



Full Council Meeting Agenda Monday 11th May 2020

Notice is hereby given of a meeting of Rogate Parish Council to take place on **Monday 11th May 2020** via **'Zoom' video conferencing** commencing at **7.30pm**.

Members of the public are welcome to join – please contact Clerk ahead of the meeting for instructions.

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| Chairman: Steve Williamson steve@thestepsrake.co.uk | Vice-Chairman: Elizabeth Brown rakehanger3@gmail.com | Clerk: Debbie Harknett clerk@rogateparishcouncil.gov.uk |
| www.rogateparishcouncil.gov.uk | | |

- 1) **Recording of the meeting** – to be noted
- 2) **To receive and approve apologies for absence**
- 3) **Declarations of interest of items on the agenda**
- 4) **Minutes of last meeting** – To approve and sign the minutes of the last meeting held on the 6th April 2020 as a true record.
- 5) **Representations from the Public**
- 6) **Reports from County & District Councillor** - Kate O'Kelly – to be circulated
- 7) **Chairman's Report** – to be circulated
- 8) **a) Finance report** – to be circulated
b) Completion of financial year 2019-20

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|---------------------------------|--------------------------------------|-------------|
| Receipts to be noted: | | |
| HSBC | Bank interest | £1.15 |
| CDC | Precept – first tranche | £15,463.00 |
| Payments to be approved: | | |
| Clerk/RFO | Salary/PAYE | Undisclosed |
| Zurich Insurance | Annual insurance premium | £784.98 |
| Fiona Dix | Covid-19 community expenses | £25.00 |
| Debbie Harknett | Zoom video conferencing monthly cost | £14.39 |

Matters for discussion:

- 9) Coronavirus – parish council ongoing response
- 10) Suggestion donations in response to Coronavirus
- 11) Reduction in number of Councillors
- 12) Footpath on A272 between Garage and Garbett's Lane

Committee reports:

- 13) **Planning Committee** - To receive minutes of the Planning Committee meeting of 6th April 2020.
- 14) **Open Spaces Committee**
 - a) To receive minutes of the Open Spaces Committee meeting of 27th January 2020.
 - b) To note Open Spaces Committee meeting on 22nd June 2020.
 - c) Update from meeting of 27th April 2020.
- 15) **Finance Committee**
 - a) To receive minutes of the Finance Committee meeting of 2nd March 2020.
 - b) To note Finance Committee meeting on 26th October 2020.
- 16) **Grants & projects**
 - a) VE75 bench seat for at Fyning Recreation ground.
 - b) Outdoor gym
- 17) **Neighbourhood Plan**

General:

- 18) **Correspondence** - Emails as previously circulated/bank statements received – filed in finance file.
- 19) **Information for Council (for noting or inclusion on a future Agenda)**
- 20) **Date of next meeting** - To confirm the date of the next **Full Council Meeting**, scheduled to be at 7.30pm on **Monday 8th June 2020**.