



Notice is hereby given of a meeting of Rogate Parish Council to take place on **Monday 8th June 2020** via **'Zoom' video conferencing** commencing at **7.30pm**.

Members of the public are welcome to join – please contact Clerk ahead of the meeting for instructions.

Chairman: Steve Williamson
steve@thestepsrake.co.uk

Vice-Chairman: Elizabeth Brown
rakehanger3@gmail.com

Clerk: Debbie Harknett
clerk@rogateparishcouncil.gov.uk

www.rogateparishcouncil.gov.uk

- 1) **Recording of the meeting** – to be noted
- 2) **To receive and approve apologies for absence**
- 3) **Declarations of interest of items on the agenda**
- 4) **Minutes of last meeting** – to approve and sign the minutes of the last meeting held on the 11th May 2020 as a true record.
- 5) **Representations from the Public**
- 6) **Reports from County & District Councillor** - Kate O'Kelly – to be circulated
- 7) **Chairman's Report** – to be circulated
- 8) **Finance report** – to be circulated
 - a) Non-cheque signatory to check reconciliation.
 - b) Approve accounts for year end 31 March 2020
 - c) Consider the findings of the review of the Annual Governance Statement
 - d) Approve Annual Governance Statement 2019/2020
 - e) Consider the Accounting Statements for year end 31 March 2020

Receipts to be noted:		
HSBC	Bank interest	£1.16
HMRC	VAT refund	£2,016.55
Payments to be approved:		
Clerk/RFO	Salary/PAYE	Undisclosed
Debbie Harknett	Clerks expenses	£122.58
V signs	Stencil template	£114.00

Matters for discussion:

- 9) Coronavirus – parish council ongoing response
- 10) Footpath on A272 between Garage and Garbett's Lane – update

Committee reports:

11) Planning Committee

To receive minutes of the Planning Committee meeting of 11th May 2020.

12) Open Spaces Committee

To note Open Spaces Committee meeting on 22nd June 2020.

13) Finance Committee

To note Finance Committee meeting on 26th October 2020.

14) Grants & projects

Outdoor gym - update

15) Neighbourhood Plan

General:

16) Correspondence –

Emails as previously circulated/bank statements received – filed in finance file.

17) Information for Council (for noting or inclusion on a future Agenda)

18) Date of next meeting - To confirm the date of the next **Full Council Meeting**, scheduled to be at 7.30pm on **Monday 13th July 2020**.

By order of Debbie Harknett, Clerk to the Council