



Notice is hereby given a meeting of Rogate Parish Council is to take place on **Monday 14th August 2023** at **Rogate Village Hall** commencing at **5.00pm**.

Chairman: Max Harwood
max.harwood@rogateparishcouncil.gov.uk

www.rogateparishcouncil.gov.uk

Vice-Chairman: Adrian Collins
adrian.collins@rogateparishcouncil.gov.uk

- 1) **Recording of the meeting** – to be noted
- 2) **To receive and approve apologies for absence**
- 3) **Declarations of interest of items on the agenda**
- 4) **Minutes of last meeting** – to approve and sign the minutes of the meeting held on Monday 10th July 2023 as a true record.
- 5) **Representations from the Public**
- 6) **Report from County Councillor** (Dr Kate O’Kelly)
- 7) **Report from District Councillor** (Tim O’Kelly)
- 8) **Chairman’s Report** – to be circulated

Matters for discussion:

- 9) **Emergency ‘warm space’ provision** – update
- 10) **Rogate Youth Club** – to consider the PC holding ring-fenced funds following the closure of the Youth Club and collapse of Sussex Clubs for Youth People
- 11) **Finance report and matters**
 - a) Monthly finance report to the Council.
 - b) Non-cheque signatory to check reconciliation.
 - c) Bank payments for authorisation and to approve signatories for this month’s payments.

Receipts:		
HMRC	VAT refund – January-June	£153.44
Payments to be approved:		
Clerk/RFO	Salary/PAYE/Pension	Undisclosed
Debbie Harknett	Repay-zoom video conferencing monthly cost	£15.59
Rogate Village Hall	Hall hire	£69.00
Southern Water	Fyning Recreation ground supply	£21.36
Playsafety	Annual playground inspections	£427.20
Boston Seeds	Coronation bulbs	£539.00
Amott Tree Surgery	Terwick Woodland tree felled	£264.00

Committee/Working Group reports:

12) Finance Committee

To note Finance Committee meeting on 25th September 2023.

13) Planning

- a) To receive comments from Planning Working Group discussion of 19th June 2023.
- b) To note zoom Planning Working Group discussion will be held as necessary.

14)Open Spaces Committee

- a) To receive the minutes from the Open Spaces Committee meeting of 22nd May 2023.
- b) To note Open Spaces Committee meeting on 25th September 2023.
- c) Update from Open Spaces Committee meeting of 24th July 2023.

15)Drainage issues/operation watershed – North Street (bottom end) – revised road closure dates to be confirmed.

Village organisation reports -

16)Rogate and Rake Schools

17)Rogate and Rake Village Halls

General:

18)Correspondence –

- Emails as previously circulated.
- Bank Statements received – filed in finance file.

19)Information for Council (for noting or inclusion on a future Agenda)

An opportunity for Councillors to note or include matters on future Agendas.

20)Date of next meeting

To confirm the date of the next **Full Council Meeting**, is scheduled to be on **Monday 11th September 2023 at 5.00pm in Rogate Village Hall.**

By order of Clerk to the Council Debbie Harknett (08.08.2023)