



**Finance Committee Meeting
Agenda**
Monday 22nd September 2025

I hereby give notice that a meeting of the Finance Committee will be held on **Monday 22nd September 2025** at the **old youth club room, Rogate Village Hall** commencing at **7.00pm**. Members of the public are welcome.

Chairman: Adrian Collins
adrian.collins@rogateparishcouncil.gov.uk

www.rogateparishcouncil.gov.uk

Clerk: Debbie Harknett
clerk@rogateparishcouncil.gov.uk

- 1) Recording of the meeting** – to be noted
- 2) Election of chair and vice-chair**
- 3) Apologies for absence**
- 4) Declarations of interest**
- 5) Minutes of last meeting** – to approve the minutes of the meeting held on 28th April 2025 as a true record.
- 6) Representations from the Public** (15 mins total-max 3 mins per person)
- 7) Chairman's report**
- 8) Policy review**
 - a) Finance Committee terms of reference
 - b) Risk register
 - c) Transparency code
- 9) Discretionary funding** - to consider awarding grants for 2025/26 and/or including in next year's budget:
 - a) Rogate Church graveyard
 - b) Terwick Church graveyard
 - c) LUPIN (Liss United People In Need)
 - d) Chichester food bank
 - e) Friends of Rogate School Meal Transformation Project
- 10) Clerks' annual salary review**
- 11) Council laptop** – to consider when to renew in terms of the risk to council services
- 12) Review of expenditure against budget 2025/26**
- 13) Draft budget 2026/27**
- 14) Date of next meeting** - to confirm the date of the next Finance Committee Meeting that is scheduled for **Monday 29th November 2025** at 7.00pm at Rogate Village Hall old youth club room.