



Parish Councillors in attendance: Chairman Steve Williamson (SW), Ann Arnold (AA), Elizabeth Brown (EB), Carolyn Butler (CB), Fiona Dix (FD), Val Farren (VF), Max Harwood (MH), Clare Jardine Paterson (CJP), Zoe MacLehose (ZM), Elena McCloskey (EM), Gerard McCloskey (GM) and Mairi Rennie (MR).

Clerk: Debbie Harknett. There were no members of the public in attendance. Meeting started 7.30pm

Chairman: Steve Williamson steve@thestepsrake.co.uk www.rogateparishcouncil.gov.uk	Vice-Chairman: Elizabeth Brown rakehanger3@gmail.com	Clerk: Debbie Harknett clerk@rogateparishcouncil.gov.uk
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1. **Recording of the meeting** – none.
2. **Apologies for absence were received and accepted from:** Adrian Collins (AC) and Kate O’Kelly (KOK).
3. **Declarations of interest** – MH in Rogate School.
4. **Minutes of last meeting:** the minutes of the meeting held on 9th September 2019 were accepted by the Council as a true record and signed by the Chairman.
5. **Representations from the Public** – none
6. **County & District Councillor reports** – SW read KOK’s report:
As County Councillor:
 - a) WSCC Council leader Louise Goldsmith is standing down and being replaced by Paul Marshall. The children’s service commissioner brought in as the service is inadequate has criticised the council leadership. Children’s services may be given to a Trust rather than WSCC because of the concerns.
 - b) WSCC plan to consult on the future of 5 of its small schools (including Stedham and Compton) including the possibility of closure. Concerns were raised about the process (including selection criteria) but the decision has been made to proceed. KOK’s feels it potentially undermines confidence in any school and should be a last resort. www.westsussex.gov.uk/smallschools
 - c) The local bus group met at the end of September when the future of the 54 South Harting-Chichester 07.34 route (which links in Harting with bus from Rogate) was discussed. WSCC plan to cut the service unless the parishes along the route are prepared to contribute to keep it going. The meeting agreed the Mon-Fri service is priority for college and work. WSCC to approach parishes in early October – service users are being encouraged to let parishes know their views
 - d) Midhurst vision have held a series of workshops www.midurstvision.org
 - e) WSCC is consulting on future of mental health beds at Chichester with the possibility of new wards in Worthing or Crawley. Significant concerns about travel for patients and carers. Consultation at www.haveyoursay.westsussex.gov.uk/policy-and-comms/public-consultation-on-mental-health-plans
 - f) Rural north Chichester community frailty hub (pro-active hub offering joined up support for the frail with all therapists/health professionals working together as a team) held a public meeting in Midhurst and are hoping to open in January. They hope to become re-active in next phase.
 As District Councillor:
 - g) Highways England A27 impacts on business consultation www.sv.censuswide.com/survey/cw5611cl
 - h) Environmental motions were agreed at the September full council meeting. Proposals to environment panel including action on pollinators and trees.
 - i) Proposal to change CDC meeting times to better suit working people was defeated.
 - j) Home energy advisors provide support & advice for those in fuel poverty or with health conditions affected by the cold. info@chichesterwellbeing.org.uk 01243 521041.
 - k) EV charging points CDC have received £52,500 government grant for 18 charging bays in CDC carparks which should be operational by mid-November.
7. **Chairman’s report** – SW reported:
 - a) Parking problems have been an issue in Rogate for many years and were highlighted in the responses to the NP questionnaire. When there are major events at the church or school many people park at the village hall and often there is not enough space, especially when there is also an event at the hall.

The lack of parking also has an impact on the viability of the shop and pub. There are a number of possible solutions and we previously agreed to set up a working party. Now the school is back Gerard will invite representatives onto the working party - village hall trustees, Rev. Doyle, a school governor (not member of PC) with the aim to have an initial meeting before the end of November. The shop and pub (currently closed) will be consulted.

- b) He discussed the 'recreation facilities survey' with Susi Batty, Chairman of the village hall committee. She was positive and will do all she can to support additional facilities on the recreation ground. AA noted they have received some survey responses in the shop but there is some concern the form was a little complicated.
- c) Clairefield Copse planning application (17 camping pitches and toilet facilities) along Dumpford Lane is not in our parish (so we are not statutory consultees) but is very close. The application has been 'called in' by SDNPA. If we wanted to comment as a council, we would need an extra meeting to consider our response before the deadline. After discussion, it was agreed the parish is unlikely to be affected though individual councillors could comment if they wished.

