group Reports**
  - a. **Planning -**  
To receive minutes of the Planning Committee meeting of the 14<sup>th</sup> August 2017.
  - Open Spaces -**
  - b. To note Open Space Committee meeting on 25<sup>th</sup> September 2017.
  - c. Children's Playgrounds

- d. Footpaths
- e. Woodland Management

**f. Finance Committee -**

To note Finance Committee meeting on 23<sup>rd</sup> October 2017.

- g. **RATA (SW)**
- h. **Drainage Issues/Operation Watershed (SW)**
- i. **Infrastructure Project List**

**10) Rogate School (RHR)**

**11) Neighbourhood Plan (SW)**

**12) Community Land Trust (MR)**

**13) Emergency/Winter plan**

**14) Correspondence**

- Emails as previously circulated.
- Bank Statements received – filed in finance file.

**15) Information for Council (for noting or inclusion on a future Agenda)**

- An opportunity for Councillors to note or include matters on future Agendas.

**16) Date of next meeting**

To confirm the date of the next **Full Council Meeting**, scheduled to be at 7.30pm on **Monday 9<sup>th</sup> October 2017** at Rogate Village Hall Pavilion.