



# Annual Parish Council Meeting Agenda Monday 17<sup>th</sup> August 2020

Notice is hereby given of the Annual meeting of Rogate Parish Council to take place on **Monday 17<sup>th</sup> August 2020** via **'Zoom' video conferencing** commencing at **7.30pm**.

Members of the public are welcome to join – please contact Clerk ahead of the meeting for instructions.

**Chairman:** Steve Williamson  
[steve@thestepsrake.co.uk](mailto:steve@thestepsrake.co.uk)

**Vice-Chairman:** Elizabeth Brown  
[rakehanger3@gmail.com](mailto:rakehanger3@gmail.com)

**Clerk:** Debbie Harknett  
[clerk@rogateparishcouncil.gov.uk](mailto:clerk@rogateparishcouncil.gov.uk)

[www.rogateparishcouncil.gov.uk](http://www.rogateparishcouncil.gov.uk)

- 1) **Recording of the meeting** – to be noted
- 2) **Election of Chairman and Vice-Chairman**
- 3) **To receive and approve apologies for absence**
- 4) **Declarations of interest of items on the agenda**
- 5) **Minutes of last meeting** – to approve and sign the minutes of the last meeting held on the 13<sup>th</sup> July 2020 as a true record.
- 6) **Representations from the Public**
- 7) **Reports from County & District Councillor** - Kate O'Kelly – to be circulated
- 8) **Councillor vacancies and formation of Committees for 2020/21 – Planning – Open Spaces – Finance**
- 9) **Chairman's Report** – to be circulated
- 10) **Finance report**
  - a) Monthly finance report to the Council
  - b) Non-cheque signatory to check reconciliation
  - c) Bank signatories

<b>Receipts to be noted:</b>		
HSBC	Bank interest	£0.06
<b>Payments to be approved:</b>		
Clerk/RFO	Salary/PAYE	Undisclosed
Debbie Harknett	Zoom video conferencing monthly cost	£14.39
SLCC	Training course	£72.00
Elizabeth Brown	Repayment of expenses	£18.99
Scottish Water	Fyning Recreation ground supply	£21.72
Amott Tree Surgery	Terwick Woodland chestnut tree felling	£750.00

**Matters for discussion:**

- 11) Soft sand review – to note submission

**Committee reports:**

**12) Planning Committee**

To receive minutes of the Planning Committee meetings of 13<sup>th</sup> July and 3<sup>rd</sup> August 2020.

**13) Open Spaces Committee**

To note Open Spaces Committee meeting on Tuesday 25<sup>th</sup> August 2020.

**14) Finance Committee**

To note Finance Committee meeting on Monday 7<sup>26</sup><sup>th</sup> October 2020.

**Working Groups -**

**15) RATA**

- a) Motorcycle noise campaign
- b) Speed indicator devices

**16) Grants & projects**

Outdoor gym – update

**17) Neighbourhood Plan (SW)**

**18) Drainage issues/operation watershed (SW)**

**Village organisation reports -**

**19) Rogate and Rake Schools**

**20) START (Community Land Trust)**

**General:**

**21) Correspondence –**

- Emails as previously circulated.
- Bank Statements received – filed in finance file.

**22) Information for Council (for noting or inclusion on a future Agenda)**

An opportunity for Councillors to note or include matters on future Agendas.

**23) Date of next meeting**

To confirm the date of the next **Full Council Meeting**, scheduled to be at 7.30pm on **Monday 14<sup>th</sup> September 2020**.

*By order of Debbie Harknett, Clerk to the Council*