



Councillors in attendance: Chairman: Steve Williamson (SW), Elizabeth Brown (EB), Adrian Collins (AC) and Gerard McCloskey (GM).  
There were no members of the public in attendance.

Clerk: Debbie Harknett.

Meeting started at 5.45pm.

Chairman: Steve Williamson  
paddy@jleon.co.uk

www.rogateparishcouncil.gov.uk

Clerk: Debbie Harknett  
clerk@rogateparishcouncil.gov.uk

- 1) **Recording of the meeting** - it was noted that the meeting would not be recorded.
- 2) **Apologies for absence** -Max Harwood (MH).
- 3) **Declarations of interest** – none.
- 4) **Minutes of last meeting** – After amending ‘fasthosts’ to ‘fastnet’ at 7c) & e) the minutes of the last meeting held on Monday 20<sup>th</sup> May 2019 were approved and signed as a true record.
- 5) **Representations from the public** - None.
- 6) **To consider quotes for website**
  - a) AC reported the ongoing problems with the parish council email and explained he witnessed emails disappearing.
  - b) He has researched website providers with the aim of finding a solution that ensures we meet GDPR and other relevant legal requirements but that is also good value.
  - c) He also tried to parishcouncil.net organisation without success – as the Clerk had.
  - d) In order to be able to provide an email address for each Councillor and the Clerk this would be above the standard requirement for many providers. Enough storage must be provided for multiple email addresses as well as uploaded documents.
  - e) Netwise.uk offer different packages with the recommendation for the Premium Plus package which is currently on offer for £699 (normally £899) set-up fee and £400 annual maintenance/support charge – this provides unlimited email address and disc space as well as a document library with documents that can be marked for public or private access. The website is amended through ‘WordPress’ which is the same system as the current website uses which should make transfer of documents simpler. The site will have SSL padlock to show the documents are safe, would be hosted in the UK and there is no charge for managing the domain name.
  - f) Netwise have been responsive to questions and have good reviews. They have suggested the transfer would take a few weeks.
  - g) SW thanked AC for his research and noted we are already paying about £320pa so £400 annual fee is not a large increase. EB noted the PC used to pay about £600pa.
  - h) In response to GB’s question AC explained the maintenance charge is for support, nightly back-ups and ensuring the site meets ongoing changes in regulations.
  - i) After discussion, AC proposal of **resolution ‘in order to meet GDPR and other relevant legal requirements that RPC consolidates the provision of website, email and domain name services into a single specialised parish council webservice provider that has facility for .gov domain based email addresses for individual council members and sufficient secure data storage capacity to meet foreseeable requirements’** was seconded by SW and unanimously approved.
  - j) AC then proposed **resolution ‘Following due research, that RPC procures the services of Netwise to provide its premium plus parishcouncilswebsite service at initial setup cost of £699 and annual maintenance charge of £400’** which was seconded by SW and unanimously approved.
- 7) **Date of next meeting** – The next Finance Committee Meeting was scheduled to be held at 7.30pm on Monday 28<sup>th</sup> October 2019 in Rogate Village Hall Pavilion.

There being no further business the meeting closed at 7.05pm

.....  
Chairman

.....  
Date