8. Finance report

- a) SW reported (at halfway through year) expenditure to date is in accordance with the budget other than costs relating to website domain name and equipment purchase which are overspent.
- b) It was noted that FD would check the bank reconciliation.
- c) EM reported on the two HALC training courses she attended - 'The knowledge' was the first course which was very interesting and useful with an excellent lecturer while. 'Core skills' wasn't as good.
- d) The Clerk noted the conclusion of the external audit 2018-19 with no issues.
- e) SW informed the meeting we have been awarded £875.06 New Homes Bonus for the fence at Hugo Platt. He reminded members of the grant conditions (concerning the restricted use of the money) which were agreed by Members.
- f) MH noted the rotator log at the village hall play area has been removed because it was no longer considered safe. We have received a quote from R.J. Playgrounds for a replacement. After discussion, MH's proposal of **resolution 'to accept quote to replace rotator log of £625+vat from R.J. Playgrounds'** was seconded by VF and unanimously approved.
- g) Drainage works at St Peters Church Terwick have now been completed and appear, so far, to be working. The net cost is £7,351 of which we have £4,999 grant from Operation Watershed and promises from Terwick PCC and National Trust. The PC previously approved to make up any shortfall to £2,500. The next step is to get the road surface repaired. There was some discussion as to how the scheme would work and ongoing maintenance; we will have to wait and see.
- h) He has contacted WSCC and requested the school entrance markings are removed and the original surface be reinstated though there could be problems with the buff surface.

Receipts and payments approved:

Receipts noted:		
HSBC	Bank interest	£17.67
Chichester District Council	Precept – second tranche	£15,462.00
Payments approved:		
Rogate Village Hall	Hall Hire	£21.00
Elizabeth Brown	Website cost re-imburement	£28.79
Clerk/RFO	Salary/PAYE	Undisclosed
RJ Playground Services	Playground repairs	96.00
HALC	Councillor training course	182.40
Moore	External audit	240.00
Lewis Landscaping	Hedge cutting & Trees at Rake	546.00
Glasdon UK	Grit bin for Oliver's Piece	203.22
MJS Fencing Ltd	Hall playground fence repair	468.00
Amott Tree Surgery	Fyning Rec tree removal	1,100.00
Julie Reed	Bus shelter cleaning - 6 months	90.00
Mick Butcher	Bus shelter cleaning - 6 months	90.00
Alan Goodwin	Hugo Platt maintenance-6 months	90.00
Fred Fosberry	Bin cleaning -6 months	90.00
Geoff Cornwell	Rake recreation ground-6 months	90.00
R&T News	Subscription	125.00
HALC	Councillor training course	79.80

Rogate Stores	Alert Locksmiths-key cutting	19.20
Simon Wright	Fyning recreation ground maintenance	£425.00
Patricia Walker	Locum Clerk	£57.60
Landbuild Ltd	St. Peter's Road drainage works	8,821.21

9. Committee and Working Party Reports:

Planning Committee

- a) The minutes of the Planning Committee meeting on 9th September 2019 were received.

Open Spaces (OSC)

- b) It was noted the Open Spaces Committee would meet on Monday 25 November 2019.
c) CB is still waiting for response from CDC about the cost for us to replace the bus stop bin.

Finance Committee

- d) It was noted the Finance Committee would meet on Monday 4th November 2019 to look at the budget.

Working groups:

- e) **RATA** – nothing
- f) **Grants & Projects** EM noted she is able to pick up grant information for a car park or gym equipment.
- g) **Standards & policy** – Clerk to send out documents for Councillors to review – MR, FD & MR volunteered in addition to the members of the working group.

10. Drainage Issues/Operation Watershed

SW informed the meeting he has submitted a new Operation Watershed application for funds to undertake work at Sandhill Farm Habin. The proposed works consist of a new soakaway chamber and replacement of the existing soakaway plus new drains. Total cost of £21, 647 ex VAT; the application has received support from KOK. He has not included any local contribution as he believes the work is entirely WSCC's responsibility.

11. Neighbourhood Plan

- a) SW noted he has heard from Aecom (consultants appointed by SDNPA to undertake the SEA) who are about to report but require yet further information (including the evaluation of development sites).
b) The plan will then be taken to the SDNP planning committee to accept before going to the Inspector.
c) SDNPA is holding a workshop on 19 November in Midhurst which SW will attend.

