



Parish Councillors in attendance: Chairman Steve Williamson (SW), Elizabeth Brown (EB), Fiona Dix (FD), Val Farren (VF), Rita Harrison-Roach (RHR), Max Harwood (MH), Sue May (SM), Ann Arnold (AA), Elena McCloskey (EM) and Mairi Rennie (MR).

There were no members of the public in attendance.

Meeting started 7.30pm

Chairman: Steve Williamson steve@thestepsrake.co.uk	Vice-Chairman: Elizabeth Brown rakehanger3@gmail.com	Clerk: Debbie Harknett clerk@rogateparishcouncil.gov.uk
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1. **Recording of the meeting** – noted that the meeting would be recorded by SW who will take the minutes.
2. **Representations from the Public** – none.
3. **Apologies for absence were received and accepted from:** Fred Fosberry (FF), Nic Lobbenberg (NL) and Paddy Walker (PW); Clerk Debbie Harknett and Kate O’Kelly (KOK) District/County Councillor.
4. **Declarations of interest** – MH & RHR expressed an interest in Rogate School.
5. **Minutes of last meeting:** the minutes of the meeting held on 11th February 2019 were accepted by the Council as a true record and signed by the Chairman.
6. **County & District Councillors Reports –**
As West Sussex County Councillor:
Midhurst Frailty Hub
 Public meeting on Feb 26th, Presentation by GPs, CCG. Hopeful that this project might lead to opening of frailty hub for rural North Chichester by the end of the year
Bus Update
 Cabinet member has made his decision, £300k cut from the subsidized bus routes.
 91,92, 93, 54 to be retained unchanged this year 19/20, including 7.34 from South Harting to Chi – originally to be cut. But we have been tasked to find £10k for 20/21 financial year to retain the 54’s current timetable.
 KOK to stay on the member group looking to find innovative solutions / partnerships for routes affected.
 Our next local cross parish group meeting is on March 12th in Compton.
Velo – South update
 WSCC is not scrutinizing Velo South at the select committee as previously proposed but are discussing their new major events protocol. This is to be discussed at ECFSC in May 2019.
Chichester Parking Review
 Consultation open for a City-wide controlled parking zone
<https://haveyoursay.westsussex.gov.uk/highways-and-transport/chichester-proposed-parking-management-plan/>
As CDC District Councillor
Budget
 Increase in council tax for CDC - £5 a year for the average Band D taxpayer
 Amendments passed for cabinet to consider: Cancel evening parking charges; New Climate Change officer post – to increase resource at CDC to look at all aspects of environmental policy, planning, cycle routes, sustainable transport, EV charging.
Fly tipping
 808 tips in the last 11 months – third year in a row that this has increase.
KOK Drop Ins
 Harting – The White Hart – 21st March 10.30-12.30; Rogate – Village Shop – 1st April 10.30-12.30.
7. **Chairman’s report** – SW reported:
Councillor Resignation: Fred Fosberry has decided to stand down from the Council at the end of April due to ill-health. SW wished to record the Council’s thanks for the helpful contributions Fred has made to the Parish Council during the past twelve months.

Parish Election timetable: Parish Elections will be held on 2 May 2019. Nomination papers should be available from Rogate Village Shop soon. Nominations must be delivered to CDC offices by 4pm on Wednesday 3 April. Some Councillors indicated that they may not be standing and all were asked to canvas for new nominees.

HGVs on Habin Hill: RPC received a complaint about a large Polish HGV with trailer that had great difficulty negotiating the bridge and the road into Rogate. It is not difficult to make the assumption that the HGV was delivering to John Jenkins in Nyewood. SW requested that the parishioner also logged the complaint into WSCC Highways Love West Sussex website. Agreed that the Council should consider arranging a meeting with the management at John Jenkins to discuss possible solutions to the delivery vehicle problems.

8. Finance report:

- a) SW reported we are almost at the end of the financial year with the likely final expenditure roughly in line with budget despite some significant additional costs, notably the £5k approx. for the new swing at Hugo Platt and youth club leader (neither in the budget this year).
- b) It was noted that RH would check the bank reconciliation.
- c) **Resolution: to approved the following:**
 Financial regulations: Proposed by SW and seconded by EB, all agreed.
 Asset list: Proposed by SW and seconded by AA, all agreed.
 Banking procedures: Proposed by SW and seconded by FD, all agreed.
 Internal controls: Proposed by SW and seconded by EB, all agreed.
 Risk assessment: Proposed by SW and seconded by AA, all agreed.

