



Meeting held via 'Zoom' video conferencing due to the ongoing Covid-19 pandemic restrictions.

Parish Councillors in attendance: Chairman Max Harwood (MH), Laura Craven (LC), Zoe Maclehose (ZM), Elena McCloskey (EM), Gerard McCloskey (GM), Mairi Rennie (MR) and Steve Williamson (SW).

Clerk: Debbie Harknett

There were no members of the public in attendance.

Meeting started at 7.30pm

Chairman: max.harwood@rogateparishcouncil.gov.uk
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Vice-chairman: adrian.collins@rogateparishcouncil.gov.uk
Clerk: (Debbie Harknett) clerk@rogateparishcouncil.gov.uk

- 1) **It was noted the meeting would not be recorded.**
- 2) **Apologies for absence were received and accepted** from Adrian Collins (AC) and it was noted Kate O'Kelly (KOK) would join the meeting later.
- 3) **There were no declarations of interest in items on the agenda.**
- 4) **The minutes of the last meeting** held on **12th July 2021** were approved by the Council as a true record to be signed by Chairman.
- 5) **There were no members of the public present to make a representation.**
- 6) **Report from County & District Councillor** – deferred until later in the meeting – item 16).
- 7) **Chairman's report** – MH's report had been circulated prior to the meeting:
 - a) SDNP meeting on 12th August will formally adopt the Rogate and Rake Neighbourhood Plan.
 - b) CDC Boundary Committee have approved our request to reduce the number of councillors from 13 to 9; the change will be effective from 2023 elections.
 - c) The person who looks after Hugo Platt play area (cutting grass etc) is unable to continue so we need a replacement. MH noted MR's suggestion.
 - d) The 'Rogate stag' sign in the planter opposite Parsonage Estate has disappeared though the post remains and appears undamaged. The planter has been damaged and appears to be disintegrating in one corner; possibly damage by grass cutting contractor or old age. Agreed to consider insurance claim for the sign which cost £317.50 (including the post) and/or put an appeal in the R&T but the planter was relatively inexpensive so it has probably reached the end of its life.
 - e) The tennis club are hoping to resurface the court next year and are seeking our formal support for the project as they believe it may help their CDC grant application; at this stage they have not made a funding request to us. After discussion, MH's **resolution 'to formally support the Tennis Court's bid to resurface the court'** was seconded by EM and unanimously approved. Clerk reminded the meeting all grant requests require completion of an application form and provision of accounts and are considered by the finance committee in the first instance.
 - f) MH added a late report from parishioner of overgrown hedges in North Street and concern about Elm Trees at the bottom of Fyning Lane that appear to have succumbed to Dutch elm disease. He will investigate further and report to WSCC Highways as appropriate.

Matters for discussion:

- 8) **Forest School** – MH visited them at Fyning Recreation Ground today and reported the event was well run with 7/8 children in attendance who left nothing but footprints; MR will visit them next week.
- 9) **Big Green Week - 18-26 September**
 - a) MH reported we have received a request from Rev. Edward Doyle asking if we would like to contribute to a floral/art display in the church during for this event before they hold the annual harvest festival on Sunday 26th at the Recreation Ground.
 - b) Mairi added there is a vintage fair in the hall on Saturday 25th;
 - c) Clerk noted Milland are organising an activity day on Sunday 26th – she will share the details when confirmed.

- d) After discussion, it was agreed to support the Milland event if possible but it wasn't felt there was anything appropriate for the PC to add to the church display.

10) Consultations to consider

- a) **SDNP Design Guide Supplementary Planning Document (SPD) Consultation** (closing date 6 September) - MR previously noted she didn't consider we needed to respond but SW had volunteered to read the document; he will look at it further and MR will share some notes.
- b) **WSCC Transport consultation** (closing date 8 October) - GM was thanked for looking at the document and he is joining a webinar on 8 September. Generally he felt the document was uninspiring and not well written; thoughts echoed by SW. It didn't question the A27 bypass and appeared not to have discussed it with Highways England before preparing the document – they are only referred to as statutory consultees. GM to draft response.
- c) **CDC Gambling act** (closing date 5 September) - after discussion it was agreed the council would not respond to this consultation.
- d) **CDC New Homes bonus parish allocation** (closing date end August) - SW will read document and share her thoughts.
- e) **All Parishes meeting 9 September** – depending on the agenda GM/MH will try to attend.

