



Notice is hereby given a meeting of Rogate Parish Council is to take place on **Monday 9<sup>th</sup> October 2023** at **Rogate Village Hall** commencing at **5.00pm**.

**Chairman:** Max Harwood  
max.harwood@rogateparishcouncil.gov.uk

www.rogateparishcouncil.gov.uk

**Vice-Chairman:** Adrian Collins  
adrian.collins@rogateparishcouncil.gov.uk

- 1) **Recording of the meeting** – to be noted
- 2) **To receive and approve apologies for absence**
- 3) **To consider applications for co-option**
- 4) **Declarations of interest of items on the agenda**
- 5) **Minutes of last meeting** – to approve and sign the minutes of the meeting held on Monday 11<sup>th</sup> September 2023 as a true record.
- 6) **Representations from the Public**
- 7) **Report from County Councillor** (Dr Kate O’Kelly)
- 8) **Report from District Councillor** (Tim O’Kelly)
- 9) **Chairman’s Report** – to be circulated

**Matters for discussion:**

- 10) **Meeting at Rake Village Hall**
- 11) **Youth Club funds**
- 12) **Speed limit application updates**
  - a) Fyning 20mph TRO
  - b) Hillbrow 30mph TRO
  - c) Rogate village CHS

- 13) **To consider grants for:**
  - a) 4Sight
  - b) Petersfield Citizens Advice Bureau
  - c) Rogate PCC – burial ground
  - d) Terwick PCC – burial ground
  - e) Food banks – Midhurst & Liss
  - f) Any others

**14) Finance report and matters**

- a) Note external auditors report for accounts year end 31 March 2023 – no matters of concern raised.
- b) Monthly finance report to the Council.
- c) Non-cheque signatory to check reconciliation.
- d) Bank payments for authorisation and to approve signatories for this month’s payments.

<b>Receipts:</b>		
Chichester District Council	Coronation grant	£50.83
Chichester District Council	Precept – second tranche	£19,925.00
Unity Trust Bank	Interest received	£708.81

<b>Payments to be approved:</b>		
Clerk/RFO	Salary/PAYE/Pension	Undisclosed
Debbie Harknett	Repay-zoom video conferencing monthly cost	£15.59
Rogate Village Hall	Hall hire	£46.00
Unity Trust Bank	Charges – 3 months	£18.00
Trish Walker	Locum Clerk	£75.00
Moore	External audit	£252.00
Debbie Harknett	Repay-Meadowmania Rake Wildflowers	£305.58
Fred Fosberry	Bin cleaning – 6 months	£100.00
Geoff Cornwall	Rake recreation ground – 6 months	£100.00
Sean Farren	Hugo Platt maintenance – 6 months	£100.00
Mick Butcher	Bus shelter cleaning – 6 months	£200.00
R&T News	Annual subscription	£125.00

- e) To approve moving funds from deposit to current account and paying Landbuild upon receipt of invoice – £87,435.84 including £14,572.64 reclaimable VAT; £72,863.20 Operation Watershed grant received from WSCC.

### **Committee/Working Group reports:**

#### **15) Finance Committee**

- a) To note Finance Committee meeting on 30<sup>th</sup> October 2023.
- b) Update from Finance discussion on 5 October 2023.

#### **16) Planning**

- a) To receive comments from Planning Working Group discussion of 21<sup>st</sup> August 2023.
- b) To note zoom Planning Working Group discussion will be held as necessary.

#### **17) Open Spaces Committee**

- a) To receive minutes from Open Spaces Committee meeting of 24<sup>th</sup> July 2023.
- b) To note Open Spaces Committee meeting on 27<sup>th</sup> November 2023.
- c) Update from Open Spaces Committee of 25<sup>th</sup> September 2023

#### **18) Projects and grants**

#### **19) Drainage issues/operation watershed - update**

### **Village organisation reports -**

#### **20) Rogate and Rake Schools**

#### **21) Rogate and Rake Village Halls**

### **General:**

#### **22) Correspondence –**

- Emails as previously circulated.
- Bank Statements received – filed in finance file.

#### **23) Information for Council (for noting or inclusion on a future Agenda)**

An opportunity for Councillors to note or include matters on future Agendas.

#### **24) Date of next meeting**

To confirm the date of the next **Full Council Meeting**, is scheduled to be on **Monday 13<sup>th</sup> November 2023 at 5.00pm in Rogate Village Hall.**

By order of Clerk to the Council Debbie Harknett (03.10.2023)