



**Full Parish Council
Meeting - Agenda
Monday 14th February 2022**

Notice is hereby given a meeting of Rogate Parish Council is to take place on **Monday 14th February 2022** via **'Zoom' video conferencing** commencing at **5.00pm**.

Members of the public are welcome to join – please contact Clerk ahead of the meeting for instructions (clerk@rogateparishcouncil.gov.uk).

Chairman: Max Harwood
max.harwood@rogateparishcouncil.gov.uk

www.rogateparishcouncil.gov.uk

Vice-Chairman: Adrian Collins
adrian.collins@rogateparishcouncil.gov.uk

- 1) **Recording of the meeting** – to be noted
- 2) **To receive and approve apologies for absence**
- 3) **Declarations of interest of items on the agenda**
- 4) **Minutes of last meeting** – to approve and sign the minutes of the meeting held on the 10th January 2022 as a true record.
- 5) **Representations from the Public**
- 6) **Reports from County & District Councillor**
- 7) **Chairman's Report** – to be circulated

Matters for discussion:

- 8) **Rogate and Terwick Housing Association (East Lodge/Hugo Platt) transfer of business to PHA Homes Ltd**
- 9) **Registration of parish council owned land**
- 10) **Parish Council email accounts**
- 11) **Jubilee grant** – to consider application to CDC
- 12) **Annual parish meeting on 7th April**
- 13) **Protecting trees in the parish**
- 14) **Community Service volunteers**
- 15) **Finance report and matters**
 - a) Monthly finance report to the Council.
 - b) Non-cheque signatory to check reconciliation.
 - c) Bank payments authorisation – to approve signatories for this month's payments.

Receipts to be noted:		
HMRC	VAT refund	£842.02
Payments to be approved:		
Clerk/RFO	Salary/PAYE/Pension	Undisclosed
Debbie Harknett	Zoom video conferencing monthly cost	£14.39
Rogate Village Hall	Playground lease	£25.00
Rogate Village Hall	Playground grounds maintenance	£141.75

Committee reports:

16) Planning Committee

To receive minutes of the Planning Committee meeting on 4th January 2022.

17) Finance Committee

To note Finance Committee meeting on Monday 25th April 2022.

18) Open Spaces Committee

- a) To receive the minutes of the Open Spaces Committee meeting of 22nd November 2021.
- b) To note Open Spaces Committee meeting on Monday 28th March 2022.
- c) Update from Open Spaces Committee meeting of 24th January 2022.

Working Groups -

19) RATA

20) Drainage issues/operation watershed

21) Projects and grants

Village organisation reports -

22) Rogate and Rake Schools

23) START (Community Land Trust)

24) Rogate and Rake Village Halls

25) Youth Club

26) White Horse

General:

27) Correspondence –

- Emails as previously circulated.
- Bank Statements received – filed in finance file.

28) Information for Council (for noting or inclusion on a future Agenda)

An opportunity for Councillors to note or include matters on future Agendas.

29) Date of next meeting

To confirm the date of the next **Full Council Meeting**, is scheduled to be at **5.30pm** on **Monday 14th March 2022 via Zoom video conferencing.**

By order of Debbie Harknett, Clerk to the Council