11) Finance report and matters

- a) GM went through expenditure to date and it was noted the Clerks salary will probably be overspent by the year-end but that was expected when it was agreed not to increase the precept but to use reserves. At the moment it looks like other items are likely to be underspent. In answer to EM's question the Clerk noted the 2022/23 precept will first be considered at the next finance meeting.
- b) Non-cheque signatory unavailable to sign accounts this month.
- c) Bank payments authorisation – MH and SW to approve this month's online payments.

Receipts and payments approved:

Receipts noted:		
Rogate Road Residents Assoc	Donation towards SID purchase	£1,658.25
HSBC	Bank interest	£0.39
Payments approved:		
Clerk/RFO	Salary/PAYE/Pension	Undisclosed
Debbie Harknett	Zoom video conferencing monthly cost	£14.39
Netwise	Annual website fees	£480.00
Alan Goodwin	Hugo Platt playground maintenance-4 months	£60.00

Committee reports:

12) Planning Committee -

The minutes of the Planning Committee meetings of 28th June and 12th July 2021 were received.

13) Finance Committee –

The Finance Committee meeting on Monday 4th October 2021 was noted.

14) Open Spaces

- a) The minutes of the Open Spaces Committee meeting of 24th May were received.
- b) Annual salt/grit bin audit has been completed with help of committee.
- c) Planter opposite Parsonage Estate – noted under chairman's report.
- d) MH tried to obtain three quotes for Bull Hill hedge cutting – one person didn't reply; another didn't feel they had sufficient insurance and third contractor quoted £400 which is less than the £500 paid last year. As such, MH's proposals of **resolution 'to accept quote from APH Tree Care and Landscaping of £400 to trim top and both side of Bull Hill hedge'** was seconded by SW and unanimously approved.
- e) MH noted the Annual playground/gym equipment inspection reports have been received and sent to two contractors for repair quotes. Fresh Air Fitness are due to look at a couple of pieces of outdoor gym equipment later this month as the reports were concerned about water pooling within the equipment.
- f) To note Open Spaces Committee meeting on Monday 27th September 2021.

Working groups:

15) RATA – AC's report had been circulated prior to the meeting

- a) Rake CHS – our submission included 'Village Gateways' as self-funded element of the proposal. A request was made to WSCC Highways for the project manager to oversee the necessary approvals and co-ordinate their installation into their programme but regrettably this was declined so will have to be managed separately by the PC.
- b) No date yet as to the commencement of works.
- c) A donation of funds to cover the cost of the PC acquiring a new SID has been received by Rogate Road Residents Association and an order for another Evolis SID has been placed.
- d) WSCC Highways have replaced the short post on Rogate Road which will alleviate the problem of vehicles parked on the verge obscuring the SID.
- e) A formal application has been submitted to WSCC Highways for permission to install a removable post for operation of SID in the opposite direction on Rogate Road.
- f) The proprietor of Citroen Car Care has volunteered to assist with the Rake SID management.

KOK arrived.

- g) Sussex Police mobile speed enforcement team were operating in their usual position in Rake on 27th July, only 8 weeks since their last operated there on 1st June.
- h) Clerk added a MOP made a freedom of information request to Sussex Police to ask the number of occasions a speed camera was operated on the A272 between Petersfield-Petworth during 2020. Jan-June=none. July-December=4 occasions totaling 3 hours; all in Tillington. Clerk has contacted Tillington PC to see if there have any influence on this deployment.
- i) MH noted we have received a letter (circulated) from a MOP with various suggestions and thoughts about traffic measures for the village. SW noted we already encourage members of the public to report items through 'lovesussex'. After discussion, it was agreed the council support traffic calming measures in the village; GM to consider in detail and discuss response with MH.

16) County & District Councillor reports – KOK's report had been circulated prior to the meeting:

As County Councillor:

- a) Covid data - 372 new cases in Chichester; 2,331 in WS for 7 days to 3 August.
- b) A27 Highways England have agreed to start work to put options together for strategic route upgrade; work will start this autumn with full public consultation expected in 2022. Chichester scheme in pipeline for RIS3 (road infrastructure national funding 2023) – nothing guaranteed at this stage, will depend on outcome of the consultation. KOK noted SW's comments about the inclusion of a northern option without which it would be unbalanced and would unravel again and she confirmed all options will be considered.
- c) Mental health was debated at full council in July when she made a speech about how mental health is often hidden and needs priority now more than ever. Young people in WSCC need more MH support and they called for a mental health cabinet member to reflect this priority.

