



Finance Committee Meeting

Monday 22nd February 2021

AGENDA

I hereby give notice that a meeting of the Finance Committee will be held on **Monday 22nd February 2021** in via **'Zoom' video conferencing** commencing at **7.30pm**.
Members of the public are welcome to join – please contact the Clerk ahead of the meeting.

Chairman: Steve Williamson
steve@thestepsrake.co.uk

www.rogateparishcouncil.gov.uk

Clerk: Debbie Harknett
clerk@rogateparishcouncil.gov.uk

- 1) **Positions of Chairman and Vice-Chairman to be confirmed**
- 2) **Recording of the meeting** – to be noted
- 3) **Apologies for absence**
- 4) **Declarations of interest**
- 5) **Minutes of last meeting** - To approve and sign the minutes of the last meeting held on the 23rd November 2020 as a true record.
- 6) **Representations from the public** - Members of the public may ask the Chairman of the Committee for permission to address the Committee. (15 mins)
- 7) **Chairman's report**
- 8) **Review of expenditure against budget 2020/21**
- 9) **Annual document review:**
 - a) **Finance Committee Terms of Reference.**
 - b) **Financial regulations**
 - c) **Register of assets**
 - d) **Banking procedures**
 - e) **Parish Council risk register (agreed by full council Jan 2021).**
- 10) **Date of next meeting**
To confirm the date of the next **Finance Committee Meeting** that is scheduled on **Monday 26th April 2021** at **7.30pm** via 'Zoom' video conferencing.