



I hereby give notice that a meeting of the Finance Committee will be held on **Monday 7th October 2024** at the **old youth club room, Rogate Village Hall** commencing at **7.00pm**.
Members of the public are welcome.

Chairman: Adrian Collins
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www.rogateparishcouncil.gov.uk

Clerk: Debbie Harknett
clerk@rogateparishcouncil.gov.uk

- 1) **Recording of the meeting** – to be noted
- 2) **Election of chairman and vice-chairman**
- 3) **Apologies for absence**
- 4) **Declarations of interest**
- 5) **Minutes of last meeting** – to approve the minutes of the meeting held on 29th April 2024 as a true record.
- 6) **Representations from the Public** (15 mins total-max 3 mins per person)
- 7) **Chairman's report**
- 8) **Laptop security software**
- 9) **Policy review**
 - a) Financial regulations
 - b) Risk register
 - c) Transparency code
- 10) **Discretionary funding** - to consider awarding grants for 2024/25 and/or including in next year's budget:
 - a) Rogate Church graveyard
 - b) Terwick Church graveyard
 - c) Little Angels
 - d) Tylers Trust
 - e) Air ambulance – Kent, Surrey & Sussex
- 11) **Review of expenditure against budget 2024/25**
- 12) **Draft budget 2024/25**
- 13) **Date of next meeting** - to confirm the date of the next Finance Committee Meeting that is scheduled on **Monday 25th November 2024** at 7.00pm at Rogate Village Hall Pavilion.