Receipts and payments approved:

Transfers between accounts:		
Neighbourhood Plan	Current	£91.08
RATA	Current	£1,482.05
Community Land Trust	Current	£132.00
Receipts to be noted:		
Chichester District Council	New Homes Bonus – paid twice	£712.00
Hi-Vis Jackets	Refund one jacket cost	£27.76
HSBC	Bank interest	£2.05
Payments to be approved:		
Rogate & Terwick Village Hall	Hall hire	£63.00
Elizabeth Brown	Website cost re-imburement	£27.77
Clerk/RFO	Salary/PAYE	Undisclosed
Chichester District Council	Refund New Homes Bonus paid twice	£712.00
Julie Reed	Village maintenance	£90.00
Mick Butcher	Village Maintenance	£90.00
Alan Goodwin	Village maintenance	£90.00
Fred Fosberry	Village maintenance	£90.00
Geoff Cornwell	Village Maintenance	£90.00
MacDonald Oates	Hugo Platt playground lease advice	£520.00
Elizabeth Brown	Purchase of Beech hedging	£100.00

9. Committee and Working Party Reports:

Planning

- a) The minutes of the Planning Committee meeting on 11th February 2019 were received.

Open Spaces

- b) It was noted that the Open Spaces Committee would meet on 25th March 2019 at 7.30pm.
- c) Following an inspection by EB and SW, MH reported that the two dead fir trees (large granny pines) at Terwick Wood would be looked at by someone from NT along with the rhododendrons at Oliver's Piece.
- d) VH reported that a resident of Hugo Platt had asked her to inform Clarion that a dead oak tree was shedding large branches.

Finance Committee

- e) The minutes of the Finance Committee meeting on 19th November 2019 were received.
- f) It was noted that the finance committee would meet on Monday 29th April 2019.

- g) **RATA** EB is waiting for the planters for Rogate to be collected. EB was thanked for planting the new beech hedging next to the cemetery.
- h) **Drainage issues/Operation Watershed** – We received a further complaint about the flooding at Sandhill Farm. We also have received an alleviation scheme from WSCC Highways and the contractor Landbuild. It involves installing a new soakaway and gully at the farm entrance and replacing the soakaway on the opposite side of the road which will serve the other gullies. No costs available at present. Indications are that OW should cover most of costs.
- i) On the St Peters Church scheme, Terwick PCC has confirmed a £500 contribution. NT are being chased by Simon Ward.

10. Rogate & Rake Schools – nothing to report.

11. Community Land Trust

MR reported it would shortly be incorporated.

Sussex day

EB reported that the Sussex Day celebrations on 16 June would include an invitation to the whole community to come together especially those who are new to the area.

Parish clean-up day

FD will contact CDC about the loan of kits for the weekend of 30/31 March and EM will investigate the purchase of kits by RPC for future litter picking campaigns.

12. Youth Club - nothing to report

13. Dark Skies – nothing to report

14. Grants – EM explained that a number of grants are available to parish councils and although we have successfully obtained some in the past, we needed to assemble project and scheme designs and costs so that they are available when grants become available. EM will start a working group of councillors and if needed others in the community to develop these plans. A survey of local children of all ages was suggested as a good source of ideas. SW will circulate the previous Infrastructure Project List so that it can be updated.

15. WSCC Soft Sand Review Consultation

- a) MR and FD attended the meeting with Gillian Keegan MP at Severalls Road, Midhurst to discuss the WSCC proposal to extend existing introduce new sand quarries. During a discussion the main issues are: why are quarries allowed in the National Park; most HGV traffic will pass through Rogate's Conservation Area and over the Trotton Bridge which is a Grade1 scheduled monument; the destruction of wildlife habitats (two sites are adjacent to SSSIs) and tranquillity of the area; other sites in east Hampshire are available outside the SDNP.
- b) SW proposed to circulate a draft set of responses to the consultation questionnaire before responding on behalf of the Council. Individuals can also respond to the consultation.

16. Correspondence

- a) Emails as previously circulated.
- b) Bank statements received – filed in finance file

17. Information for the Council (for noting or inclusion on a future Agenda) - None.

18. Date of next meeting – The next Full Council Meeting of the Parish Council will be on **Monday 8th April 2019** at 7.30pm at Rogate Village Hall Pavilion.

There being no further business the meeting closed at 9.35pm

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