



Meeting held at Rogate Village Hall starting at 5.00pm.

Parish Councillors in attendance: Chairman Max Harwood (MH), Adrian Collins (AC), Laura Craven (LC), Mike Galley (MG), Zoe Macle hose (ZM), Elena McCloskey (EM), Gerard McCloskey (GM) and Mairi Rennie (MR).

Clerk: Debbie Harknett

There were two members of the public in attendance.

**Chairman:** max.harwood@rogateparishcouncil.gov.uk

**Vice-chairman:** adrian.collins@rogateparishcouncil.gov.uk

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**Clerk:** (Debbie Harknett) clerk@rogateparishcouncil.gov.uk

- 1) **It was noted the meeting would not be recorded.**
- 2) **Apologies for absence** were received from Kate O'Kelly (KOK), District/County Councillor.
- 3) **There were no declarations of interest in items on the agenda.**
- 4) **The minutes of the last meeting** held on **14<sup>th</sup> March 2022** were approved by the Council as a true record to be signed by Chairman **after amending** 5a) from 'were not considered inappropriate' to 'were not considered appropriate'.
- 5) **There were no representations from the Public**
- 6) **County & District Councillor reports** – KOK's report had been circulated prior to the meeting:  
As County Councillor
  - a) New Environment Act 2021 requires waste collection authorities (WCAs) to collect food waste separately. WSCC are investing capital to be able to process the waste and are waiting for districts and boroughs to fund and arrange separate collections.
  - b) She has asked the Cab Member for Public Health to investigate recent poor ambulance response time in Rogate who are asking SECAMB to investigate the unfortunate circumstances.
  - c) Ukraine refugees she had meeting with Chief Exec and their group leader. Community teams are working flat out, often waiting for government guidance, which is difficult. There are liaising with schools and visiting homes to do necessary minimal checks and are keen to make as straight forward as possible. There are still lots of questions about how it is going to work and community groups are working with local charities. The issue of visa delay and bureaucracy nightmare was raised at full council. Community team questions to [ukrainesupport@westsussex.gov.uk](mailto:ukrainesupport@westsussex.gov.uk) [www.homesforukraine.org.uk](http://www.homesforukraine.org.uk) [www.chichester.gov.uk/supportingukrainerefugees](http://www.chichester.gov.uk/supportingukrainerefugees) <https://www.westsussex.gov.uk/leisure-recreation-and-community/supporting-local-communities/refugee-resettlement-in-west-sussex/#west-sussex-response-to-the-conflict-in-ukraine>
  - d) The new West Sussex transport plan has been agreed. Her group abstained as they did not feel it was ambitious enough in terms of active travel walking and cycling priorities, improving bus serves and did not significantly address improving the rail services or have the right priorities on rolling out the EV charging infrastructure.
  - e) Rother Valley Way cycling friends' group are meeting on 10 May to lead and progress the scheme with Phase 1 Petersfield to Nyewood – along the railway alignment as much as possible.
  - f) Midhurst Greenway WSCC Officers are leading on scheme following consultation with most concerns raised about the width and surface of the path, bridge replacement and route to the north of the pond.As District Councillor:
  - g) CDC are planning to launch their new Enabling Grants scheme from April 2022 on the same basis as in previous years. Each applicant will be eligible for up to 50% of the total cost of their project, subject to a maximum of £2,000. Smaller grants up to a maximum of £500 will be available for start-up businesses. The criteria will ensure proposals consider environmental sustainability.
  - h) Financial advice for residents [www.chichester.gov.uk/helpwithfinances](http://www.chichester.gov.uk/helpwithfinances)
  - i) Next drop in at Rogate Village Stores 9<sup>th</sup> May 10.30-12.30.
  - j) AC noted the government is imposing legal advise that prevents councils charging for DIY waste which may help with some fly tipping.

