



Full Council Meeting Agenda Monday 10th May 2021

Notice is hereby given of a meeting of Rogate Parish Council to take place on **Monday 10th May 2021** via **'Zoom' video conferencing** commencing at **7.30pm**.

Members of the public are welcome to join – please contact Clerk ahead of the meeting for instructions (clerk@rogateparishcouncil.gov.uk).

Chairman: Max Harwood www.rogateparishcouncil.gov.uk **Vice-Chairman:** Adrian Collins
max.harwood@rogateparishcouncil.gov.uk adrian.collins@rogateparishcouncil.gov.uk

- 1) **Recording of the meeting – to be noted**
- 2) **Election of Council Chairman and Vice-Chairman**
- 3) **To receive and approve apologies for absence**
- 4) **Council vacancies**
- 5) **Declarations of interest of items on the agenda**
- 6) **Minutes of last meeting – to approve and sign the minutes of the meeting held on the 12th April 2021 as a true record.**
- 7) **Representations from the Public**
- 8) **Reports from County & District Councillor**
- 9) **Formation of Committees for 2021/22 – Planning – Open Spaces – Finance**
- 10) **Chairman's Report – to be circulated**
- 11) **Finance report and matters**
 - a) Monthly finance report to the Council.
 - b) Non-cheque signatory to check reconciliation.
 - c) Bank payments authorisation – to approve signatories for this month's payments.
 - d) Consider the findings of the review of the Annual Governance Statement.
 - e) Approve Annual Governance Statement 2020/21.
 - f) Consider the Accounting Statements for year end 31 March 2021.
 - g) Approve accounts for year end 31 March 2021.

Receipts to be noted:		
HSBC	Bank interest	£0.04
CDC	Precept – first tranche	£15,463.00
HMRC	VAT refund	£10,650.53
Payments to be approved:		
Clerk/RFO	Salary/PAYE/Pension	Undisclosed
Debbie Harknett	Zoom video conferencing monthly cost	£14.39

Committee reports:

12) Planning Committee

To receive minutes of the Planning Committee meeting on 13th April 2021.

13) Open Spaces Committee

- a) To note Open Spaces Committee meeting on Monday 24th May 2021.
- b) To consider playground climbing wall repair quote.
- c) To note application to register the White Horse footpath was submitted on 28 April 2021.

14) Finance Committee

- a) To receive minutes from Finance Committee meeting on Monday 26 April 2021.
- b) To note Finance Committee meeting on Monday 27th September 2021.

Working Groups -

15) RATA - update

16) Neighbourhood Plan (SW)

17) Drainage issues/operation watershed

18) Projects and grants

19) Policies

To approve 'Internet banking policy and procedure'.

Village organisation reports -

20) Rogate and Rake Schools

21) START (Community Land Trust)

22) Village Hall

23) White Horse

General:

24) Correspondence –

- Emails as previously circulated.
- Bank Statements received – filed in finance file.

25) Information for Council (for noting or inclusion on a future Agenda)

An opportunity for Councillors to note or include matters on future Agendas.

26) Date of next meeting

To confirm the date of the next **Full Council Meeting**, is scheduled to be at 7.30pm on **Monday 14th June 2021 via zoom video conferencing.**

By order of Debbie Harknett, Clerk to the Council