



Full Council Meeting Agenda

Monday 9th September 2019

Notice is hereby given of a meeting of Rogate Parish Council to take place on **Monday 9th September 2019** in **Rogate Village Hall Pavilion** commencing at **7.30pm**.
Members of the public are welcome to attend.

Chairman: Steve Williamson steve@thestepsrake.co.uk	Vice-Chairman: Elizabeth Brown rakehanger3@gmail.com	Clerk: Debbie Harknett clerk@rogateparishcouncil.gov.uk
www.rogateparishcouncil.gov.uk		

- 1) **Recording of the meeting** – to be noted
- 2) **To receive and approve apologies for absence**
- 3) **Declarations of interest of items on the agenda**
- 4) **Minutes of last meeting** – To approve and sign the minutes of the last meeting held on the 12th August 2019 as a true record.
- 5) **Representations from the Public** (15 mins) - Members of the public may ask the Chairman for permission to address the Council.
- 6) **Reports from County & District Councillor** Kate O'Kelly
- 7) **Chairman's Report**
- 8) **Finance report**
 - a) Monthly finance report to the Council.
 - b) Non-cheque signatory to check reconciliation.

Receipts to be noted:		
HSBC	Bank interest	£1.82
Payments to be approved:		
Rogate Village Hall	Hall Hire	£42.00
Elizabeth Brown	Website cost re-imburement	£28.92
Clerk/RFO	Salary/PAYE	Undisclosed
Southern Water	Fyning Recreation ground supply	£24.75
Debbie Harknett	Clerks expenses	£160.74
R.J. Playground Services	Playground repairs	£1,608.00
West Sussex County Council	Bus shelter materials	£3,418.49
Steve Williamson	Rake Rec Padlock	£46.99

- 9) **Committee and Working Group Reports**
 - Planning Committee–**
 - a. To receive minutes of the Planning Committee meeting of 12th August 2019.
 - Open Spaces Committee –**
 - b. To receive minutes of the Open Spaces Committee meeting of 1st July 2019.
 - c. To note Open Spaces Committee meeting on 25th November 2019.
 - d. Update from 19th August meeting.

Finance Committee -

- e. To note Finance Committee meeting on 28 October 2019.

Working Groups -

- f. **RATA**
- g. **Grants & projects**
- h. **Standards & policy**
To approve health and safety policy

10) Drainage Issues/Operation Watershed (SW)

11) Neighbourhood Plan

12) Rogate and Rake Schools

13) Community Land Trust (MR)

14) Youth Club

15) Buses – situation update

16) Registration of council land

17) Soft Sand Review

18) Correspondence

- Emails as previously circulated.
- Bank Statements received are filed in finance file.

19) Information for Council (for noting or inclusion on a future Agenda)

An opportunity for Councillors to note or include matters on future Agendas.

20) Date of next meeting

To confirm the date of the next **Full Council Meeting**, scheduled to be at 7.30pm on **Monday 14th October 2019**.

By order of Debbie Harknett, Clerk to the Council