



Notice is hereby given a meeting of Rogate Parish Council is to take place on **Monday 12th February 2024** at **Rogate Village Hall** commencing at **5.00pm**.

Chairman: Max Harwood

www.rogateparishcouncil.gov.uk

Vice-Chairman: Adrian Collins

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adrian.collins@rogateparishcouncil.gov.uk

- 1) **Recording of the meeting** – to be noted
- 2) **To receive and approve apologies for absence**
- 3) **Declarations of interest of items on the agenda**
- 4) **Council vacancies:** to consider application for co-option.
- 5) **Minutes of last meeting** – to approve and sign the minutes of the meeting held on Monday 15th January 2024 as a true record.
- 6) **Representations from the Public** (15 mins total-max 3 mins per person)

Reports from representatives of outside bodies:

- 7) West Sussex County Councillor - Dr Kate O’Kelly
- 8) Chichester District Councillor - Tim O’Kelly
- 9) **Chairman’s Report** – to be circulated

Matters for discussion:

- 10) **Salt spreading on Parsonage Estate** – request for spreader
- 11) **Potential closure of Petersfield Recycling centre** – consultation open until 31/3/24
- 12) **Social housing** – update on discussions
- 13) **Traffic matters:**
 - a) Hillbrow TRO application update
 - b) Rogate Village Community Highways Scheme update
 - c) Rogate Church wall – ongoing damage
- 14) **Finance report and matters**
 - a) Monthly finance report to the Council.
 - b) Non-cheque signatory to check reconciliation.
 - c) Bank payments for authorisation and to approve signatories for this month’s payments.

Payments to be approved:

Clerk/RFO	Salary/PAYE/Pension	Undisclosed
Debbie Harknett	Repay-zoom video conferencing monthly cost	£15.59
Rogate Village Hall	Hall hire	£46.00
Rake Tennis Club	Grant	£600.00
Southern Water	Fyning Recreation Ground supply	£21.59

Committee/Working Group reports:

15) Finance Committee

To note Finance Committee meeting on 25th March 2024.

16)Planning

- a) To receive comments from Planning Working Group discussion of 18th December 2023.
- b) To note zoom Planning Working Group discussion will be held as necessary.

17)Open Spaces Committee

- a) To receive minutes from Open Spaces Committee meeting of 27th November 2023.
- b) To note Open Spaces Committee meeting on 25th March 2024.
- c) Update from Open Spaces Committee meeting of 22nd January 2024.

18)Policy reviews –

- a) Data protection - AS
- b) Risk register – AC
- c) Transparency code - MH

19)Projects and grants - to consider revised SDNP CIL application

20)Drainage issues/operation watershed – update

Village organisation reports -

21)Rogate and Rake Schools

22)Rogate and Rake Village Halls

General:

23)Correspondence –

- Emails as previously circulated.
- Bank Statements received – filed in finance file.

24)Information for Council (for noting or inclusion on a future Agenda)

An opportunity for Councillors to note or include matters on future Agendas.

25)Date of next meeting

To confirm the date of the next **Full Council Meeting**, is scheduled to be on **Monday 11th March 2024 at 5.00pm in Rogate Village Hall.**

By order of Clerk to the Council: Debbie Harknett (06.02.2024)