



Full Council Meeting Agenda

Monday 13th September 2021

Notice is hereby given of a meeting of Rogate Parish Council to take place on **Monday 13th September 2021** via **'Zoom' video conferencing** commencing at **7.30pm**.

Members of the public are welcome to join – please contact Clerk ahead of the meeting for instructions (clerk@rogateparishcouncil.gov.uk).

Chairman: Max Harwood

www.rogateparishcouncil.gov.uk

Vice-Chairman: Adrian Collins

max.harwood@rogateparishcouncil.gov.uk

adrian.collins@rogateparishcouncil.gov.uk

- 1) **Recording of the meeting** – to be noted
- 2) **To receive and approve apologies for absence**
- 3) **Declarations of interest of items on the agenda**
- 4) **Minutes of last meeting** – to approve and sign the minutes of the meeting held on the 9th August 2021 as a true record.
- 5) **Representations from the Public**
- 6) **Reports from County & District Councillor**
- 7) **Chairman's Report** – to be circulated

Matters for discussion:

- 8) **Meetings** – location, timing and reports
- 9) **Forest School** – update
- 10) **Consider installation of steps/ramp for easier access at Oliver's Piece**
- 11) **Big Green Week** –
 - a) Milland event 26 September 2021
 - b) Display in Rogate Church and invitation to opening/coffee morning
- 12) **Consultations to consider responses** (information circulated)
 - a) SDNP Design Guide Supplementary Planning Document (SPD) Consultation – (closing date 6 September) - note response
 - b) CDC New Homes bonus parish allocation (closing date 27 August) – note response
 - c) WSCC Transport consultation – closing date 8 October
- 13) **Finance report and matters**
 - a) Conclusion of annual audit.
 - b) Monthly finance report to the Council.
 - c) Non-cheque signatory to check reconciliation.
 - d) Bank payments authorisation – to approve signatories for this month's payments.

Payments to be approved:		
Clerk/RFO	Salary/PAYE/Pension	Undisclosed
Debbie Harknett	Zoom video conferencing monthly cost	£14.39
Moore	External audit	£480.00
Debbie Harknett	Clerks expenses – July-Sept	£64.50
Elan City	SID purchase	£1,989.90

Committee reports:

14) Planning Committee

To receive minutes of the Planning Committee meeting on 3rd August 2021.

15) Finance Committee

To note Finance Committee meeting on Monday 4th October 2021.

16) Open Spaces Committee

- a) To note Open Spaces Committee meeting on Monday 27th September 2021.
- b) New volunteer to look after Hugo Platt playground
- c) Planter opposite Parsonage Estate
- d) Annual play/gym equipment repair quotes

Working Groups -

17) RATA

- a) Village entrance gates/ideas
- b) Update on Community Highways Scheme
- c) Update on SID for Rogate Road, Hillbrow

18) Drainage issues/operation watershed

19) Projects and grants

Village organisation reports -

20) Rogate and Rake Schools

21) START (Community Land Trust)

22) Rogate and Rake Village Halls

23) Youth Club

24) White Horse

General:

25) Correspondence –

- Emails as previously circulated.
- Bank Statements received – filed in finance file.

26) Information for Council (for noting or inclusion on a future Agenda)

An opportunity for Councillors to note or include matters on future Agendas.

27) Date of next meeting

To confirm the date of the next **Full Council Meeting**, is scheduled to be at 5.00pm on **Monday 11th October 2021 at Rogate Village Hall.**

By order of Debbie Harknett, Clerk to the Council