



Full Council Meeting Agenda

Monday 9th November 2020

Notice is hereby given of a meeting of Rogate Parish Council to take place on **Monday 9th November 2020** via 'Zoom' video conferencing commencing at **7.30pm**.

Members of the public are welcome to join – please contact Clerk ahead of the meeting for instructions.

Chairman: Max Harwood maxjharwood@googlemail.com	Vice-chairman: Adrian Collins adrian.collins@rogateparishcouncil.gov.uk www.rogateparishcouncil.gov.uk	Clerk: Debbie Harknett clerk@rogateparishcouncil.gov.uk
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- 1) **Recording of the meeting** – to be noted
- 2) **To consider applications for co-option to the Council**
- 3) **To receive and approve apologies for absence**
- 4) **Declarations of interest of items on the agenda**
- 5) **Minutes of last meeting** – to approve and sign the minutes of the last meeting held on the 12th October 2020 as a true record.
- 6) **Representations from the Public**
- 7) **Reports from County & District Councillor** - Kate O'Kelly – to be circulated
- 8) **Chairman's Report** – to be circulated

Matters to consider:

- 9) **Covid-19 new lockdown**
- 10) **Playground inspections**
- 11) **Website accessibility compliance regulations**
- 12) **Finance report and matters**
 - a) Monthly finance report to the Council
 - b) Non-cheque signatory to check reconciliation
 - c) Approval of establishment of direct debit for payment of Nest pension contributions.

Receipts to be noted:		
HMRC	VAT refund April-Sept 2020	£2,001.96
HSBC	Bank interest	£0.06
W. Davey & Son	Outdoor gym donation	£500.00
Chichester District Council	VE75 grant	£250.00
Payments to be approved:		
Clerk/RFO	Salary/PAYE	Undisclosed
Nest Pension	Employer & employee contributions April-November	Undisclosed
Debbie Harknett	Zoom video conferencing monthly cost	£14.39
Lewis Landscaping	Bull Hill hedge cutting	£600.00
V-signs	Covid-19 gym sign	£78.00

Committee reports:

- 13) **Planning Committee**
 - a) To receive minutes of the Planning Committee meeting on 12th October 2020.
 - b) Letter to planning authority

14) Open Spaces Committee

- a) To receive minutes of the Open Spaces Committee meeting of 25th August 2020.
- b) Update from Open Spaces Committee meeting on 26 October 2020.
- c) Winter/contingency plan
- d) To approve the 'Use of Open Spaces' policy
- e) To note Open Spaces Committee meeting on Monday 7th December 2020.

15) Finance Committee

To note Finance Committee meeting on Monday 23rd November 2020.

Working Groups -

16) RATA - update

17) Grants & projects

Forward plan for Parish Council

18) Neighbourhood Plan (SW)

19) Drainage issues/operation watershed (SW)

Village organisation reports -

20) Rogate and Rake Schools

21) START (Community Land Trust)

22) Village Hall

General:

23) Correspondence –

- Emails as previously circulated.
- Bank Statements received – filed in finance file.

24) Information for Council (for noting or inclusion on a future Agenda)

An opportunity for Councillors to note or include matters on future Agendas.

25) Date of next meeting

To confirm the date of the next **Full Council Meeting**, scheduled to be at 7.30pm on **Monday 14th December 2020.**

By order of Debbie Harknett, Clerk to the Council