



# Full Council Meeting Agenda

## Monday 14<sup>th</sup> September 2020

Notice is hereby given of the Annual meeting of Rogate Parish Council to take place on **Monday 14<sup>th</sup> September 2020** via **'Zoom' video conferencing** commencing at **7.30pm**. Members of the public are welcome to join – please contact Clerk ahead of the meeting for instructions.

<b>Chairman:</b> Max Harwood <a href="mailto:maxjharwood@googlemail.com">maxjharwood@googlemail.com</a>	<b>Joint Vice-Chairmen:</b> Adrian Collins & Fiona Dix <a href="http://www.rogateparishcouncil.gov.uk">www.rogateparishcouncil.gov.uk</a>	<b>Clerk:</b> Debbie Harknett <a href="mailto:clerk@rogateparishcouncil.gov.uk">clerk@rogateparishcouncil.gov.uk</a>
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- 1) **Recording of the meeting** – to be noted
- 2) **To receive and approve apologies for absence**
- 3) **Declarations of interest of items on the agenda**
- 4) **Minutes of last meeting** – to approve and sign the minutes of the last meeting held on the 17<sup>th</sup> August 2020 as a true record.
- 5) **Representations from the Public**
- 6) **Reports from County & District Councillor** - Kate O'Kelly – to be circulated
- 7) **Chairman's Report** – to be circulated
- 8) **Finance report and matters**
  - a) Monthly finance report to the Council
  - b) Non-cheque signatory to check reconciliation
  - c) Update bank signatories: remove Ann Arnold and Elizabeth Brown; agree replacement.
  - d) Items for 2021-2022 budget – please pass to Chairman, Finance Chairman or Clerk.

<b>Receipts to be noted:</b>		
HSBC	Bank interest	£0.06
Picketts and Pursers	Outdoor gym donation	£1,000.00
Mrs A McMeehan Roberts	Outdoor gym donation	£500.00
<b>Payments to be approved:</b>		
Clerk/RFO	Salary/PAYE	Undisclosed
Debbie Harknett	Zoom video conferencing monthly cost	£14.39
SSALC	Councillor training course	£36.00
Debbie Harknett	Clerks expenses	£75.27
SLCC	Training course	£36.00
Mairi Rennie	Volunteer food costs	£27.91
Fresh Air Fitness	Deposit for outdoor gym	£4,999.50

**Committee reports:**

**9) Planning Committee**

To receive minutes of the Planning Committee meeting on 17<sup>th</sup> August 2020.

**10) Open Spaces Committee**

- a) To receive the minutes of the Open Spaces Committee meeting of 22<sup>nd</sup> June 2020.
- b) Update from meeting on Tuesday 25<sup>th</sup> August 2020.
- c) To note Open Spaces Committee meeting on Monday 26<sup>th</sup> October 2020.

**11) Finance Committee**

- a) To receive the minutes of the Finance Committee meeting on 27<sup>th</sup> April 2020.
- b) Update from meeting on Friday 4<sup>th</sup> September 2020.
- c) To note Finance Committee meeting on Wednesday 30<sup>th</sup> September 2020.

**Working Groups -**

**12) RATA**

- a) Motorcycle noise campaign-update
- b) Speed indicator devices-update

**13) Grants & projects**

Outdoor gym – update

**14) Neighbourhood Plan (SW)**

**15) Drainage issues/operation watershed (SW)**

**Village organisation reports -**

**16) Rogate and Rake Schools**

**17) START (Community Land Trust)**

**General:**

**18) Correspondence –**

- Emails as previously circulated.
- Bank Statements received – filed in finance file.

**19) Information for Council (for noting or inclusion on a future Agenda)**

An opportunity for Councillors to note or include matters on future Agendas.

**20) Date of next meeting**

To confirm the date of the next **Full Council Meeting**, scheduled to be at 7.30pm on **Monday 12<sup>th</sup> October 2020**.

*By order of Debbie Harknett, Clerk to the Council*