



Full Parish Council Meeting - Agenda Monday 12th June 2023

Notice is hereby given a meeting of Rogate Parish Council is to take place on **Monday 12th June 2023** at **Rogate Village Hall** commencing at **5.00pm**.

Chairman: Max Harwood

www.rogateparishcouncil.gov.uk

Vice-Chairman: Adrian Collins

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adrian.collins@rogateparishcouncil.gov.uk

- 1) **Recording of the meeting** – to be noted
- 2) **To receive and approve apologies for absence**
- 3) **Declarations of interest of items on the agenda**
- 4) **Minutes of last meeting** – to approve and sign the minutes of the meeting held on Monday 15th May 2023 as a true record.
- 5) **Representations from the Public**
- 6) **Report from District Councillor** (Tim O'Kelly)
- 7) **Report from County Councillor** (Dr Kate O'Kelly)
- 8) **Chairman's Report** – to be circulated

Matters for discussion:

- 9) **Speed reduction in the village**
 - a) Fyning Lane
 - b) Rogate village centre
 - c) Hillbrow Road
- 10) **Emergency 'warm space' provision** - update
- 11) **R&T monthly letter from the Parish Council**
- 12) **SDNPA** – vote for councillor representative to sit on board
- 13) **To consider WSALC membership**
- 14) **To consider grant request from Rogate school towards computer equipment**
- 15) **Finance report and matters**
 - a) Insurance renewal and assets
 - b) Monthly finance report to the Council.
 - c) Non-cheque signatory to check reconciliation.
 - d) Bank payments for authorisation and to approve signatories for this month's payments.

Receipts:		
West Sussex County Council	Operation Watershed grant	£72,863.20
Bank transfer to be approved:		
Current account	To deposit account	£72,863.20
Payments to be approved:		
Clerk/RFO	Salary/PAYE/Pension	Undisclosed
Debbie Harknett	Zoom video conferencing monthly cost	£15.59
Rogate Village Hall	Hall hire	£46.00
Debbie Harknett	Clerks expenses (3 months)	£141.78

Committee/Working Group reports:

16) Finance Committee

To note Finance Committee meeting on 25th September 2023.

17) Planning

- a) To receive comments from Planning Working Group discussion of 9th May 2023.
- b) To note zoom Planning Working Group discussion will be held as necessary.

18) Open Spaces Committee

- a) To receive comments from Open Spaces Committee meeting of 27th March 2023.
- b) To note Open Spaces Committee meeting on 24th July 2023.
- c) To accept updated Terms of Reference from the Open Spaces Committee.
- c) Update from Open Spaces Committee meeting of 22nd May 2023.

19) Drainage issues/operation watershed

20) Projects and grants

- a) **Management of Parish Council grant applications**

Village organisation reports -

21) Rogate and Rake Schools

22) Rogate and Rake Village Halls

General:

23) Correspondence –

- Emails as previously circulated.
- Bank Statements received – filed in finance file.

24) Information for Council (for noting or inclusion on a future Agenda)

An opportunity for Councillors to note or include matters on future Agendas.

25) Date of next meeting

To confirm the date of the next **Full Council Meeting**, is scheduled to be on **Monday 10th July 2023 at 5.00pm in Rogate Village Hall.**

By order of Clerk to the Council Debbie Harknett (01.06.2023)