



Councillors in attendance: Vice-Chairman: Steve Williamson (SW), Elizabeth Brown (EB) and Max Harwood (MH).

There were no members of the public in attendance.

Clerk: Debbie Harknett.

Meeting started at 7.30pm.

Chairman: Paddy Walker
paddy@jleon.co.uk

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clerk@rogateparishcouncil.gov.uk

- 1) **Recording of the meeting** - it was noted that the meeting would not be recorded.
- 2) **Apologies for absence** - Fiona Dix, Sue May and Paddy Walker.
- 3) **Declarations of interest** - SW in Rake Hall/playground project.
- 4) **Minutes of last meeting** - The minutes of the last meeting held on Monday 25th February 2019 were approved and signed as a true record.
- 5) **Representations from the public** - None.
- 6) **Chairman's report** -
 - a) Bank signatories - the Clerk has asked EB or SW to confirm at the bank – we will need to appoint a replacement for Paddy Walker. It was agreed this could be done agreed at the next full council meeting.
 - b) In response to EB's question the Clerk noted website hosting changes are ongoing.
- 7) **Review of expenditure against budget for 2018/19 and audit report**

SW went through expenditure for the last financial year and the audit form.

 - a) The Clerk noted the file is with the internal auditor so it can hopefully be completed for approval at our May council meeting. The internal auditor is somebody we appoint while the external auditor (who requires the form and some additional information returned) is appointed nationally.
 - b) SW explained RATA funds remain because we were not required to make a contribution to the works that we originally expected. It was noted some funds would be spent in the current year on the bus shelter, planters etc. As they are reserve funds for a specific purpose it was agreed holding them separately makes the fund obvious and encourages consideration of ongoing expenditure which could involve the Rake speedwatch group and possibly a speed awareness sign for North Street.
 - c) The difference with 'other income' from the previous year was due to grants received for the bus shelter and Community Land Trust. Clerk to add note to auditor explaining grant funds are obtained for specific purposes though not always spent in the year they are received.
 - d) As there were no further questions SW's proposal of **resolution 'SW to sign the Income & Expenditure and Balance Sheets'** was seconded by EB and unanimously approved.
- 8) **Review of expenditure against budget for 2019/20**
 - a) It was too early in the year to do this in detail.
 - b) The Clerk noted we do not have a lot of grant money available this year as we have already given Rake Playground Project the funds we agreed last year.
 - c) Rake Village Hall was given a grant of £2,000 towards replacing the floor. SW reported at the APM that it appears replacement may no longer be necessary as repairs to the floor and roof appear to have solved the problem. As last summer was very dry and the floor usually lifts in the autumn it was agreed to review in November. If appropriate for the grant to be returned this would allow the PC time to consider distributing elsewhere within the current financial year.

- d) SW noted Operation Watershed project for St. Peter's, Terwick should be completed in the summer; they are awaiting rewording of agreement with the landowner and final price from the contractor. Both the National Trust and Terwick Church have offered to make contributions towards the cost so any short-fall should not be more than a few hundred pounds.
- e) SW reported there is a possibility of further Operation Watershed work on the Sandhill scheme – he is awaiting a report from the contractor.
- f) MH noted flooding problems at the top of Fyning Lane. He will monitor and report further if appropriate when it rains again.

9) Date of next meeting – The next Finance Committee Meeting was scheduled to be held at 7.30pm on Monday 28th October 2019 in Rogate Village Hall Pavilion.

There being no further business the meeting closed at 8.02pm.

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Chairman

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Date