



Full Council Meeting Agenda Monday 12 February 2018

I hereby give notice that a Meeting of the Full Council will be held on **Monday 12th February 2018** in **Rogate Village Hall Pavilion** commencing at **7.40pm sharp**.

Members of the public are welcome to attend – any requests to make a public representation must be received by the Clerk by email no less than 24 hours prior to the meeting.

Chairman: Steve Williamson steve@thestepsrake.co.uk	Vice-Chairman: Elizabeth Brown rakehanger3@gmail.com	Clerk: Debbie Harknett clerk@rogateparishcouncil.gov.uk
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- 1) **Recording of the meeting** – to be noted
- 2) **Councillor Vacancy**
- 3) **Representations from the Public** (15 mins)
Members of the public may ask the Chairman for permission to address the Council.
- 4) **Apologies for absence**
- 5) **Declarations of interest**
- 6) **Minutes of last meeting** – To approve and sign the minutes of the last meeting held on the 8th January 2018 as a true record.
- 7) **Reports from County Councillor** Kate O’Kelly & **District Councillor** Gillian Keegan
- 8) **Chairman’s Report**
- 9) **Finance report**
 - a) Monthly Finance Report to the Council
 - b) Non cheque signatory to check reconciliation

Receipts to be noted:		
Anonymous donation of cost of one ‘Silent Soldier’		£250.00
Payments to be approved:		
Rogate & Terwick Village Hall	Hall hire	£63.00
Elizabeth Brown	Website cost	£25.96
Clerk/RFO	Salary/PAYE	Undisclosed
Society Local Council Clerks	Clerk membership	£138.00
Simon Wright	Grounds maintenance at Fyning Rec	£150.00
Rake Village Hall	Grant towards floor replacement	£2,000.00
Rogate School	Garbitts Wood Grant for Forest School	£268.04
Southern Water	Fyning Rec water supply-August payment	£13.60
Southern Water	Fyning Rec water supply	£21.64
Royal British Legion	Silent Soldiers – two	£500.00

- 10) **Approval of revised Financial regulations, banking procedures, internal controls and risk assessment** (as approved by Finance Committee)

11) Committee and Working Group Reports

a. Planning -

To receive minutes of the Planning Committee meeting of 8th January 2018.

Open Spaces –

b. To receive minutes of the Open Spaces Committee meeting of 6th November 2017.

c. To note Open Spaces Committee meeting on 26th March 2018.

Finance Committee -

d. To receive minutes of the Finance Committee meeting of 23rd October 2017.

e. To note Finance Committee meeting on Wednesday 9th May 2018.

f. RATA (SW)

g. Drainage Issues/Operation Watershed (SW)

12) Rogate School (RHR)

13) Neighbourhood Plan (SW)

Resolution: To agree the Rogate and Rake Neighbourhood Plan Submission document (v35).

14) Community Land Trust (MR)

15) Rother Bridges (MR)

16) Correspondence

- Emails as previously circulated.
- Bank Statements received – filed in finance file.

17) Information for Council (for noting or inclusion on a future Agenda)

An opportunity for Councillors to note or include matters on future Agendas.

18) Date of next meeting

To confirm the date of the next **Full Council Meeting**, scheduled to be at 7.30pm on **Monday 12th March 2018** at Rogate Village Hall Pavilion.