**7) Chairman's report** – MH's report had been circulated ahead of the meeting:

- a) Precept – a parishioner asked if the 20% increase was a misprint – we responded saying sadly not and the increase was driven by being the first rise in 7 years and costs of services had crept up.
- b) Haben bridge has been repaired again. We understand Historic England and Highways are going to meet to consider options to protect it from further damage and we hope to have the opportunity to be involved with the discussion.
- c) We asked the Forestry Commission what measures they were taking to avoid a felling situation like that at Fyning near Garbett's Wood happening again – they have agreed to a joint meeting to discuss possibly with Kate O'Kelly, Nick Heasman and Henry Whitby, CDC Tree Officer.
- k) There have been rumors of motor bike activity near Tipsall Farm but we haven't received any direct comments or complaints. Would urge people keeping a record of what happens, where and when as this will help establish if any rules are being broken. EM noted hearing motorbikes on what they believed to be National Trust land near Durford Wood.
- d) Rogate milestone was removed in 1940 (during the war apparently to confuse the Germans). Stedham PC have located it along with theirs, in a barn at Petworth and are working to get them returned to the parishes. Stedham PC is planning to place on their recreation ground with a plaque about the history; we need to decide where to put ours and may need highways permission to re-instate at original location. AC offered to work out where it would originally have been sited.

**Matters for discussion:**

**8) Rogate and Terwick Housing Association (R&THA) proposed transfer of engagements to PHA Homes Ltd (PHAHL) –**

- a) Following a PC zoom discussion our comments were sent to R&THA – we sought reassurance on a local allocation policy for people with Rogate connections to have priority at East Lodge, Hugo Platt and any future development of East Lodge site; representative on board nominated by the PC; group of locals to work with PHA for future development of East Lodge site for the community; everything possible to be done to maintain the integrity of the existing residents and their community. Being aware discussion of redevelopment would cause a lot of angst to the residents we asked R&THA to talk to them, before any transfer of engagements is voted on. Adding we felt the community needed to pull together to help and support them.
- b) Frustrating, R&THA responded apparently not wanting to be involved but have since passed our comments to PHA; we await their response.

**9) Annual litter pick –**

- a) LC reminded everybody the event is on Saturday 30<sup>th</sup> April. She has arranged to borrow the equipment from CDC, for bags to be collected from the hall and told the R&T. She is going to complete a risk assessment and make a poster for distribution and inclusion on our website.
- b) LC noted to be careful by a broken manhole cover near the car-boot site on A272 which has been reported to WSCC.
- c) ZM added the road by the bike trial has washed away and the bank is undermined – Clerk will report.

**10) Eco Rother Action –**

MH noted we have received a request (information and map previously circulated) from ERA asking us to seek WSCC Highways permission to create a wildflower area near Frog's Hollow. LC noted that if a wildflower area is created and not maintained it would naturally revert to grass. After discussion, LC's proposal of **resolution 'to seek WSCC Highways permission for ERA to develop a wildflower area near Frog's Hollow while noting the PC would not be responsible for its upkeep'** was seconded by MR and unanimously approved.

**11) Platinum Jubilee events update**

- a) MR confirmed Rogate village plans for a family fun day with pop-up pub on Saturday 4 June and a ticketed marque lunch and open-air service on Sunday 5 June.
- b) Clerk noted no formal request has yet been received towards Rake's event.

**12) Finance report and matters**

- a) GM noted the budget progress to-date had been circulated ahead of the meeting covering the last financial year which ended on 31 March. It was as predicted last meeting with no questions.

- b) AC noted RATA budget is underspent with £4,853 to carry forward to the new financial year though we are still waiting on the installation of the bus shelter and the SID's will require replacement batteries every couple of years.
- c) Clerk noted we have been asked about installing gateways along the A272 by Parsonage and Fyning but had explained to the MOPs we are waiting to see the effect of those already planned before considering any more. AC explained they cost approx. £1,000 each installed and Rogate Road Residents Association funded theirs. He noted they change the character of the road and are listed as a measure local communities can take to calm traffic. LC added there is an increasing number around which designate the entrance to a residential area.
- d) Non-cheque signatory would not check the bank this month.
- e) Bank payments authorisation – MH and GM to approve this month's online payments.

