



Full Council Meeting Agenda Monday 9th March 2020

Notice is hereby given of a meeting of Rogate Parish Council to take place on **Monday 9th March 2020** in **Rogate Village Hall Pavilion** commencing at **7.30pm**.
Members of the public are welcome to attend.

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|---|---|---|
| Chairman: Steve Williamson steve@thestepsrake.co.uk | Vice-Chairman: Elizabeth Brown rakehanger3@gmail.com | Clerk: Debbie Harknett clerk@rogateparishcouncil.gov.uk |
| www.rogateparishcouncil.gov.uk | | |

- 1) **Recording of the meeting** – to be noted
- 2) **To receive and approve apologies for absence**
- 3) **Declarations of interest of items on the agenda**
- 4) **Minutes of last meeting** – To approve and sign the minutes of the last meeting held on the 10th February 2020 as a true record.
- 5) **Representations from the Public** (15 mins) - Members of the public may ask the Chairman for permission to address the Council.
- 6) **Reports from County & District Councillor** - Kate O’Kelly
- 7) **Chairman’s Report**
- 8) **Finance report**
 - a) Monthly finance report to the Council.
 - b) Non-cheque signatory to check reconciliation.

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|---------------------------------|----------------------------------|-------------|
| Transfer to be noted: | | |
| RATA to current | | £209.09 |
| Receipts to be noted: | | |
| HSBC | Bank interest | £1.23 |
| Payments to be approved: | | |
| Rogate Village Hall | Hall hire | £22.00 |
| Clerk/RFO | Salary/PAYE | Undisclosed |
| Elizabeth Brown | Website cost | £7.87 |
| Julie Reed | Bus shelter cleaning-6 months | £90.00 |
| Mick Butcher | Bus shelter cleaning-6 months | £90.00 |
| Alan Goodwin | Ground maintenance at Hugo Platt | £90.00 |
| Fred Fosberry | Bin emptying/cleaning-6 months | £90.00 |
| Geoff Cornwell | Rake Recreation ground-6 months | £90.00 |
| Sam Bailey | Village planters - 7 months | £102.20 |
| Debbie Harknett | Clerks expenses – 3 months | £101.51 |
| South East Water | Fyning Rec supply | £22.79 |
| Steve Williamson | Shredding cost | £24.00 |
| Glasdon UK | Grit bin for top road | £225.80 |

Matters for discussion:

- 9) **White Horse**
- 10) **Litter picking day 28th March**

Committee reports:

- 11) **Planning Committee–**
To receive minutes of the Planning Committee meeting of 10th February 2020.

12) Open Spaces Committee

To note Open Spaces Committee meeting on 23rd March 2020.

13) Finance Committee

- a) To receive minutes of Finance Committee meeting of 4 November 2019.
- b) To note Finance Committee meeting on 27th April 2020.
- c) Update from meeting on 2nd March 2020.

Working group reports –

14) RATA (including Rake & Hillbrow Community Highways Scheme)

To consider purchase of speed awareness camera

15) Grants & projects

- a) Outdoor gym update (EM)
- b) To consider application for CDC grant for VE day

16) Parking working group

17) Standards & policy – to accept policy recommendations from Finance Committee

- a) Finance regulations
- b) Register of assets
- c) Banking procedures
- d) Financial internal controls and risk assessment review

18) Neighbourhood Plan

- a) Resolution to redefine the NP area in line with the new parish boundary at Nyewood
- b) Resolution to formally submit the NP to SDNPA

19) Drainage Issues/Operation Watershed (SW)

20) Climate change (GM)

Village organisation updates:

21) Rogate and Rake Schools

22) START - Community Benefit Society (MR)

23) Youth Club

General:

24) Correspondence

- Emails as previously circulated.
- Bank Statements received – filed in finance file.

25) Information for Council (for noting or inclusion on a future Agenda)

An opportunity for Councillors to note or include matters on future Agendas.

26) Date of next meeting

To confirm the date of the next **Full Council Meeting**, scheduled to be at 7.30pm on **Monday 6th April 2020**.

By order of Debbie Harknett, Clerk to the Council