



Rogate Parish Council Meeting - Agenda Monday 13th January 2025

Public notice is hereby given that a meeting of Rogate Parish Council is to take place on **Monday 13th January 2025** at **Rogate village hall old youth club room** commencing at **5.30pm**.

Members of the public are invited to attend.

| | | |
|--|--|---|
| Chair: Max Harwood | www.rogateparishcouncil.gov.uk | Vice-Chair: Adrian Collins |
| max.harwood@rogateparishcouncil.gov.uk | | adrian.collins@rogateparishcouncil.gov.uk |

- 1) **Recording of the meeting** – to be noted
- 2) **To receive and approve apologies for absence**
- 3) **Declarations of interest of items on the agenda**
- 4) **Minutes of last meeting** – to approve and sign the minutes of Rogate Parish Council meeting held on Monday 9th December 2024 as a true record.
- 5) **Representations from the Public** (15 mins total) *Note: this provides an opportunity for members of the public (who are not usually permitted to speak during the meeting except by special invitation of the Chair) to ask questions for up to 3 minutes each, raising concerns or making comments on matters affecting Rogate parish. No decision can be taken during this session but the Chair may decide to refer matters raised for further consideration.*

Reports from representatives of outside bodies:

- 6) **West Sussex County Councillor** - Dr Kate O'Kelly
- 7) **Chichester District Councillor** - Tim O'Kelly
- 8) **Chair's report** – to be circulated

Matters for discussion:

- 9) **SDNP Local Plan review** – Land Availability Assessment - draft site allocation
 - a) Update
 - b) SDNP policies & site allocation consultation from 20th January-17th March 2025
 - c) SDNP public exhibition Wednesday 22nd January 6.3-8.30pm at Memorial Hall, South Downs Centre, North Street, Midhurst GU29 9CH
 - d) Parish Council - public meeting Thursday 6th February 2025 at 6pm in Rogate Village Hall
- 10) **To consider Eco Rother Action grant request**
- 11) **Finance report and matters**
 - a) Monthly finance report to the Council.
 - b) Non-bank signatory to check reconciliation.
 - c) Bank payments for authorisation and to approve signatories for this month's payments.

| Receipts to note: | | |
|---------------------------------|--|-------------|
| Unity Trust Bank | Interest – 3 months | £374.26 |
| Payments to be approved: | | |
| Clerk/RFO | Salary/PAYE/NI/Pension | Undisclosed |
| Unity Trust Bank | Monthly transaction fees - December | £7.50 |
| 4Sight | Grant | £130.00 |
| Card payments: | | |
| Lloyds Bank | Month credit card fee - December | £3.00 |
| Zoom | Video conferencing monthly cost - December | £15.59 |
| Spusu | Mobile monthly cost (introductory rate) - December | £1.13 |
| Currys | Mobile phone purchase | £149.00 |
| Amazon | Mobile phone case | £7.19 |
| Amazon | Mobile phone charger | £10.99 |
| Spusu | Mobile monthly cost - January | £5.00 |

Committee/Working Group reports:

12) Finance Committee

To note Finance Committee meeting on Monday 24th March 2025.

13) Planning

- a) To receive comments of Planning Working Group meeting of 16th December 2024.
- b) To note zoom Planning Working Group discussion will be held as required.

14) Open Spaces Committee

- a) To note Open Spaces Committee meeting on Monday 27th January 2025.
- b) Update from Open Spaces Committee.

15) Policy reviews –

- a) Modern slavery - AS
- b) Standing orders - MG
- c) Code of Conduct - GM

16) Projects and grants – village gateways

17) Drainage issues/operation watershed – update

Village organisation reports -

18) Rogate and Rake Schools

19) Rogate and Rake Village Halls

General:

20) Correspondence –

- a) Bank Statements received – filed in finance file.
- b) Emails as previously circulated.

21) Information for Council

An opportunity for Councillors to note or include matters on future agenda.

22) Date of next meeting

To confirm the date of the next **Full Council Meeting**, is scheduled to be on **Monday 10th February 2025 at 5.30pm in Rogate village hall old youth club room.**

By order of Clerk to the Council: Debbie Harknett (07.01.2025)