



Full Council Meeting Agenda

Monday 11th September 2017

I hereby give notice that a Meeting of the Full Council will be held on **Monday 11th September 2017** in **Rogate Village Hall Pavilion** commencing at **7.30pm sharp**.

Members of the public are welcome to attend – any requests to make a public representation must be received by the Clerk by email no less than 24 hours prior to the meeting.

Chairman: Steve Williamson steve@thestepsrake.co.uk	Vice-Chairman: Elizabeth Brown rakehanger3@gmail.com	Clerk: Debbie Harknett clerk@rogateparishcouncil.gov.uk
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- 1) **Recording of the meeting** – to be noted
- 2) **Representations from the Public** (15 mins)
Members of the public may ask the Chairman for permission to address the Council.
- 3) **Apologies for absence**
- 4) **Declarations of interest**
- 5) **Minutes of last meeting** – To approve and sign the minutes of the last meeting held on the 14th August 2017 as a true record.
- 6) **Reports from County Councillor** Kate O’Kelly & **District Councillor** Gillian Keegan
- 7) **Chairman’s Report**
- 8) **Finance report**
 - a) Monthly Finance Report to the Council (PW)
 - b) Non cheque signatory to check reconciliation
 - c) To note completion of external audit

Receipts to be noted:		
HSBC	Bank interest	£1.25
Transfers to be approved:		
From Neighbourhood Plan	To current account	£348.68
From current account	To RATA account	£1,500.00
Payments to be approved:		
Rogate & Terwick Village Hall	Hall hire	£21.00
Clerk/RFO	Salary/PAYE	Undisclosed
Landbuild	Operation Watershed	£6,346.80
PFK Littlejohn	External audit	£240.00
Debbie Harknett	Clerks expenses – June-August	£106.23
SLCC	Clerk training day	£53.40

- 9) **Committee and Working Group Reports**
 - a. **Planning -**
To receive minutes of the Planning Committee meeting of the 14th August 2017.
 - Open Spaces -**
 - b. To note Open Space Committee meeting on 25th September 2017.
 - c. Children’s Playgrounds

- d. Footpaths
- e. Woodland Management

f. Finance Committee -

To note Finance Committee meeting on 23rd October 2017.

- g. RATA (SW)

- h. Drainage Issues/Operation Watershed (SW)

- i. Infrastructure Project List

10) Rogate School (RHR)

11) Neighbourhood Plan (SW)

12) Community Land Trust (MR)

13) Emergency/Winter plan

14) Correspondence

- Emails as previously circulated.
- Bank Statements received – filed in finance file.

15) Information for Council (for noting or inclusion on a future Agenda)

- An opportunity for Councillors to note or include matters on future Agendas.

16) Date of next meeting

To confirm the date of the next **Full Council Meeting**, scheduled to be at 7.30pm on **Monday 9th October 2017** at Rogate Village Hall Pavilion.