As District Councillor:

- d) A special full council meeting in July related to their Local Plan. They now have evidence to show it is not possible to mitigate sufficiently for the planned new housing in respect of the transport infrastructure so the Stockbridge link road is not viable. This means the CDC Local Plan will be delayed again with submission likely in early 2022. In response to SW's question KOK noted the meeting papers are available and include the consultation information.
- e) Midhurst vision is moving to the next stage and they have appointed architects to look at the town holistically with suggestions on greening and wayfinding. In response to GM's question KOK explained the initiative is a community group started with CDC support that have carried out consultations and workshops to produce a vision statement aimed at bringing the whole town together while considering the challenges of the traffic www.midhurst-vision.org.
- f) Recycling textiles, small electricals and coffee pod monthly collections have been extended to 75% of the district – check and register <https://www.chichester.gov.uk/textileandelectricalrecycling>.

KOK's next drop-in at Rogate Stores Monday 13th September 10.30-12.30.

17) Drainage issues/operation watershed – MH noted we have contacted WSCC and Landbuild for advice on submitting an application for North Street investigative works and are waiting responses.

18) Projects and grants

- a) EM noted the basketball court is unused and she has spoken to the hall about trying to bring people together to use play equipment. She suggested the Olympics has created a lot of interest in skateboarding and the site could accommodate skateboard equipment. Caloo (one of the contractors who quoted for the outdoor gym) sell equipment bundles, two of which would fit in the basketball court and the existence of the current surface would be beneficial to any project. She has researched other local facilities at Petersfield, Liphook, Bordon, Clanfield and Midhurst and felt we could provide something to a more professional standard. She sought council support to talk to fundraisers to find out what grants may be available.
- b) After some discussion, it was agreed to investigate further, providing the hall were in favour.
- c) KOK noted Midhurst town council have just opened a facility in Carron Lane and could be useful people to contact for advice.
- d) MH asked if we should investigate the possibility of helping to install electric car charging points at Rogate and Rake Halls if they wanted them and grants were available. The user would be charged for the electric so there shouldn't be an ongoing cost for the hall. EM felt parking was already an issue at Rogate but SW expressed interest for Rake.

Village organisation reports:

19) Rogate and Rake Schools – currently on summer holidays.

20) START (Community Land Trust) – MR noted their AGM on Thursday 23 September 6pm at the hall and hoped members would support.

21) Rogate & Rake Village Halls –

- a) MR was pleased to report Rogate have two new committee members with one being interested in rejuvenating the basketball court.
- b) They have been fortunate in obtaining covid grants from CDC.
- c) MR explained they are looking at plans for next year's platinum jubilee including the possible repair of the bell turret on the hall roof and a new bell as well as plans for the June long weekend – possibly including a local produce food fayre with asparagus and local wine.
- d) SW noted Rake has also obtained covid grants from EHDC and bookings are improving.

22) Youth Club – MR reported they were disappointed the expected youth leader hasn't worked out but they are going to join 'Sussex Club for Young People' service with enough money to operate through them for a year before needing to look at other funding sources.

23) White Horse – MR noted two groups have expressed an interest but, as far as he is aware, no bids have been accepted.

24) Correspondence -

- a) Emails as previously circulated.
- b) Bank statements received – filed in finance file.
- c) MH noted he had been asked when the council were going to return to face-to-face meetings. There was some discussion about meeting locations, KOK confirmed any decisions made at zoom meetings could potentially be challenged though it was suggested if there were a contentious item to discuss that meeting could be held face-to-face. After discussion, it was agreed to hold the September meeting via zoom and return to the hall for the October meeting.

25) Information for the Council (for noting or inclusion on a future Agenda) – none.

26) Date of next meeting – the next Full Parish Council Meeting will be on **Monday 13th September 2021 at 7.30pm via Zoom video conferencing.**

There being no further business the meeting closed at 9.04pm.

Chairman:

Max Harwood

Rogate Parish Council

Full Council Minutes – 9 August 2021

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