



Full Council Meeting Agenda

Monday 8th April 2019

I hereby give notice that a Meeting of the Full Council will be held on **Monday 8th April 2019** in **Rogate Village Hall Pavilion** commencing at **7.30pm sharp**.

Members of the public are welcome to attend – any requests to make a public representation must be received by the Clerk by email no less than 24 hours prior to the meeting.

Chairman: Steve Williamson steve@thestepsrake.co.uk	Vice-Chairman: Elizabeth Brown rakehanger3@gmail.com	Clerk: Debbie Harknett clerk@rogateparishcouncil.gov.uk
www.rogateparishcouncil.gov.uk		

- 1) **Recording of the meeting** – to be noted
- 2) **Apologies for absence**
- 3) **Declarations of interest**
- 4) **Minutes of last meeting** – To approve and sign the minutes of the last meeting held on the 11th March 2019 as a true record.
- 5) **Representations from the Public** (15 mins) - Members of the public may ask the Chairman for permission to address the Council.
- 6) **Reports from County & District Councillor** Kate O’Kelly
- 7) **Chairman’s Report**
- 8) **Finance report**
 - a) Monthly finance report to the Council.
 - b) Non-cheque signatory to check reconciliation.
 - c) Rake playground project – receipt and payment as below and to consider ownership/responsibility.

Receipts to be noted:		
HSBC	Bank interest	£16.89
South Downs National Park	Bus shelter grant	£2,750.00
Rake Village Hall playground	Donation to make 10% required for Biffa grant	£2,753.54
Payments to be approved:		
Elizabeth Brown	Website cost re-imbusement	£26.46
Rogate Village Hall	Hall Hire – £21 over paid last month	nil
Clerk/RFO	Salary/PAYE	Undisclosed
Youth Club	Payroll admin fee	£24.24
Biffa	Rake playground 10% required for grant	£7,753.54

- 9) **Committee and Working Group Reports**
 - Planning –**
 - a. To receive minutes of the Planning Committee meeting of 11th March 2019.
 - Open Spaces –**
 - b. To receive minutes of the Open Spaces Committee meeting of 28th January 2019.
 - c. Recommendations from last meeting held 1st April 2019.
 - Finance Committee -**
 - d. To note Finance Committee meeting on Monday 29th April 2019.

- e. **RATA**
- f. **Drainage Issues/Operation Watershed (SW)**
- g. **Buses (MH)**

10) Rogate School (RHR) & Rake School (KOK)

11) Community Land Trust (MR)

12) Youth Club

13) Neighbourhood Plan

14) WSCC soft sand review

15) Defibrillator – replacement custodian

16) Correspondence

- Emails as previously circulated.
- Bank Statements received – filed in finance file.

17) Information for Council (for noting or inclusion on a future Agenda)

An opportunity for Councillors to note or include matters on future Agendas.

18) Date of next meeting

To confirm the date of the next **Full Council Meeting**, scheduled to be at 7.30pm on **Monday 13th May 2019** at Rogate Village Hall Pavilion.