12. Rogate & Rake Schools

- a) MH reported Rogate has undergone an Ofsted inspection which was welcomed.
b) EM noted she and Max had a positive meeting with a representative from the school to look at ways of the helping them with grants. They declined her offer of the golf net and she is waiting for a response about trees. MH thought an email had been sent accepting the trees for Rake School – he will chase.
c) MR noted trees are available from the Woodland Trust to which MH explained they are whips and therefore too small for the school as they need 1½-2 meters because of the children playing.

13. Community Benefit Society – MR noted START are meeting later in the week.

14. Youth Club – AA noted there is currently no leader with about 4/6 children attending weekly.

15. Buses

- a) SW reminded Members he wrote to our MP and WSCC Chair (Louise Goldsmith) some months ago and hadn't received a reply. He resent the email last Friday and has since received a response from Gillian Keegan's office thanking him, sharing concerns about loss of rural buses and that she would make enquiries as to the legal basis of Parish Council's paying for something that is not their responsibility – this has been challenged elsewhere in the country.
b) A letter from Roger Elkins, WSCC inviting us to contribute £2,207 annually towards the £8,000 cost of the 07.34 bus from Harting-Chichester (which links with the Rogate-Midhurst bus allowing transport to Chichester from the village) had been distributed prior to the meeting. WSCC said the bus will be withdrawn if there isn't financial support from the parishes along the route – Rogate, Harting, Compton, Funtington and Stoughton.

- c) SW suggested we have three options – don't contribute, contribute with no increase in precept or contribute and increase our precept to meet the cost. He wants to clarify if the PC can raise money from the precept for a function it is not responsible for and will wait for clarification before proposing a vote.
- d) MH noted the service is used by parishioners getting to college.
- e) FD felt that Chichester City Council should be involved as well otherwise the cost allocation is disproportionate.

16. Soft sand review –

- a) FD noted The Severals site has been discounted which leaves West Heath in our area. MR reminded Members it is the only site within a National Park and SDNP has a principal to 'preserve the landscape'.
- b) SW noted the proposal for West Heath says it's an extension, but it would actually be a separate site which would involve a new access point.
- c) FD added specialist help may be needed to fight proposals; WSCC/SDNP are due to talk to parishes.

17. Communities Against Noise and Speed (CANS)

- a) FD reported the group was established in Hampshire because of problems of excessive speed and noise from motorbikes. The group has got monitoring equipment and were recently featured on BBC Inside Out program - jon.cuthill@bbc.co.uk is asking people to contact him with noise/speed problems.
- b) Trotton PC has been in contact with CANS and are awaiting a response.
- c) Villages along A272 could join together and get involved but it will require volunteers.
- d) RATA to discuss and publicise a news alert. It was agreed to write to CANS stating our commitment to getting involved and Jon Cuthill over the weekend early morning riders.

18. Mobile library

- a) WSCC sent letter explaining one library van is out of service and though they hired a small replacement van until the end of September it is not going to be replaced as they need to consider significant cost savings. Currently 7 residents from our area use the service.
- b) They reminded people of the Home Library Direct service which can visit people in their homes.
- c) It was agreed information on the service to be passed to the R&T.

19. Climate change

- a) SLCC checklist of 20 things parish council can do had previously been distributed.
- b) Council could be a centre of provision of information (including encouraging bus use, lift-sharing, electric vehicles, tree planting, renewables etc). Discussion included the need, possible involvement of school, youth club and other organisations – it was agreed a 'climate change champion' to lead initiatives in and around the parish was needed.
- c) GM to write article for R&T.

20. Correspondence

- a) Emails as previously circulated.
- b) Bank statements received – filed in finance file
- c) The Clerk noted the new website is now operational and has a 'councillor only' password protected access area. christian.surname@rogateparishcouncil.gov.uk email addresses are now working for all councillors. It was agreed they should be used by everybody by 1 January 2020 at the latest.

21. Information for the Council (for noting or inclusion on a future Agenda) – none.

22. Date of next meeting – The next Full Council Meeting of the Parish Council will be on **Monday 11th November 2019** at 7.30pm at Rogate Village Hall Pavilion.

There being no further business the meeting closed at 9.18pm.

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