



Notice is hereby given a meeting of Rogate Parish Council is to take place on **Monday 9th May 2022** at **Rogate Village Hall** commencing at **5.00pm**.

Chairman: Max Harwood

www.rogateparishcouncil.gov.uk

Vice-Chairman: Adrian Collins

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adrian.collins@rogateparishcouncil.gov.uk

- 1) **Recording of the meeting** – to be noted
- 2) **Election of Council Chairman and Vice-Chairman**
- 3) **To receive and approve apologies for absence**
- 4) **Declarations of interest of items on the agenda**
- 5) **Minutes of last meeting** – to approve and sign the minutes of the meeting held on Monday 11th April 2022 as a true record.
- 6) **Representations from the Public**
- 7) **Reports from County & District Councillor**
- 8) **Chairman's Report** – to be circulated
- 9) **Formation of Committees for 2022-23 – Planning – Open Spaces - Finance**

Matters for discussion:

- 10) **R&THA (East Lodge/Hugo Platt)** proposed transfer of business to PHA Homes Ltd
- 11) **Annual litter pick**
- 12) **Eco Rother Action** - to consider funding request for Freshwater watch group
- 13) **Jubilee events update**
- 14) **Appointment of new internal auditor**
- 15) **Annual parish meeting** – Thursday 26 May 2022
- 16) **Finance report and matters**
 - a) Accept from finance committee: Income and expenditure, Balance sheet and Annual account statement for year-end 31/3/2022.
 - b) Accept from finance committee: reviewed Financial Regulations, register of assets, banking arrangements, risk register and internet banking policy.
 - c) Monthly finance report to the Council.
 - d) Non-cheque signatory to check reconciliation.
 - e) Bank payments authorisation – to approve signatories for this month's payments.

Transfer to be noted:		
From Current account	To deposit account	£6,500.00
Receipts to be noted:		
Chichester District Council	Precept – first tranche	£18,535
HMRC	VAT repayment	£628.77
Payments to be approved:		
Clerk/RFO	Salary/PAYE/Pension	Undisclosed
Debbie Harknett	Zoom video conferencing monthly cost	£14.39
Andrew Stead	Replacement of wooden poles at Rogate playground	384.89
V Signs	Village gateway signage	£216.00
Rogate Hall	Hall hire	£22.00
Zurich	Insurance renewal	£920.11

Committee reports:

17) Planning Committee

- a) To receive minutes of the Planning Committee meetings on 28th March & 12th April 2022.
- b) To note zoom Planning Committee meeting on Monday 30th May 2022.

18) Finance Committee

- a) To receive minutes of the Finance meeting on 29th November 2021.
- b) To note zoom Finance Committee meeting on Monday 26th September 2022.
- c) Update from Finance Committee meeting of 19th April 2022:

19) Open Spaces Committee

To note zoom Open Spaces Committee meeting on Monday 23rd May 2022.

Working Groups -

20) RATA

21) Drainage issues/operation watershed

22) Projects and grants

Village organisation reports -

23) Rogate and Rake Schools

24) START (Community Land Trust)

25) Rogate and Rake Village Halls

26) Youth Club

27) White Horse

General:

28) Correspondence –

- Emails as previously circulated.
- Bank Statements received – filed in finance file.

29) Information for Council (for noting or inclusion on a future Agenda)

An opportunity for Councillors to note or include matters on future Agendas.

30) Date of next meeting

To confirm the date of the next **Full Council Meeting**, is scheduled to be on **Monday 13th June 2022 at 5.00pm in Rogate Village Hall.**

By order of Debbie Harknett, Clerk to the Council