**Receipts and payments approved:**

<b>Receipts noted:</b>		
Unity Trust Bank	Deposit account interest	£10.55
<b>Payments approved:</b>		
Clerk/RFO	Salary/PAYE/Pension	Undisclosed
Debbie Harknett	Zoom video conferencing monthly cost	£14.39
GN Drop Kerbs	Installation Rogate Road village gateways	£250.00
Glasdon UK	Rogate Road village gateways	£804.29
Adrian Collins	Repayment of materials for installing village gateway	£33.92
Southern Water	Fyning Recreation Ground supply	£14.68
Unity Trust Bank	Bank charges – 3 months	£18.00

**Committee reports:**

**13) Planning Committee -**

- a) The minutes of the Planning Committee meeting of 8<sup>th</sup> March 2022 were received.
- b) The zoom Planning Committee meeting on 12<sup>th</sup> April 2022 was noted.

**14) Finance Committee –**

The zoom Finance Committee meeting on Tuesday 19<sup>th</sup> April 2022 was noted.

**15) Open Spaces**

- a) The minutes of the Open Spaces Committee meeting on 24<sup>th</sup> January 2022 were received.
- b) The zoom Open Spaces Committee meeting on Monday 23<sup>rd</sup> May 2022 was noted.
- c) Update from Open Spaces Committee meeting on 28<sup>th</sup> March – MH reported one of the gates at Hugo Platt playground is broken; we have asked Andrew Stead to close the gap and replace with fencing to match existing.
- d) ZM noted the irrigation pipes are still across the footpath at Black Bridge.

**Working groups:**

**16) RATA – AC's report had been circulated prior to the meeting:**

- a) Rake Village Gateway has now been installed near Oliver's Piece. Signs for this gateway and the pair installed on Rogate Road are being made by V-Signs and will be mounted in the next couple of weeks.
- b) AC reported an encouraging liaison with Sussex Police - Chief Inspector Nick Bowman, Divisional Commander Chichester & Arun District hosted a video meeting on 1<sup>st</sup> April with AC and a representative of Trotton & Chithurst PC to discuss community concerns about antisocial motorcycling and driving on the A272 & B2070. This was the first such meeting with the Divisional Commander responsible for policing our areas, previously our contact on this subject has only been with the traffic police. Chief Insp Bowman was clearly interested to hear of community concerns and discussion was useful and positive. He reiterated the limitations in detecting unlawful exhaust noise on motorcycles but did indicate plans in prospect with traffic police later in year. The main outcome of the meeting was an undertaking by Chief Insp Bowman to liaise directly with the Sussex Police Traffic Unit to ensure that our end of the A272 & B2070 were included in their enforcement operations and to give publicity of the outcome of enforcement activity in our area. He also undertook to liaise with his neighbouring Divisional Commander in Hampshire Police to compare their approach to traffic

enforcement on the A272 and know more about their trial of acoustic speed detection devices.

**17) Drainage issues/operation watershed** – North Street - Clerk noted we are still waiting for a proposal from Landbuild and a date from highways for a camera survey though they have confirmed it isn't a priority so is unlikely to happen very soon.

**18) Projects and grants** – none

**Village organisation reports:**

**19) Rogate and Rake Schools** – no update.

**20) START (Community Land Trust)** – MH noted the actions of R&THA may unfortunately close START which is an opportunity lost for the village.

**21) Rogate & Rake Village Halls** – MH noted Rogate Village Hall heating is causing problems – the committee are due to meet later to discuss.

**22) Youth Club** – Simon Ward has taken over the discussion with Sussex Clubs for Young People, no start date has been set but they are hoping for a return of the club in the summer term.

**23) White Horse** – no update though ZM noted the metal gate posts have still not been removed; Clerk to inform enforcement.

**24) Correspondence -**

- a) Emails as previously circulated.
- b) Bank statements received – filed in finance file.
- c) South Downs National Park Authority Design Guide supplementary planning document had been circulated – nobody volunteered to check if we needed to respond.

**25) Information for the Council** (for noting or inclusion on a future Agenda) – none.

**26) Date of next meeting** – the next **Full Parish Council Meeting** will be on **Monday 9<sup>th</sup> May 2022** at 5.00pm at **Rogate Village Hall**.

There being no further business the meeting closed at 6.30pm.

Chairman:

Max Harwood