



# **Finance Committee Meeting**

Monday 2<sup>nd</sup> March 2020  
**AGENDA**

I hereby give notice that a meeting of the Finance Committee will be held on **Monday 2<sup>nd</sup> March 2020** in **Rogate Village Hall Pavilion** commencing at **7.30pm sharp**.

Members of the public are welcome to attend.

Chairman: Steve Williamson  
steve@thestepsrake.co.uk

[www.rogateparishcouncil.gov.uk](http://www.rogateparishcouncil.gov.uk)

Clerk: Debbie Harknett  
clerk@rogateparishcouncil.gov.uk

- 1) **Recording of the meeting** – to be noted
- 2) **Apologies for absence**
- 3) **Declarations of interest**
- 4) **Minutes of last meeting** - To approve and sign the minutes of the last meeting held on the 4<sup>th</sup> November 2019 as a true record.
- 5) **Representations from the public** - Members of the public may ask the Chairman of the Committee for permission to address the Committee. (15 mins)
- 6) **Chairman's report**
- 7) **Review of budget/expenditure for 2019/20**
- 8) **Review of Finance Committee Terms of Reference.**
- 9) **Review of financial regulations**
- 10) **Review of register of assets**
- 11) **Review of banking procedures**
- 12) **Review of internal controls and risk assessment review**
- 13) **Date of next meeting**  
To confirm the date of the next **Finance Committee Meeting** that is scheduled on **Monday 27<sup>th</sup> April 2020** at **7.30pm** at **Rogate Village Hall Pavilion**.