



Full Council Meeting Agenda

Monday 12th October 2020

Notice is hereby given of the Annual meeting of Rogate Parish Council to take place on **Monday 12th October 2020** via 'Zoom' video conferencing commencing at **7.30pm**.

Members of the public are welcome to join – please contact Clerk ahead of the meeting for instructions.

Chairman: Max Harwood maxjharwood@googlemail.com	Joint Vice-Chairmen: Adrian Collins & Fiona Dix www.rogateparishcouncil.gov.uk	Clerk: Debbie Harknett clerk@rogateparishcouncil.gov.uk
--	---	---

- 1) **Recording of the meeting** – to be noted
- 2) **To receive and approve apologies for absence**
- 3) **Declarations of interest of items on the agenda**
- 4) **Minutes of last meeting** – to approve and sign the minutes of the last meeting held on the 14th September 2020 as a true record.
- 5) **Representations from the Public**
- 6) **Reports from County & District Councillor** - Kate O'Kelly – to be circulated
- 7) **Chairman's Report** – to be circulated

Matters to consider:

- 8) New website accessibility compliance regulations
- 9) Letter to planners
- 10) Co-option of Councillors
- 11) **Finance report and matters**
 - a) Monthly finance report to the Council
 - b) Non-cheque signatory to check reconciliation
 - c) Conclusion of external audit
 - d) To consider grant for Midhurst Food bank
 - e) To consider grant for START

Transfer to be approved:		
RATA to current account		£1,250.00
Deposit account to current account		£5,000.00
Receipts to be noted:		
HSBC	Bank interest	£0.96
Chichester District Council	Precept – second tranche	£15,462.00
Trotton Vineyard	Outdoor gym donation	£100.00
McCloskey's	Outdoor gym donation	£1,000.00
George Street Trust	Outdoor gym donation	£1,000.00
Paddy Walker	Outdoor gym donation	£300.00
Rogate Village Hall	Outdoor gym donation	£2,000.00
Payments to be approved:		
Clerk/RFO	Salary/PAYE	Undisclosed
Debbie Harknett	Zoom video conferencing monthly cost	£14.39
Balfour Beatty	Installation of posts for SID	£997.70
Zurich Insurance	Additional premium for outdoor gym	£56.50
SLCC	Clerk's Cilca course and enrolment	£638.00
Sam Bailey	Village planters-6 months	£90.00

Mick Butcher	Bus shelter cleaning-6 months	£90.00
Alan Goodwin	Hugo Platt maintenance-6 months	£90.00
Fred Fosberry	Bin cleaning-6 months	£90.00
Geoff Cornwell	Rake recreation maintenance-6 months	£90.00
Julie Reed	Bus shelter cleaning-6 months	£90.00
R&T News	Annual subscription	£125.00
Midhurst Foodbank	Donation	£1,000.00
Rogate PCC	Burial grounds grant	£1,700.00
Terwick PCC	Burial grounds grant	£1,100.00
Elan City	Speed indicator sign (SID) purchase	£2,315.40
Fresh Air Fitness	Balance for outdoor gym	£4,999.50
Moore	External auditors fee	£360.00

Committee reports:

12) Planning Committee

To receive minutes of the Planning Committee meeting on 14th September 2020.

13) Open Spaces Committee

To note Open Spaces Committee meeting on Monday 26th October 2020.

14) Finance Committee

- a) To receive the minutes of the Finance Committee meeting on 4th September 2020.
- b) Update from meeting on Friday 30th September 2020.
- c) To note Finance Committee meeting on Monday 23rd November 2020.

Working Groups -

15) RATA - update

16) Grants & projects

- a) Outdoor gym – update
- b) Forward plan for Parish Council
- c) Budget - items to consider for inclusion

17) Neighbourhood Plan (SW)

18) Drainage issues/operation watershed (SW)

Village organisation reports -

19) Rogate and Rake Schools

20) START (Community Land Trust)

21) Village Hall

General:

22) Correspondence –

- Emails as previously circulated.
- Bank Statements received – filed in finance file.

23) Information for Council (for noting or inclusion on a future Agenda)

An opportunity for Councillors to note or include matters on future Agendas.

24) Date of next meeting

To confirm the date of the next **Full Council Meeting**, scheduled to be at 7.30pm on **Monday 9th November 2020**.

By order of Debbie Harknett, Clerk to the Council