



Open Spaces Committee Meeting - Minutes Thursday 31st July 2025

Meeting held at Rogate Village Hall Old Youth Club Room starting at 6.00pm.

Parish Councillors in attendance: Chair Laura Craven (LC), Adrian Collins (AC), Max Harwood (MH) and Zoe MacLehose (ZM).

There were no members of the public in attendance.

Clerk: Debbie Harknett

Chair: Laura Craven

www.rogateparishcouncil.gov.uk

laura.craven@rogateparishcouncil.gov.uk

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- 1) **It was noted the meeting would not be recorded.**
- 2) **Apologies for absence** were received and accepted from Octavia Pollock (OP).
- 3) **There were no declarations of interest** in items on the agenda.
- 4) **Representation from the public** – none.
- 5) **The minutes of the last meeting** held on Monday 19th May 2025 were approved for signing by the Chair.
- 6) **Action updates from last meeting** (not covered elsewhere):
 - a) Parish council owned land - registered address change – Clerk chased solicitor in July as it was a year since they were instructed. It appears they had overlooked completing the necessary documentation and submitting it to the Land Registry – they have now done so though it will take months before its completed.
 - b) Salt spreading – Hyde have given permission for a grit bin to be sited on Parsonage Estate.
 - c) RATA signposts – AC to modify one before asking the hall if they would like it.
- 7) **Grit bins**
 - a) AC/LC/ZM/OP had checked the levels of most bins with the MH offering to do the remaining one later; Clerk has to submit the return tomorrow.
 - b) LC/AC noted they have removed rubbish from some bins and will cut back encroaching brambles.
 - c) AC noted the bin at Bull Hill needs to be emptied as its waterlogged and volunteered to do this. The Clerk is trying to find out when WSCC are due to fill to prevent them sitting empty too long as empty bins are easier to steal. The new Parsonage bin also needs to be sited as late as possible.
- 8) **Woodland management** –
 - a) The additional fire warning signs are now in place.
 - b) MH reported a Terwick Wood neighbour, Woodliving, appear to have cut their hedge and dumped the cuttings into our woodland. As much has been returned by residents it was agreed to monitor and write to the owner if appropriate.
 - c) Fyning Recreation ground – dead tree by parking area. It was agreed it could be a risk so LC's proposal of **resolution 'to get tree felled/made safe at Fyning Recreation Ground'** was seconded by ZM and unanimously approved.
 - d) Clerk to remind MH about alternative Forestry Service to try to get a quote for the pine thinning though it was noted that we have already agreed that we don't have to do the work if the cost makes it not viable.
- 9) **Play areas/outdoor gym:**
 - a) LC noted the fencing contractor has repaired the fence and kindly rehung the gate.
 - b) The Playground repair contractor has repaired the slide mound but we are still waiting for the

logs at the side of the tunnel entrance to be replaced – Clerk will chase. AC noted the repair has been done using buffalo without sealing the edges which would have prolonged its life.

- c) AC is continuing to try to find somebody to do the necessary painting but is struggling to find a responsive contractor.
- d) AC noted there was nothing within the annual RoSPA reports (inspection carried out in June) that needs urgent attention.
- e) LC explained the issue of safeguarding was raised after somebody questioned her taking photos in the playground – she had explained that she was taking picture of the equipment not children. It was agreed that though the PC do not have contact with children it would be prudent to have a protocol in place; LC to draft.

10) Footpaths:

No matters of concern were raised.

11) The next Open Spaces Committee Meeting is scheduled to be held at 6.00pm on Monday 22nd September 2025 in the old youth club room, Rogate Village Hall.

There being no further business the meeting closed at 6.50pm.

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Chairman

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Date